SOUTH CAROLINA SECRETARY OF STATE

UCC ONLINE ELECTRONIC FILING USER GUIDE

Division of Business Filings

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https://ucconline.sc.gov/UCCFiling/UCCMainPage.aspx

IN PARTNERSHIP WITH

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1.0 – Introduction

As of July 1, 2001, under Revised Article 9 of the Uniform Commercial Code, the Secretary of State's Office serves as the central filing office of public notices of secured transactions. These public notices, called financing statements, indicate a commercial agreement between a debtor and a secured party.

Financing statements are filed by banks, mortgage companies, and other lending institutions against secured collateral. Searches of financing statements provide information on secured collateral. When a debtor pledges collateral on a loan, UCC search results tell lenders if others have filed a claim against the same collateral.

The South Carolina Secretary of State's UCC Online system provides users with the capability to file all UCCs immediately and conduct searches that will provide the user with immediate results. The delay normally experienced from having to mail in files is eliminated. Filings cannot be rejected. If the user completes all mandatory fields, the filing is filed immediately. Payment for filings and searches may be made using a debit or credit card, or the user can become a subscriber and be billed monthly for all filings and searches processed through the UCC Online system.

Privacy and security is assured via Secure Sockets Layer (SSL) protocol which encrypts the information being passed between the web server and the user's computer.

The South Carolina UCC Online system is designed to be available 24-hours per day, seven days per week.

We have prepared this user manual to assist in becoming familiar with the South Carolina Secretary of State's UCC Online system. In addition, many pages within the application have associated "Instructions" which may be of use. Of course, the South Carolina Secretary of State's office will be available to assist you as well.

2.0 – Subscriber Services

Subscriber services for UCC Online are offered and managed through the SC.gov portal. **The annual *SC.Gov* subscription fee is $75.00 and is billed to your monthly account when your Subscriber Registration Agreement is received and approved and will appear on your first month's invoice.** The $75.00 annual registration includes the following benefits:

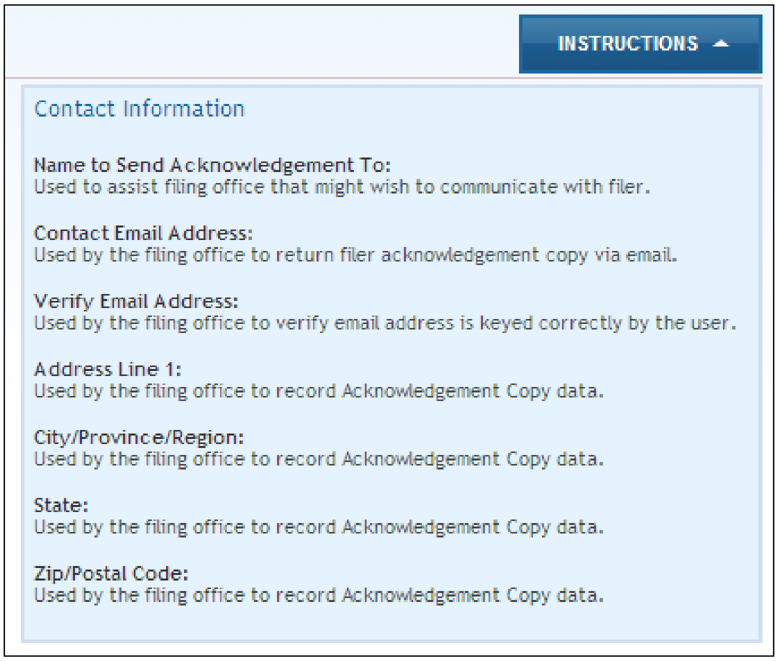
- Conduct all online government services 24/7 with the convenience of billing to one account - eliminate the need to enter credit card and billing information for each transaction.
- The annual SC.Gov subscription fee allows account holders to access any of the SC.Gov subscriber services.
- Individual usernames and passwords for up to 10 people in your organization, with the ability to add more for an added fee.
- SC.gov customer/technical support by phone, email, or live chat.

You may register online; however, your registration will not be approved until we receive your completed South Carolina Interactive Subscriber Agreement. (If you register online, you do not have to complete page 3 of the agreement.) Please contact South Carolina Interactive, LLC, which manages the services for SC.Gov, at 803-771-0131 x101 or email support@portal.sc.gov.

3.0 – Application Elements

3.01 – Instructions

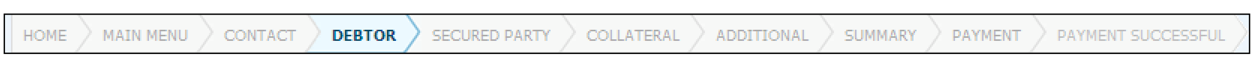
Page instructions can be viewed by clicking the Instructions button, located at the top left of the page. Instructions will appear below the Instruction button.



Click the Instruction button again, to remove the page instructions from displaying on the page.

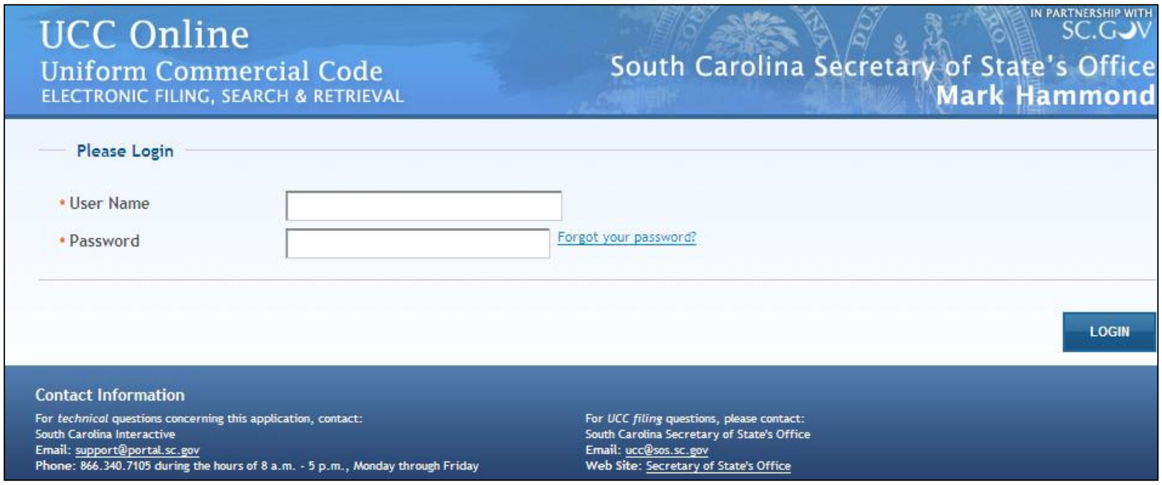
3.02 – Progress Indicator

During the filing process, each page displays a progress indicator. The progress indicator provides the user with a visual representation of where they are in the filing process. The current step is highlighted.



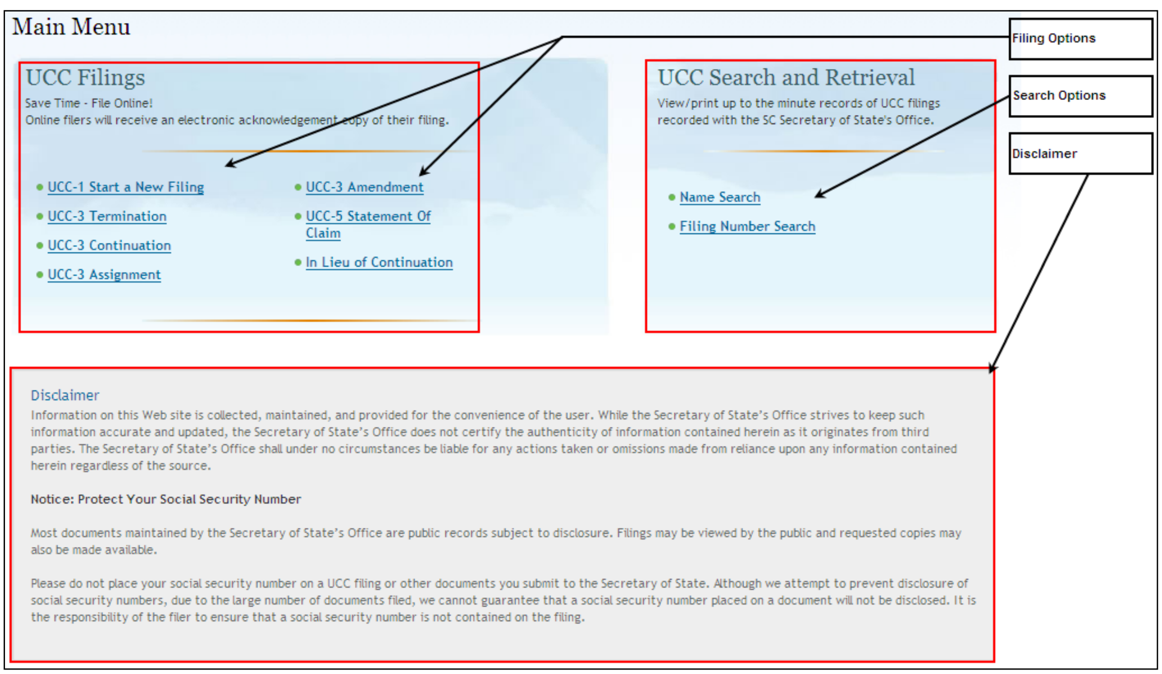
4.0 – Subscriber Login

This page allows an authorized user to login. You do not need to be a subscriber to use the UCC Online system.



5.0 – Main Menu

This page provides the user with options to file a UCC-1, UCC-3, UCC-5 or In Lieu of Continuation as well as options to search filings by name or filing number. Please note the disclaimer box at the bottom of this page. All users should ready and pay special attention to this disclaimer statement.



To begin using the UCC Online system, select one of the UCC Filing or UCC Search and Retrieval options.

The UCC-1, Start a New Filing and In Lieu of Continuation URLs allow you to start the process to file a new initial financing statement or In Lieu of Continuation financing statement.

The UCC-3, Amendment, UCC-3, Termination, UCC-3, Assignment and UCC-3, Continuation URLs allow you to start the process to file an amendment to an initial financing statement.

The UCC-5, Statement of Claim URL allows you to start the process to file a correction to an initial financing statement.

The Name Search URL allows you to search active filings by debtor or secured party name.

The Filing Number Search URL allows you to search active filings by filing number.

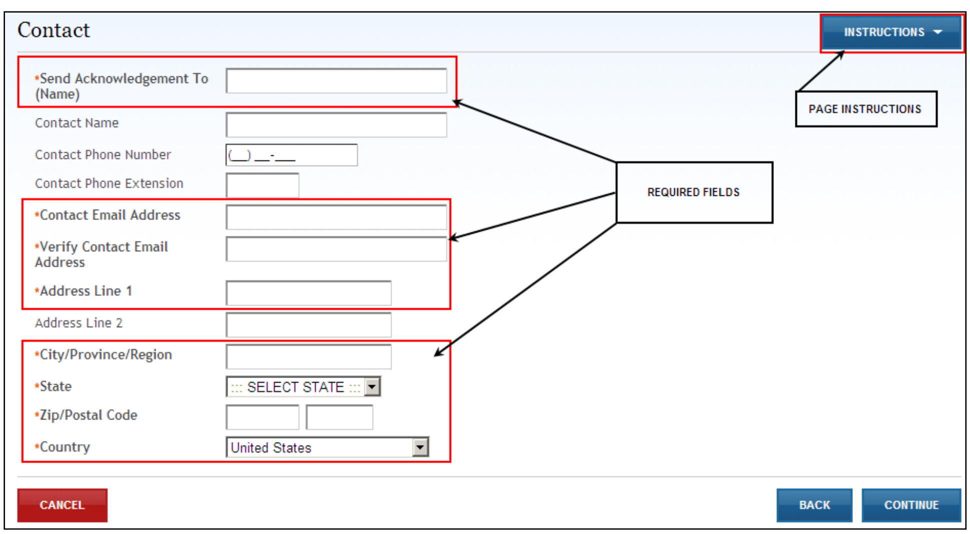
6.0 – UCC-1, Start a New Filing

This option is used to file the initial security interest.

The UCC-1 financing statement filing is divided into several web pages. Each page allows for the entry of a specific type of information. Please do not place your social security number on a UCC filing or other documents you submit to the Secretary of State. Although we attempt to prevent disclosure of social security numbers, due to the large number of documents filed, we cannot guarantee that a social security number placed on a document will not be disclosed. It is the responsibility of the filer to ensure that a social security number is not contained on the filing. Please note that all information entered on the following screens will be displayed on copies of the filing. Filings may be viewed by the public and requested copies may also be made available.

6.01 – Contact Information

The first screen is used to document the name and address of the individual or organization filing the Financing Statement. This is the information provided in Boxes A & B of the UCC-1 form. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, **Verify Contact Email Address**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.

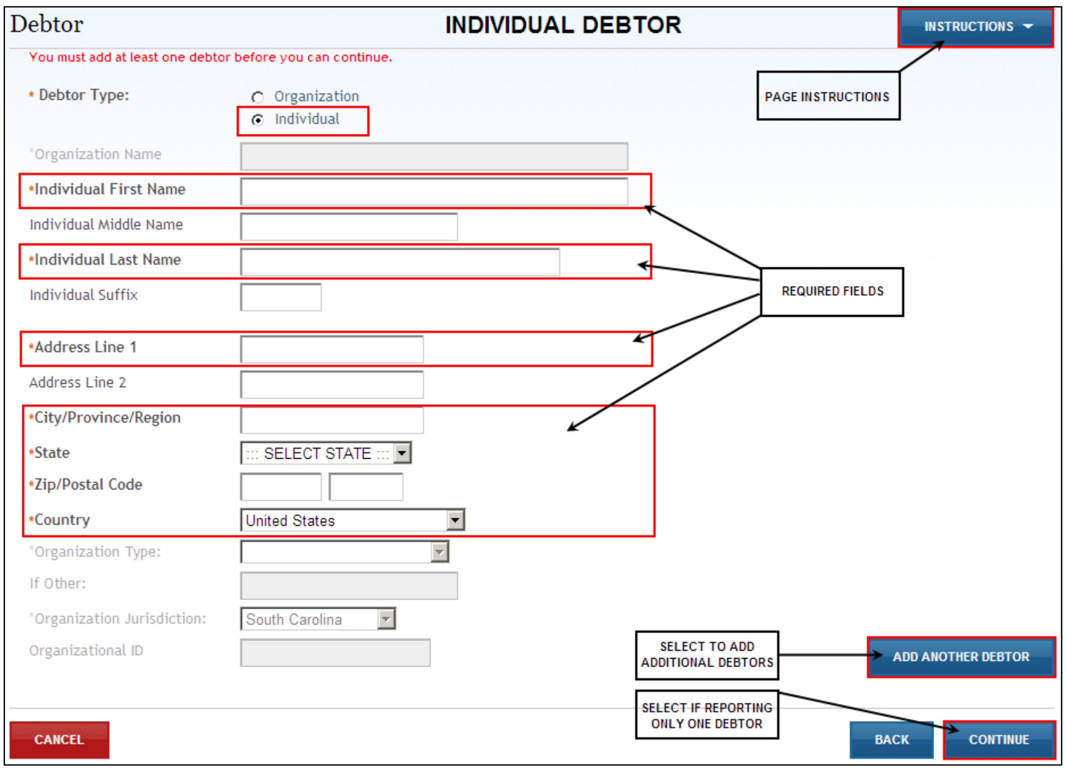


Once the form has been filled out, click the Continue button to move to the next step of the filing process.

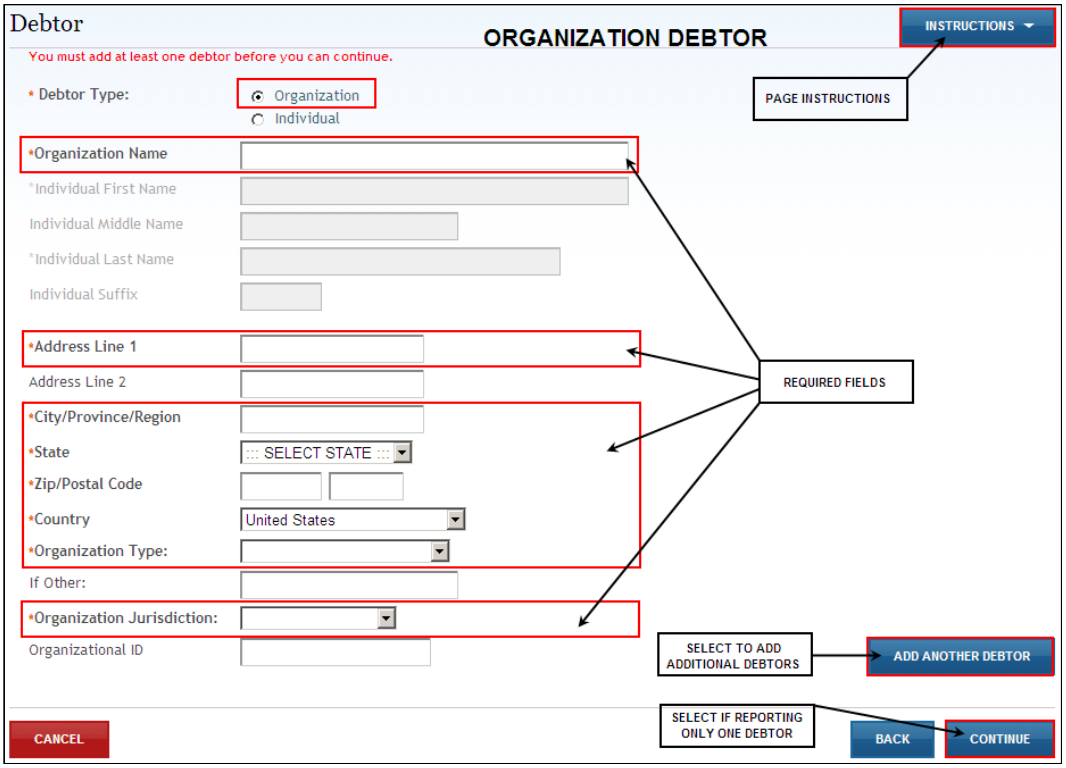
6.02 – Debtor Information

The Debtor screen is used to allow for the entry of any number of debtors. When the screen is first displayed, the user can select whether the debtor is an individual or an organization. Any fields that should not be provided on the basis of the debtor type will be grayed out.

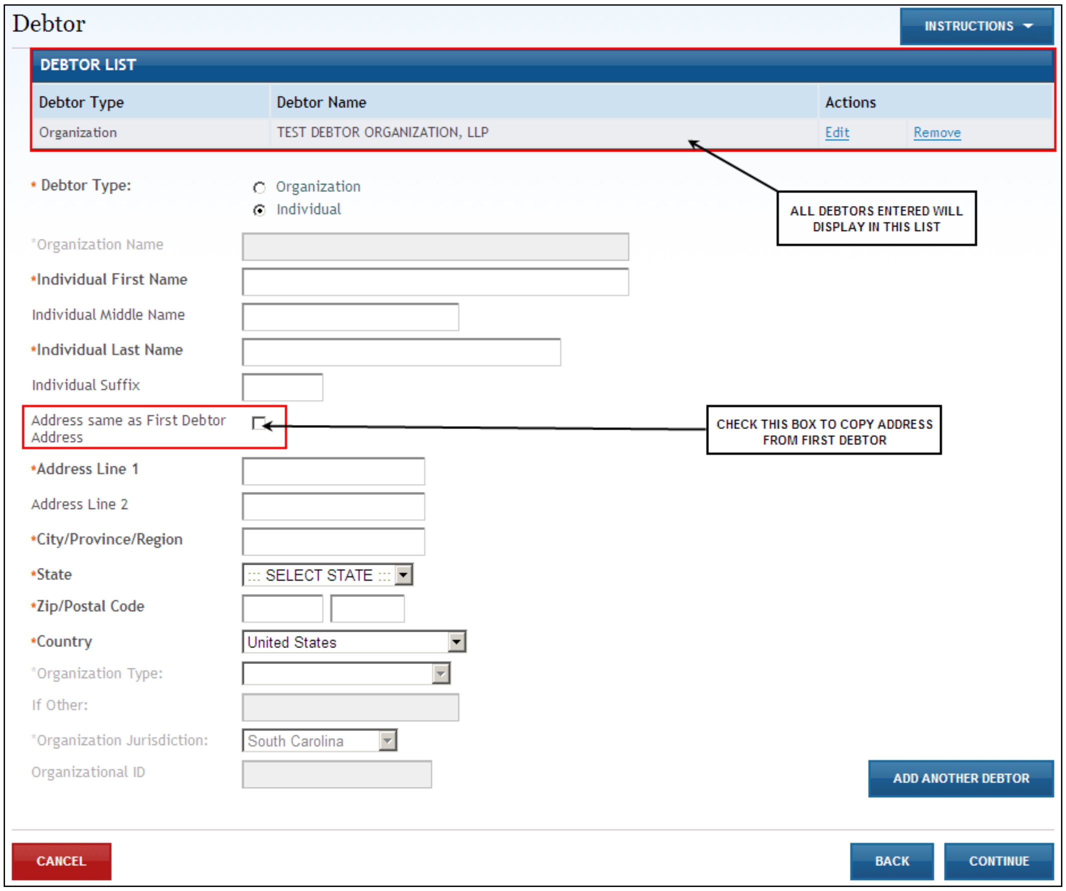
Information provided on this page is the same information provided in Boxes 1 and 2 of the UCC-1 form and Box 11 of the UCC-1Ad form. Enter only one debtor name in the Organization Name or Individual Name fields per page. If you have more than one debtor to provide, select the ADD ANOTHER DEBTOR button after you are done providing the information for the current debtor. If you do not have an additional debtor to add or you are done entering additional debtors, click the Continue button to move to the next step of the filing process.



If the Debtor Type is an *individual*, note that **Individual First Name**, **Individual Last Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



If the Debtor Type is an organization, note that **Organization Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code, Country**, **Organization Type** and **Organization Jurisdiction** are all required fields.



If more than one debtor is entered, each debtor name provided by the user is displayed at the top of the page. If the user determines that information for the debtor is incorrect, the user can easily edit or remove the debtor by selecting the appropriate link.

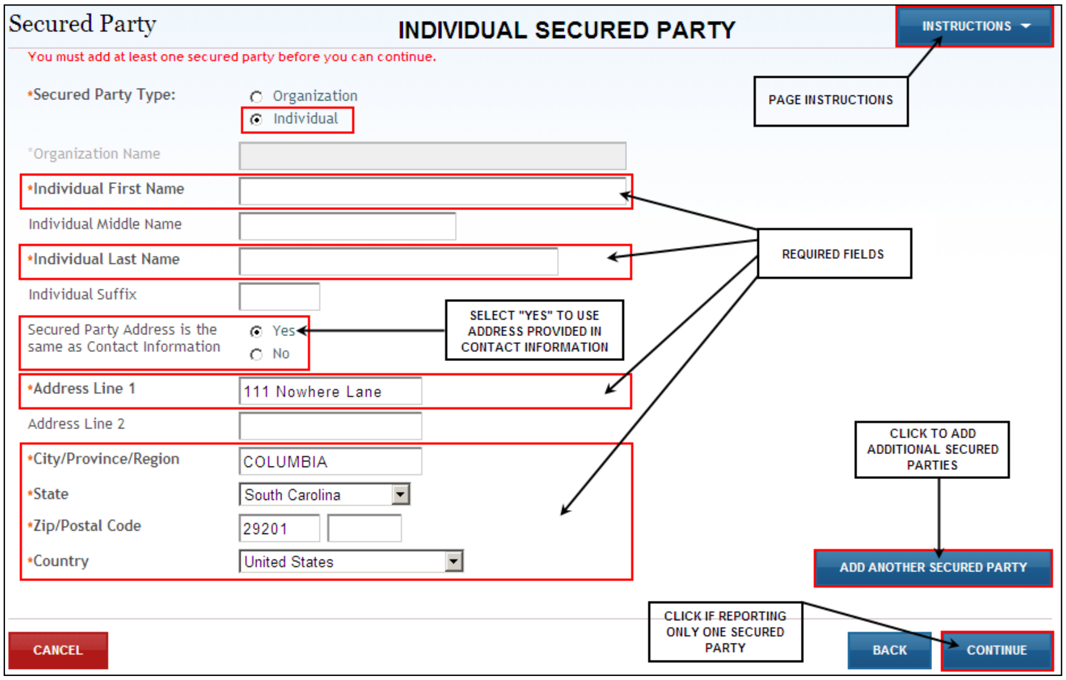
In order to make online filing as efficient as possible, additional debtors have an option to allow the user to use the same debtor address as the first debtor. By checking the "Address same as First Debtor Address" checkbox, the Address Line 1, Address Line 2, City/Province/Region, State, Zip/Postal Code and Country will be populated with the same information as the first debtor.

Once you have finished entering debtors, click the Continue button to move to the next step of the filing process.

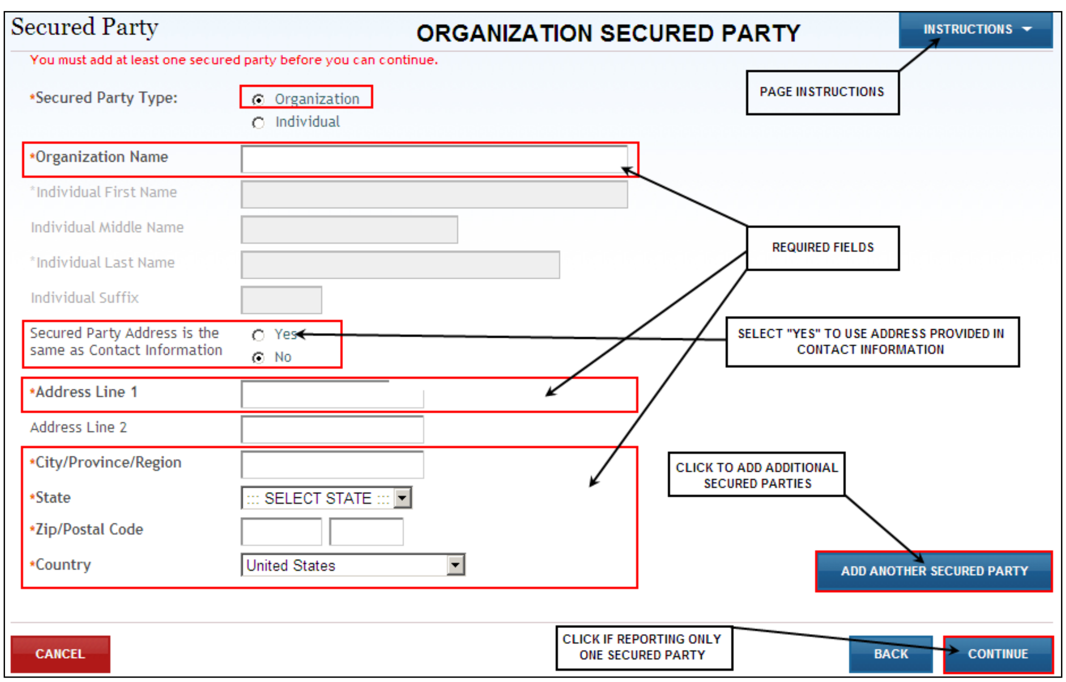
6.03 – Secured Party Information

The Secured Party screen is used to allow for the entry of any number of secured party(s). Like the debtor screen, the user can select whether the secured party is an individual or an organization. Any fields that should not be provided on the basis of the secured party type will be grayed out.

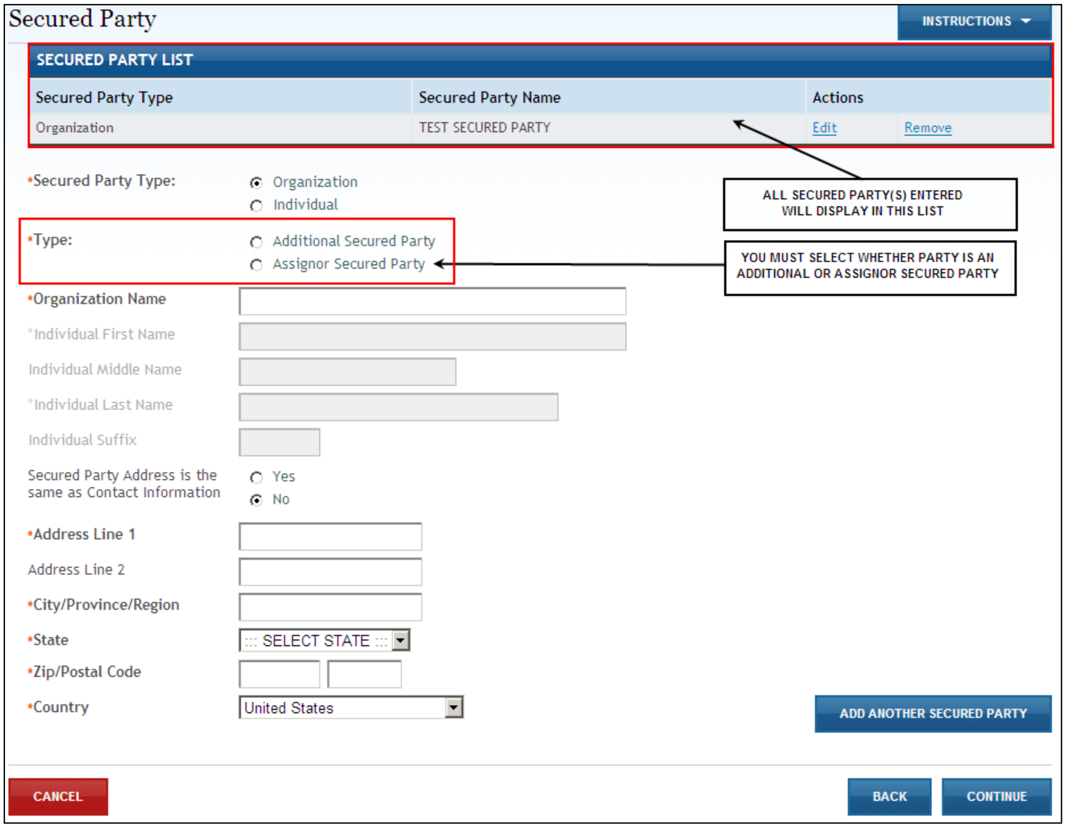
Information provided on this page is the same information provided in Box 3 of the UCC-1 form and Box 12 of the UCC-1Ad form. Enter only one secured party name in the Organization Name or Individual Name fields per page. If you have more than one secured party to provide, select the ADD ANOTHER SECURED PARTY button after you are done providing the information for the current secured party. If you do not have an additional secured party to add or you are done entering additional secured party(s), click the Continue button to move to the next step of the filing process.



If the Secured Party Type is an *individual*, note that **Individual First Name**, **Individual Last Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



If the Secured Party Type is an organization, note that **Organization Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code,** and **Country** are all required fields.



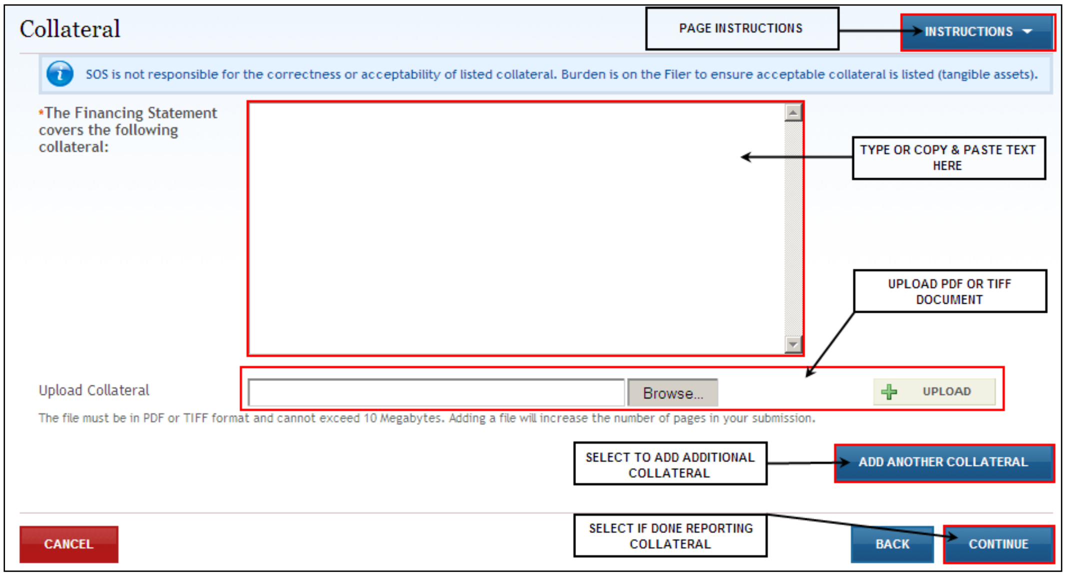
If more than one secured party is entered, each secured party name provided by the user is displayed at the top of the page. If the user determines that information for the secured party is incorrect, the user can easily edit or remove the secured party by selecting the appropriate link.

In order to make online filing as efficient as possible, additional secured parties have an option to allow the user to use the same address as provided on the Contact Information page (see 6.01). By selecting "**Yes**" for "Secured Party Address is the same as Contact Information" Address Line 1, Address Line 2, City/Province/Region, State, Zip/Postal Code and Country will be populated with the same information as provided by the user on the Contact Information page.

Once you have finished entering debtors, click the Continue button to move to the next step of the filing process.

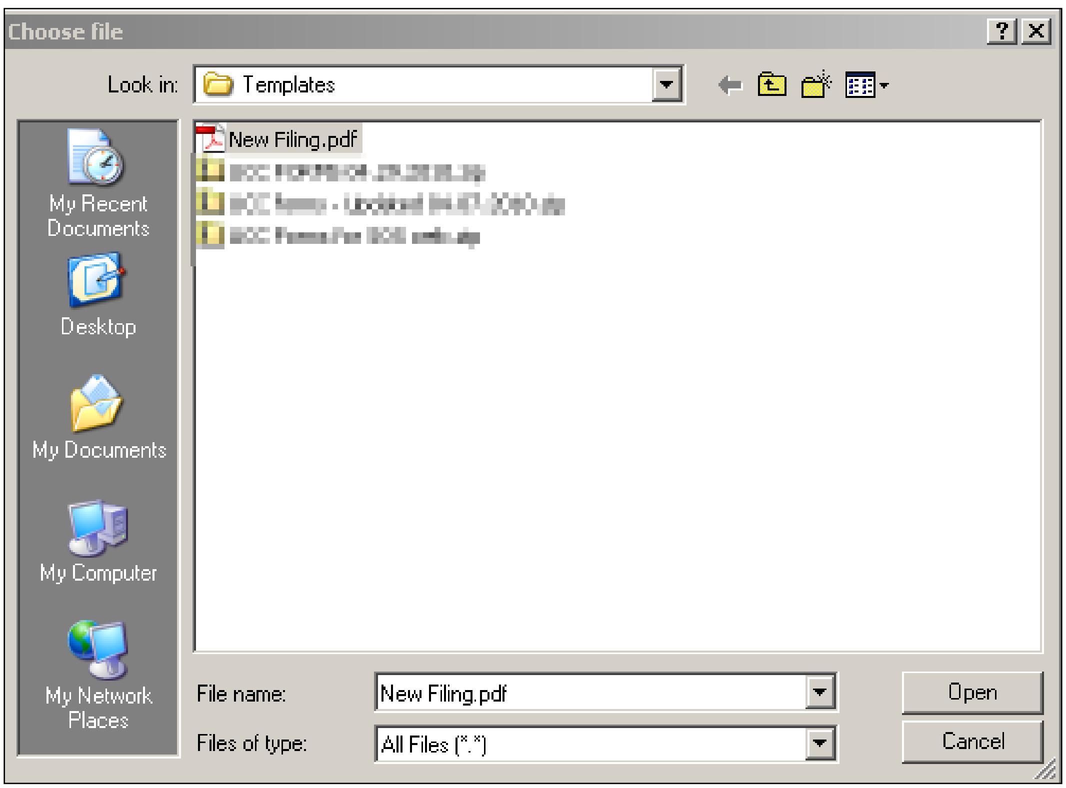
6.04 – Collateral Information

This page allows for the entry or upload of collateral used for security by the secured party(s). The user may type collateral information, paste from text composed in a word processing software (i.e., Word, WordPerfect, Notepad, and WordPad) or upload a file that is in either PDF or TIFF file format.

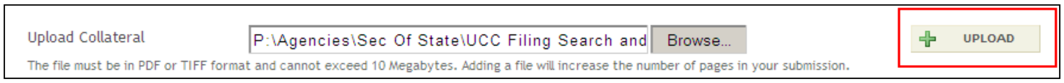


Information provided on this page is the same information provided in Box 4 of the UCC-1 form and Box 16 of the UCC-1Ad form

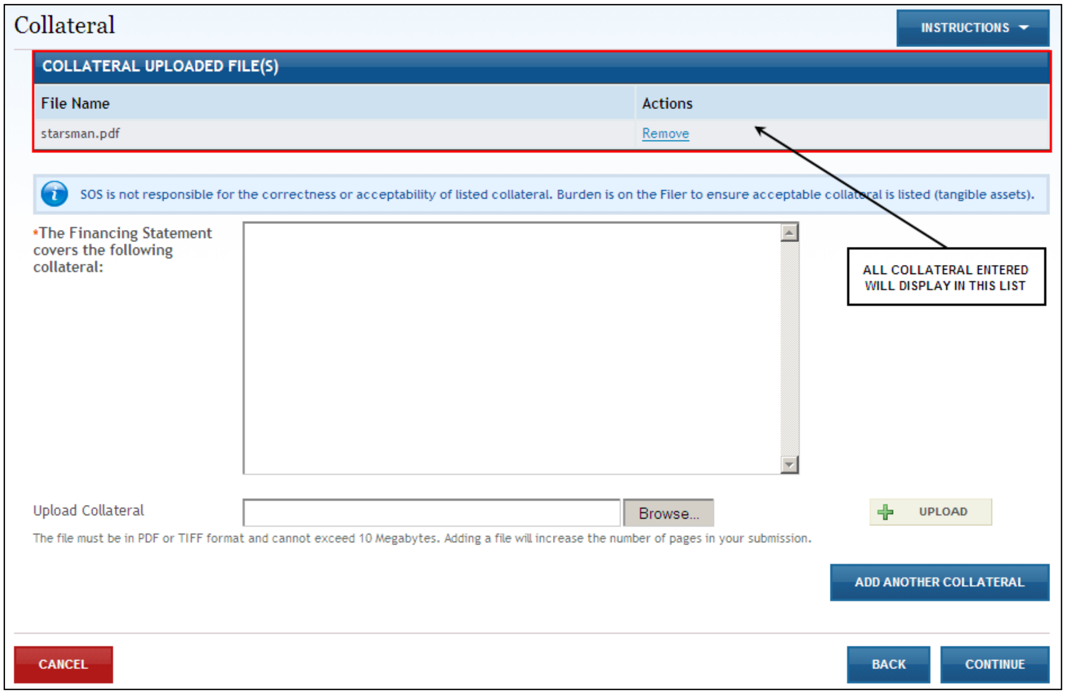
To upload collateral, select the Browse… button and locate the file on your computer you wish to upload and attach to the filing.



Once the file is located, select the file and the click the Open button.



The file you selected will display in the Upload Collateral box. Click the UPLOAD button.



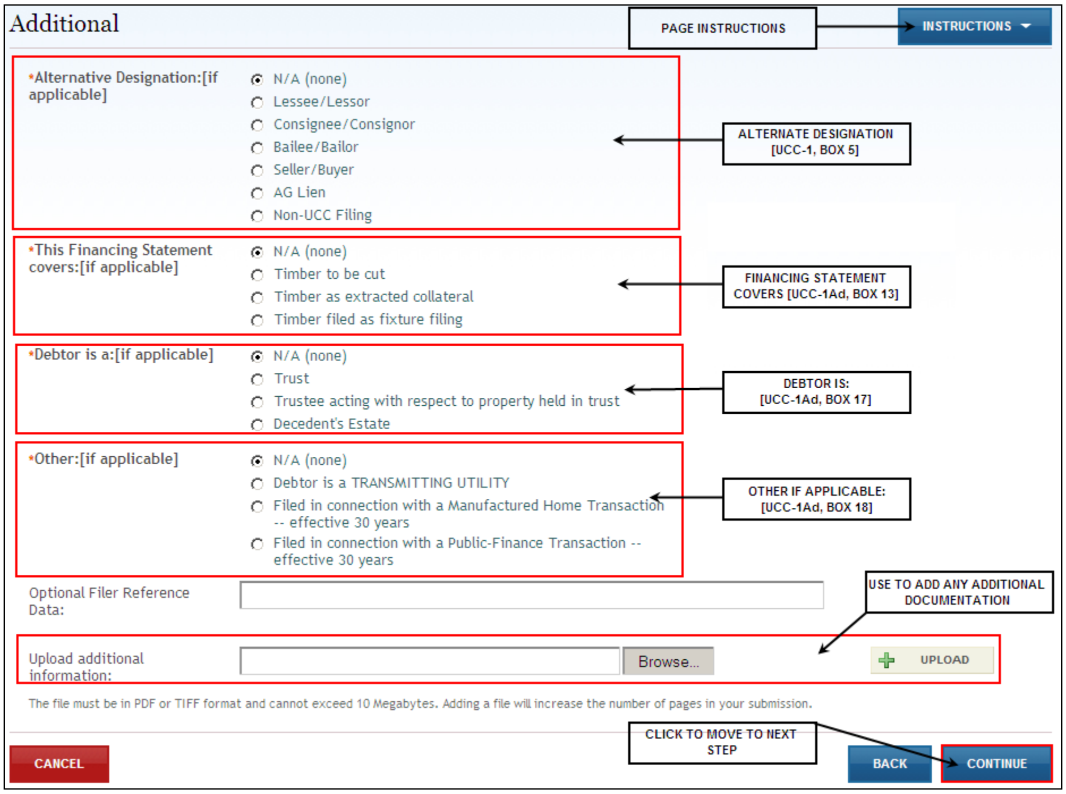
If more than one file is uploaded or typed, each collateral entry provided by the user is displayed at the top of the page. If the user determines that information or file associated with the collateral is incorrect, the user can easily edit or remove the collateral by selecting the appropriate link.

Note: Uploading one or more files will increase the number of pages in your submission.

Once you have finished entering collateral, click the Continue button to move to the next step of the filing process.

6.05 – Additional Information

The Additional Information screen is used capture any Alternative Designation [UCC-1 form, Box 5], This Financing Statement covers [UCC-1Ad form, Box 13], Debtor is a: [UCC-1Ad form, Box 18], Other: [if applicable], Optional Filer Reference Data [UCC-1 form, Box 8], and Upload additional information.



The default value selected for each of these categories is N/A. To change, the user simply clicks the selection that is applicable to the filing.

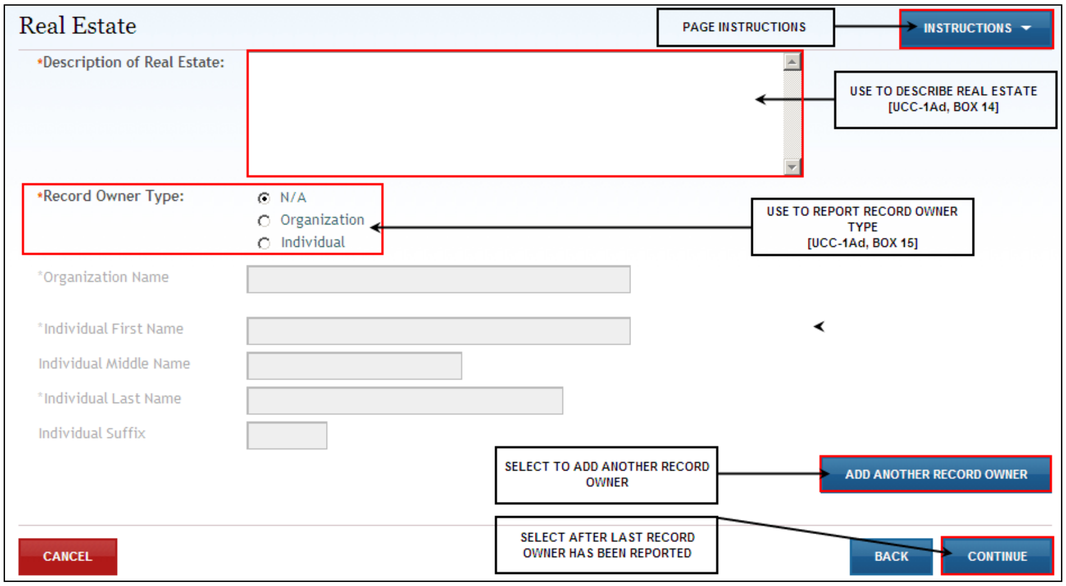
Once you have finished entering additional information, click the Continue button to move to the next step of the filing process.

6.06 – Real Estate Information

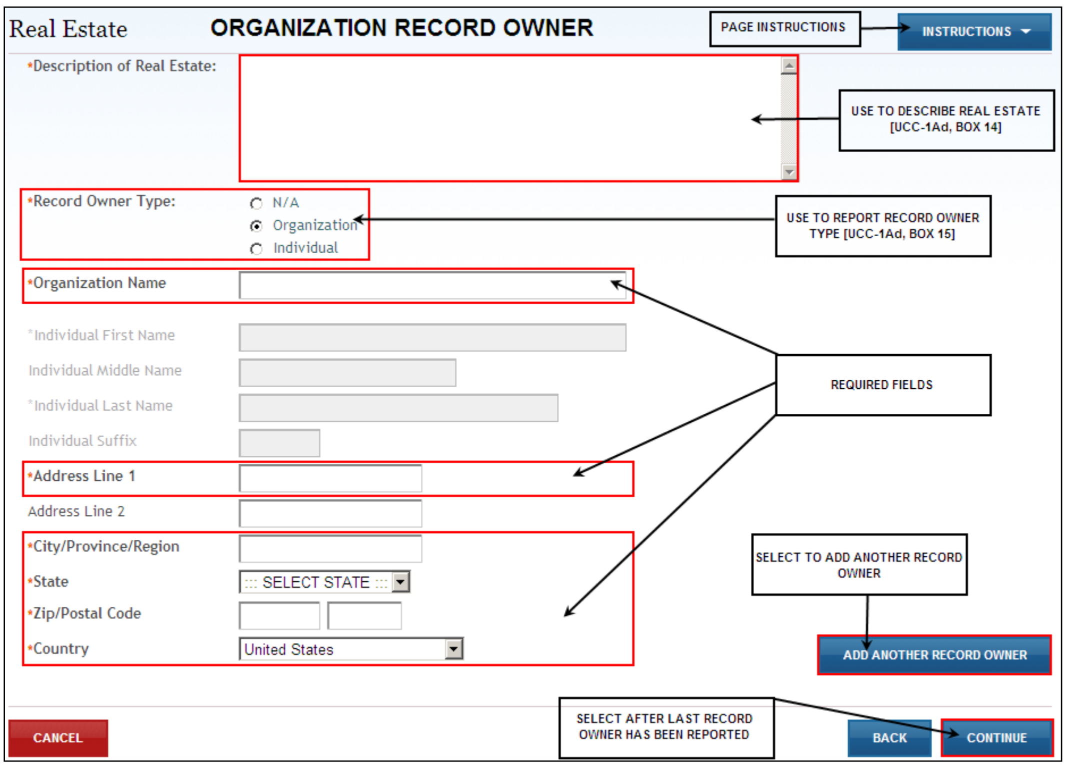
The Real Estate Information screen is used capture the description of the real estate and the name and address of a record owner of the real estate described. This screen can be used to report one or multiple real estate descriptions.

This screen only displays if the user selects an option other than "N/A' in the "This Financing Statement Covers: [if applicable] display in the previous step (item 6.05).

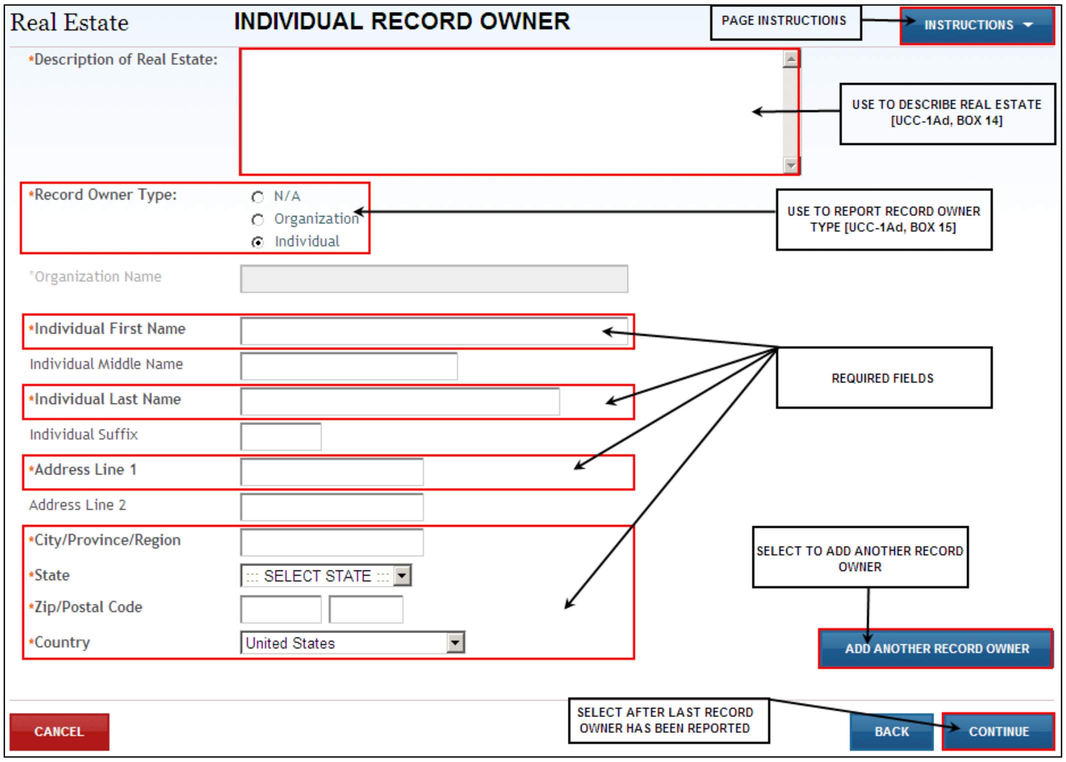
Information provided on this page is the same information provided in Boxes 14 and 15 of the UCC-1Ad form. Enter only one real estate description per page. If you have more than one real estate description to add, select the ADD ANOTHER RECORD OWNER button. If you do not have additional record owners to add or you are done entering additional record owners, click the CONTINUE button to move to the next step of a filing.



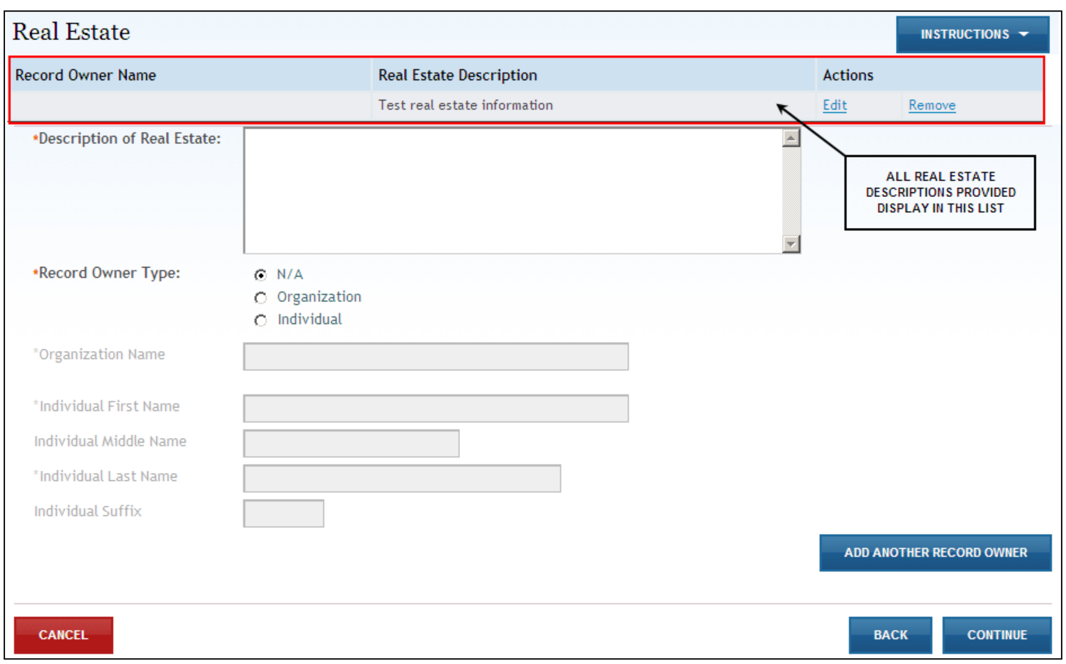
If the Record Owner type is *N/A*, then all of the name and address fields are grayed out and this information is not required.



If the Record Owner type is *organization*, then **Organization Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



If the Record Owner type is *individual*, then **Individual First Name**, **Individual Last Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.

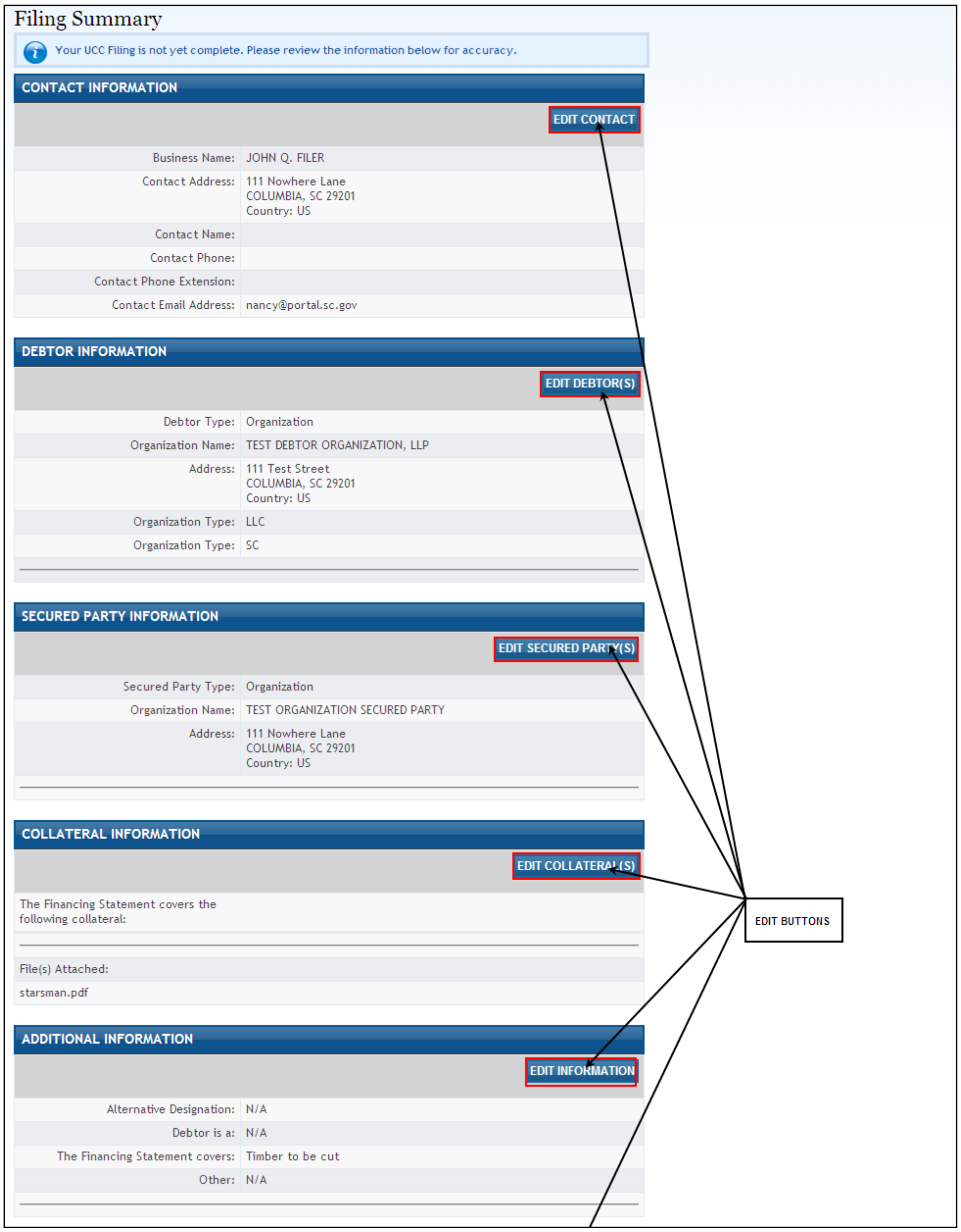


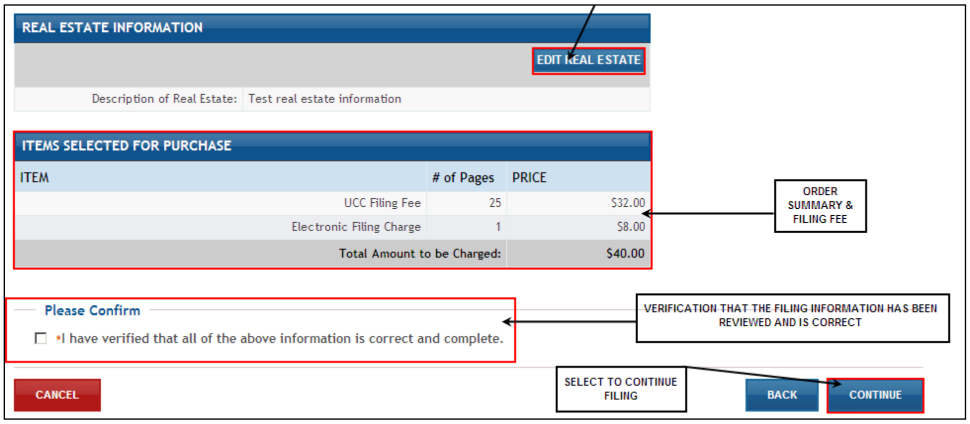
If more than one real estate description is entered, each real estate description provided by the user is displayed at the top of the page. If the user determines that information provided for the real estate description is incorrect, the user can easily edit or remove the description by selecting the appropriate link.

Once you have finished entering real estate information, click the CONTINUE button to move to the next step of the filing process.

6.07 – Filing Summary

The user has an opportunity to review and check data prior to submitting the filing to the South Carolina Secretary of State office. The user selects the appropriate EDIT button to change information previously entered.



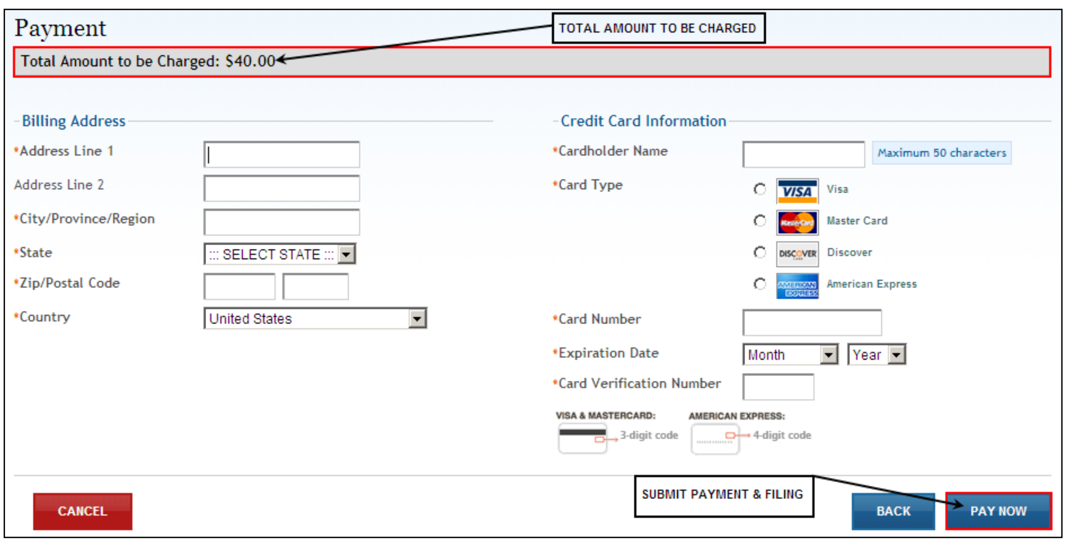


If all of the information in the filing summary is correct, check to confirmation box and then select the CONTINUE button to move to the next step of the filing process.

6.08 – Filing Fees Payment & Subscriber Invoicing

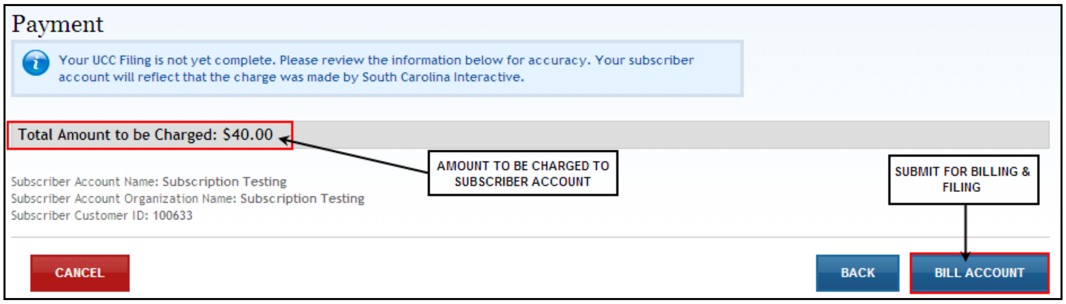
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

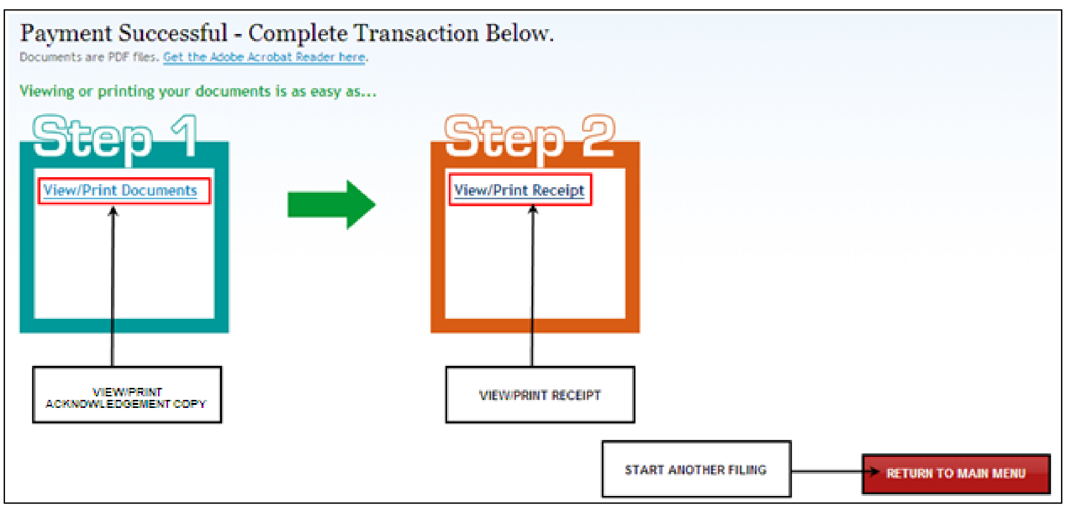


6.09 – Acknowledgement Copy and Receipt

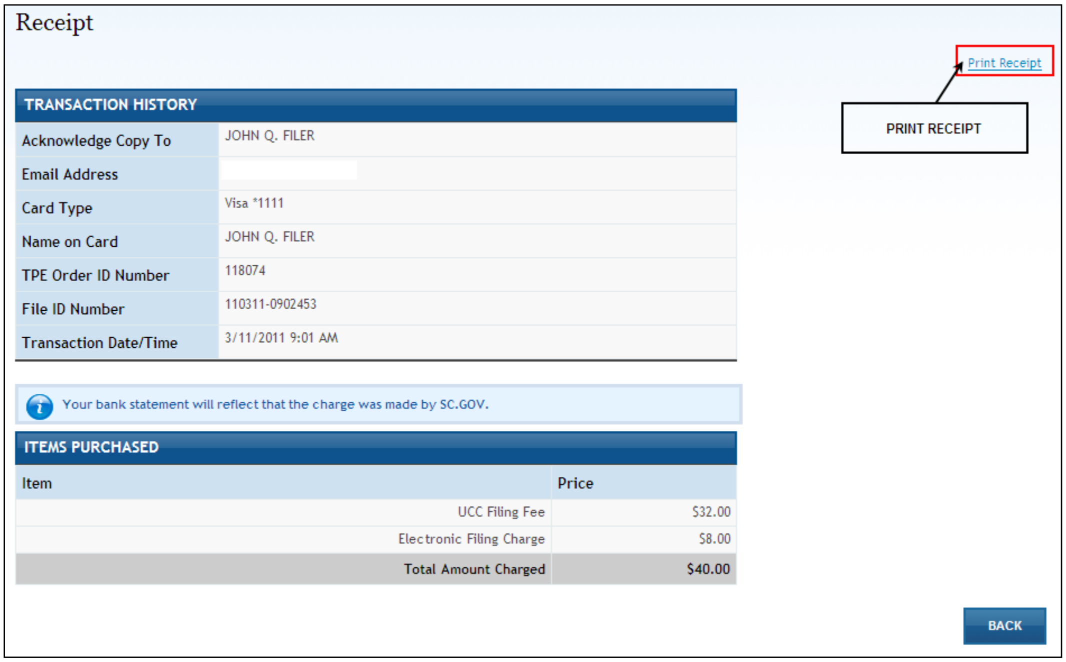
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the acknowledgement copy as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

This is the user's acknowledgement and no printed acknowledgement will be mailed by the Secretary of State's office. The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the acknowledgement copy.



SAMPLE RECEIPT


Receipt

Print Receipt

PRINT RECEIPT

TRANSACTION HISTORY	
Acknowledge Copy To	JOHN Q. FILER
Email Address	
Card Type	Visa *1111
Name on Card	JOHN Q. FILER
TPE Order ID Number	118074
File ID Number	110311-0902453
Transaction Date/Time	3/11/2011 9:01 AM

Your bank statement will reflect that the charge was made by SC.GOV.

ITEMS PURCHASED

Item	Price
UCC Filing Fee	$32.00
Electronic Filing Charge	$8.00
Total Amount Charged	$40.00

BACK

SAMPLE ACKNOWLEDGEMENT COPY

UCC-1

UCC FINANCING STATEMENT

FOLLOW INSTRUCTIONS (front and back) CAREFULLY

A. NAME & PHONE OF CONTACT AT FILER [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

JOHN Q. FILER
111 Nowhere Lane

COLUMBIA, SC 29201

SOUTH CAROLINA SEC. OF STATE NS
110311-0902453
Lapse Date: 03/11/201
Date: 3/11/2011
Time: 9:01 AM
Page Count: 25 Pg
Debtor Count: 1
Filing Fees: $32.00
Electronic Filing Access: $8.00
Total: $40.00
Order ID# 118074

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1. DEBTOR'S EXACT FULL LEGAL NAME - insert only one debtor name (1a or 1b) - do not abbreviate or combine names

1a. ORGANIZATION'S NAME TEST DEBTOR ORGANIZATION, LLP					
OR 1b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME		SUFFIX	
1c. MAILING ADDRESS 111 Test Street	CITY COLUMBIA	STATE SC	POSTAL CODE 29201	COUNTRY US	
1d. TAX ID# (Organizations) DO NOT USE	ADD'L INFO RE ORGANIZATION DEBTOR	1e. TYPE OF ORGANIZATION LLC	1f. JURISDICTION OF ORGANIZATION SC	1g. ORGANIZATIONAL ID #, if any	NONE

2. ADDITIONAL DEBTOR'S EXACT FULL LEGAL NAME - insert only one debtor name (2a or 2b) - do not abbreviate or combine names

2a. ORGANIZATION'S NAME					
OR 2b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME		SUFFIX	
2c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY	
2d. TAX ID# (Organizations) DO NOT USE	ADD'L INFO RE ORGANIZATION DEBTOR	2e. TYPE OF ORGANIZATION	2f. JURISDICTION OF ORGANIZATION	2g. ORGANIZATIONAL ID #, if any	NONE

3. SECURED PARTY'S NAME (or NAME of TOTAL ASSIGNEE of ASSIGNOR S/P) - insert only one secured party name (3a or 3b)

3a. ORGANIZATION'S NAME Test Organization Secured Party				
OR 3b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME		SUFFIX
3c. MAILING ADDRESS 111 Nowhere Lane	CITY COLUMBIA	STATE SC	POSTAL CODE 29201	COUNTRY US

4. This FINANCING STATEMENT covers the following collateral:

See attachment.

5. ALTERNATIVE DESIGNATION [if applicable]: LESSEE/LESSOR | CONSIGNEE/CONSIGNOR | BAILEE/BAILOR | SELLER/BUYER | AG. LIEN | NON-UCC FILING

6. This FINANCING STATEMENT is to be filed [for record] (or recorded) in the REAL ESTATE RECORDS. Attach Addendum [if applicable]

7. Check to REQUEST SEARCH REPORT(S) on Debtor(s) NOT USED

8. OPTIONAL FILER REFERENCE DATA

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (01/01/2011)

UCC FINANCING STATEMENT ADDENDUM (UCC-1Ad)

FOLLOW INSTRUCTIONS (front and back) CAREFULLY

9. NAME OF FIRST DEBTOR (1a or 1b) ON RELATED FINANCING STATEMENT

9a. ORGANIZATION'S NAME: TEST DEBTOR ORGANIZATION, LLP

OR

9b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME,SUFFIX

10. MISCELLANEOUS:

SOUTH CAROLINA
SEC. OF STATE
110311-0902453 NS

Date: 3/11/2011
Time: 9:01 AM
Page Count: 25 Pg
Debtor Count: 1
Filing Fees: $32.00
Electronic Filing Access: $8.00
Total: $40.00
Order ID# 118074

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

11. ADDITIONAL DEBTOR'S EXACT FULL LEGAL NAME - insert only one name (11a or 11b) - do not abbreviate or combine names

11a. ORGANIZATION'S NAME

OR

11b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

11c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY

11d. TAX ID #: SSN OR EIN	ADD'L INFO RE ORGANIZATION DEBTOR	11e. TYPE OF ORGANIZATION	11f. JURISDICTION OF ORGANIZATION	11g. ORGANIZATIONAL ID #, if any
DO NOT PROVIDE				☐ NONE

12. ☐ ADDITIONAL SECURED PARTY'S or ☐ ASSIGNOR S/P'S NAME - insert only one name (12a or 12b)

12a. ORGANIZATION'S NAME

OR

12b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

12c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY

13. This FINANCING STATEMENT covers [X] timber to be cut or ☐ as-extracted collateral, or is filed as a ☐ fixture filing.

14. Description of real estate:
Test real estate information

15. Name and address of a RECORD OWNER of above-described real estate (if Debtor does not have a record interest):

16. Additional collateral description:

17. Check only if applicable and check only one box.
Debtor is a ☐ Trust or ☐ Trustee acting with respect to property held in trust or ☐ Decedent's Estate

18. Check only if applicable and check only one box.
☐ Debtor is a TRANSMITTING UTILITY
☐ Filed in connection with a Manufactured-Home Transaction — effective 30 years
☐ Filed in connection with a Public-Finance Transaction — effective 30 years

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (01/01/2011)

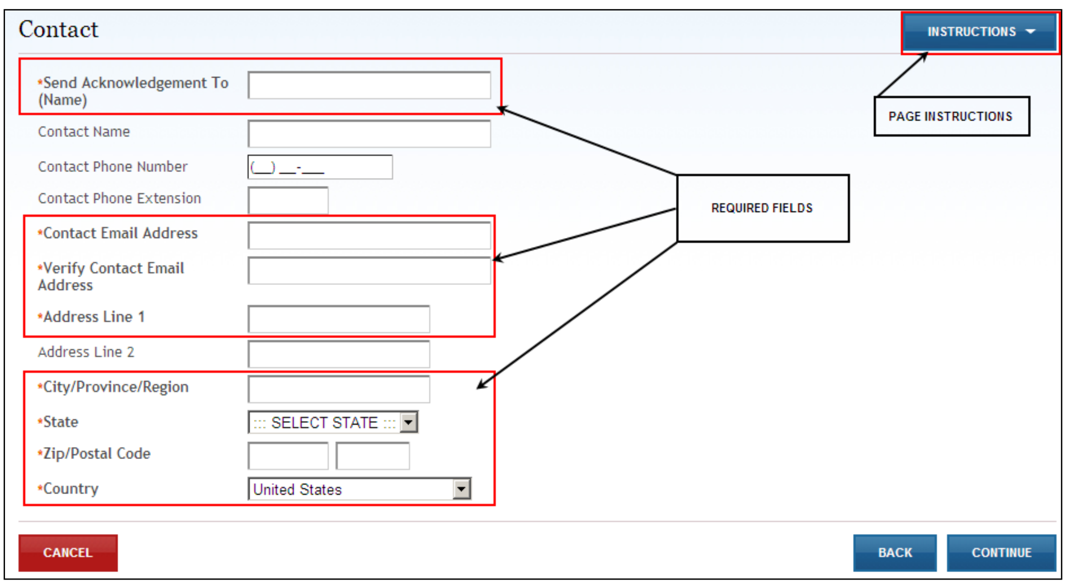
7.0 – In Lieu of Continuation Filing

This option is used to continue a financing statement that was previously filed at a county office rather than at the South Carolina Secretary of State's Office. The filing is good for five years.

The In Lieu of Continuation financing statement filing is divided into several web pages. Each page allows for the entry of a specific type of information. Please do not place your social security number on a UCC filing or other documents you submit to the Secretary of State. Although we attempt to prevent disclosure of social security numbers, due to the large number of documents filed, we cannot guarantee that a social security number placed on a document will not be disclosed. It is the responsibility of the filer to ensure that a social security number is not contained on the filing. Please note that all information entered on the following screens will be displayed on copies of the filing. Filings may be viewed by the public and requested copies may also be made available.

7.01 – Contact Information

The first screen is used to document the name and address of the individual or organization filing the Financing Statement. This is the information provided in Boxes A & B of the UCC-1 form. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, **Verify Contact Email Address**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.

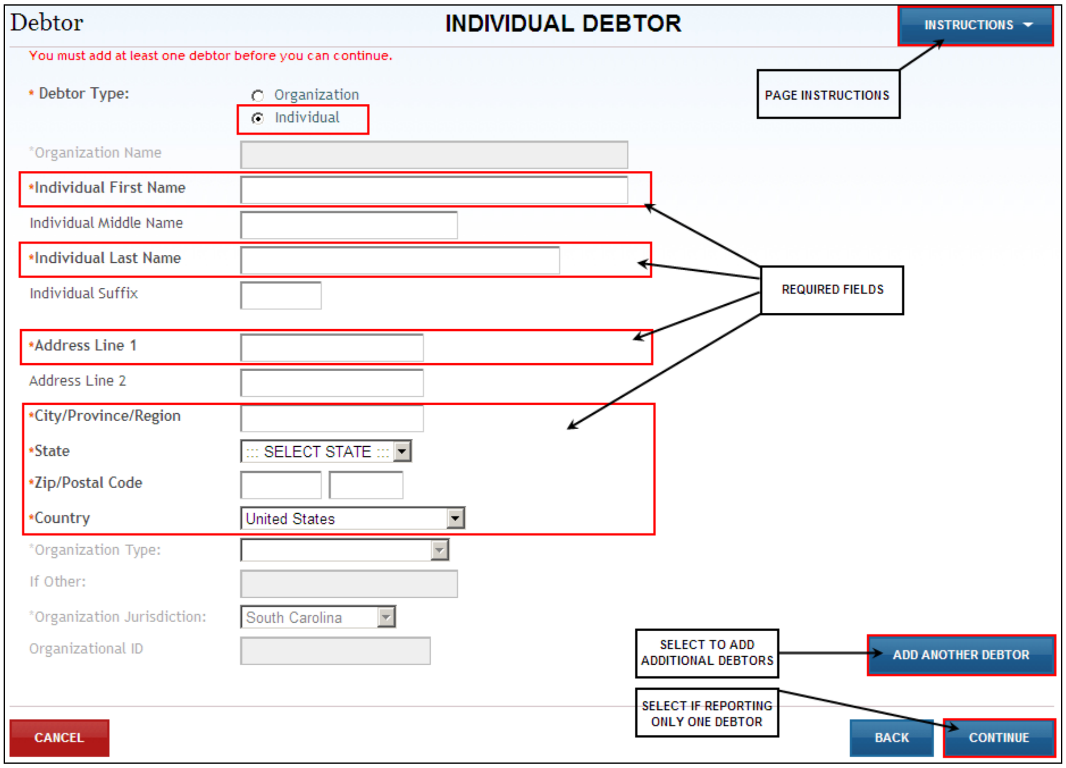


Once the form has been filled out, click the Continue button to move to the next step of the filing process.

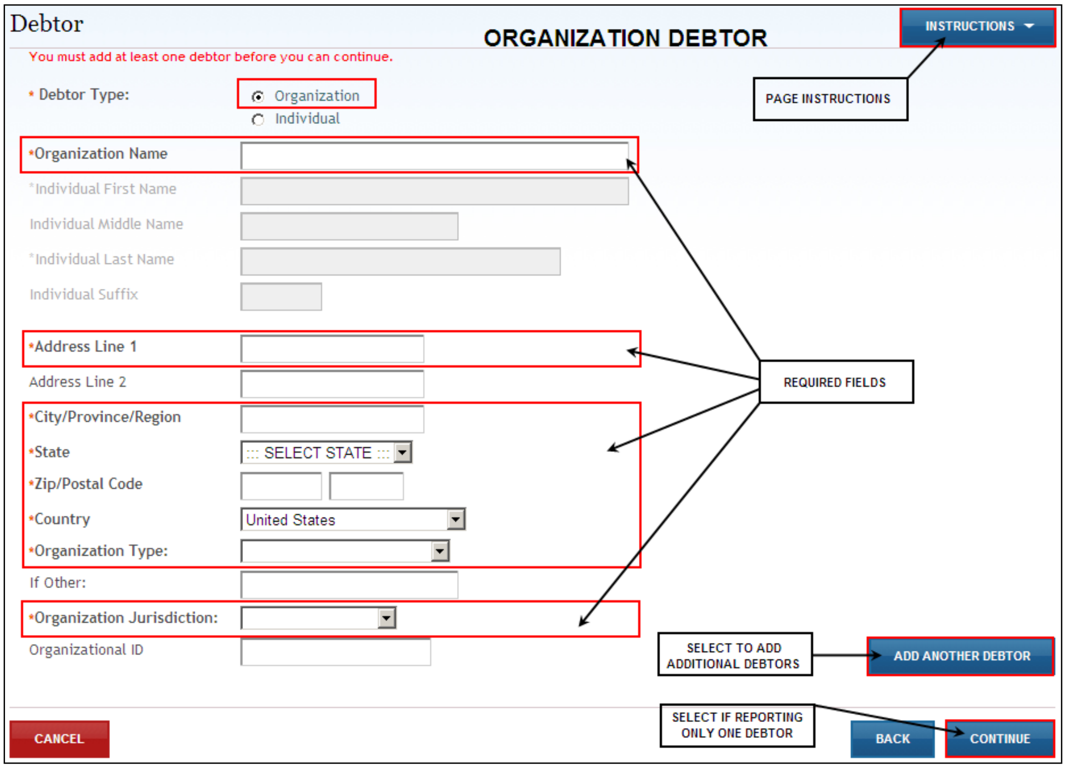
7.02 – Debtor Information

The Debtor screen is used to allow for the entry of any number of debtors. When the screen is first displayed, the user can select whether the debtor is an individual or an organization. Any fields that should not be provided on the basis of the debtor type will be grayed out.

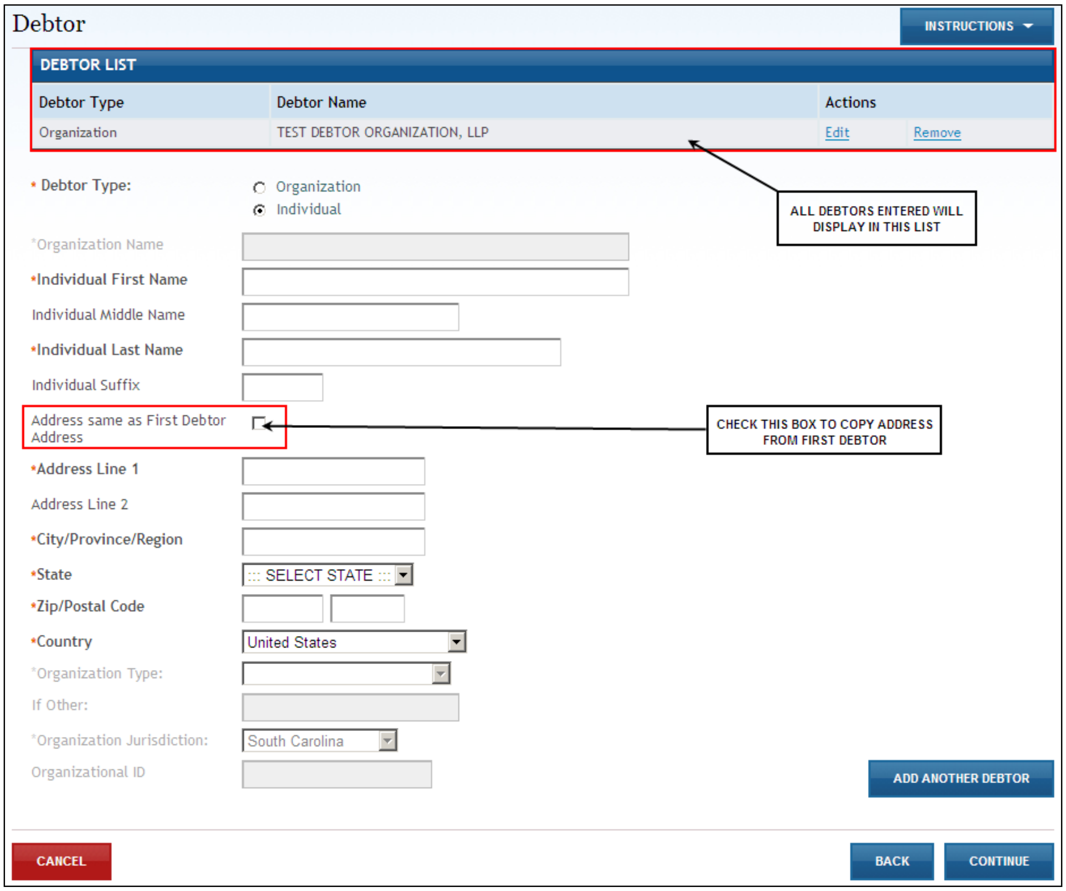
Information provided on this page is the same information provided in Boxes 1 and 2 of the UCC-1 form and Box 11 of the UCC-1Ad form. Enter only one debtor name in the Organization Name or Individual Name fields per page. If you have more than one debtor to provide, select the ADD ANOTHER DEBTOR button after you are done providing the information for the current debtor. If you do not have an additional debtor to add or you are done entering additional debtors, click the Continue button to move to the next step of the filing process.



If the Debtor Type is an *individual*, note that **Individual First Name**, **Individual Last Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



If the Debtor Type is an organization, note that **Organization Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code, Country**, **Organization Type** and **Organization Jurisdiction** are all required fields.



If more than one debtor is entered, each debtor name provided by the user is displayed at the top of the page. If the user determines that information for the debtor is incorrect, the user can easily edit or remove the debtor by selecting the appropriate link.

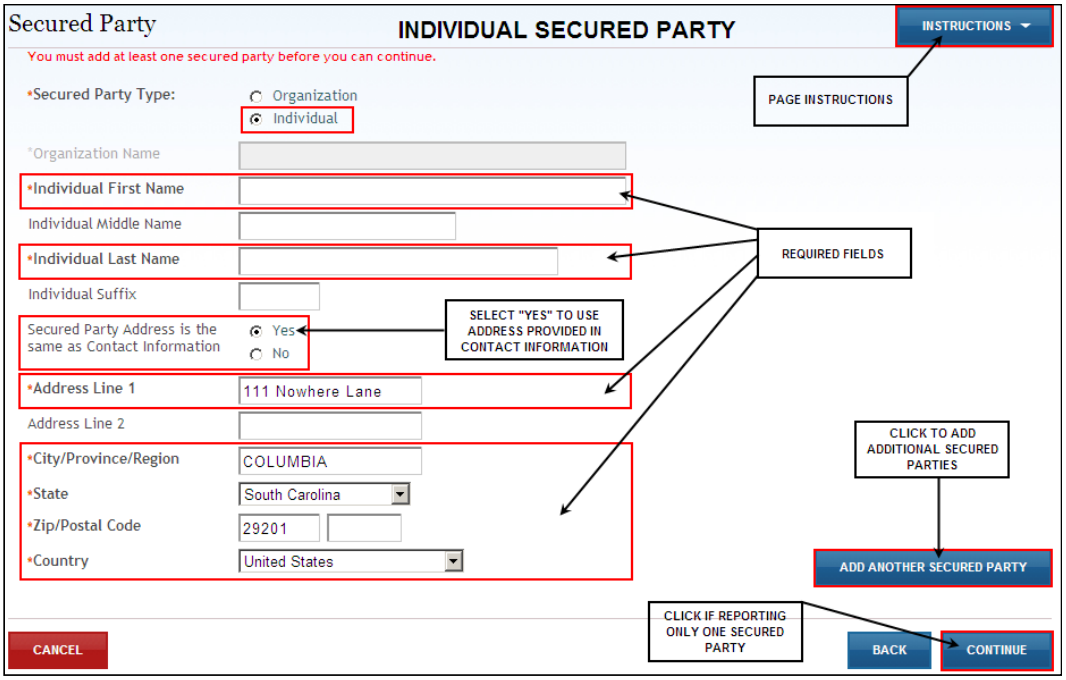
In order to make online filing as efficient as possible, additional debtors have an option to allow the user to use the same debtor address as the first debtor. By checking the "Address same as First Debtor Address" checkbox, the Address Line 1, Address Line 2, City/Province/Region, State, Zip/Postal Code and Country will be populated with the same information as the first debtor.

Once you have finished entering debtors, click the Continue button to move to the next step of the filing process.

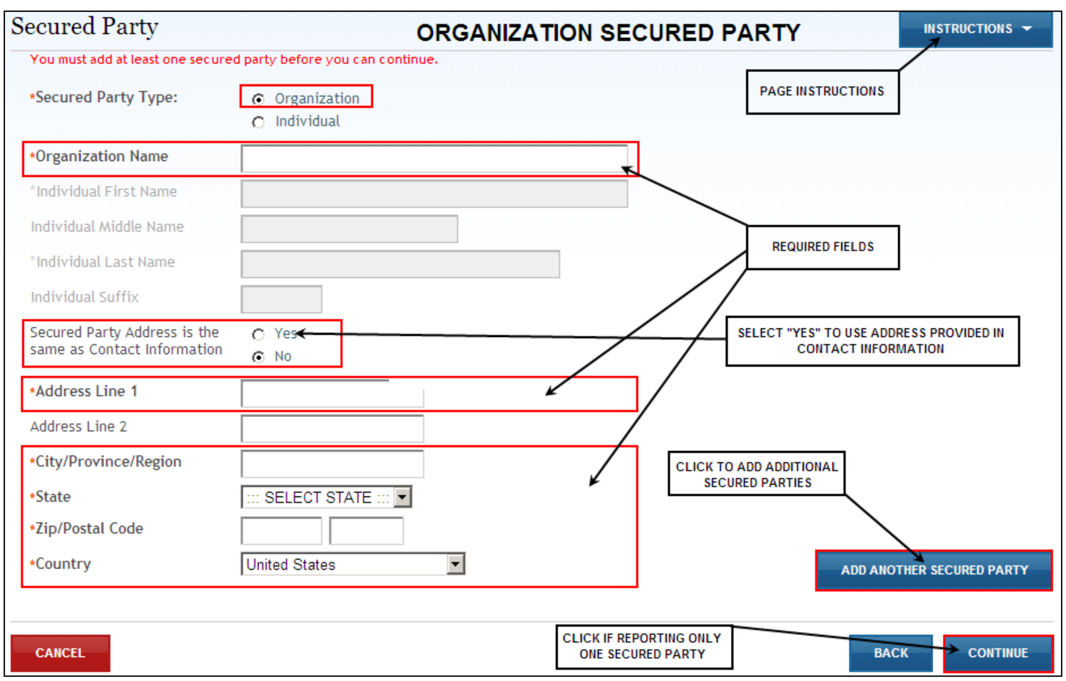
7.03 – Secured Party Information

The Secured Party screen is used to allow for the entry of any number of secured party(s). Like the debtor screen, the user can select whether the secured party is an individual or an organization. Any fields that should not be provided on the basis of the secured party type will be grayed out.

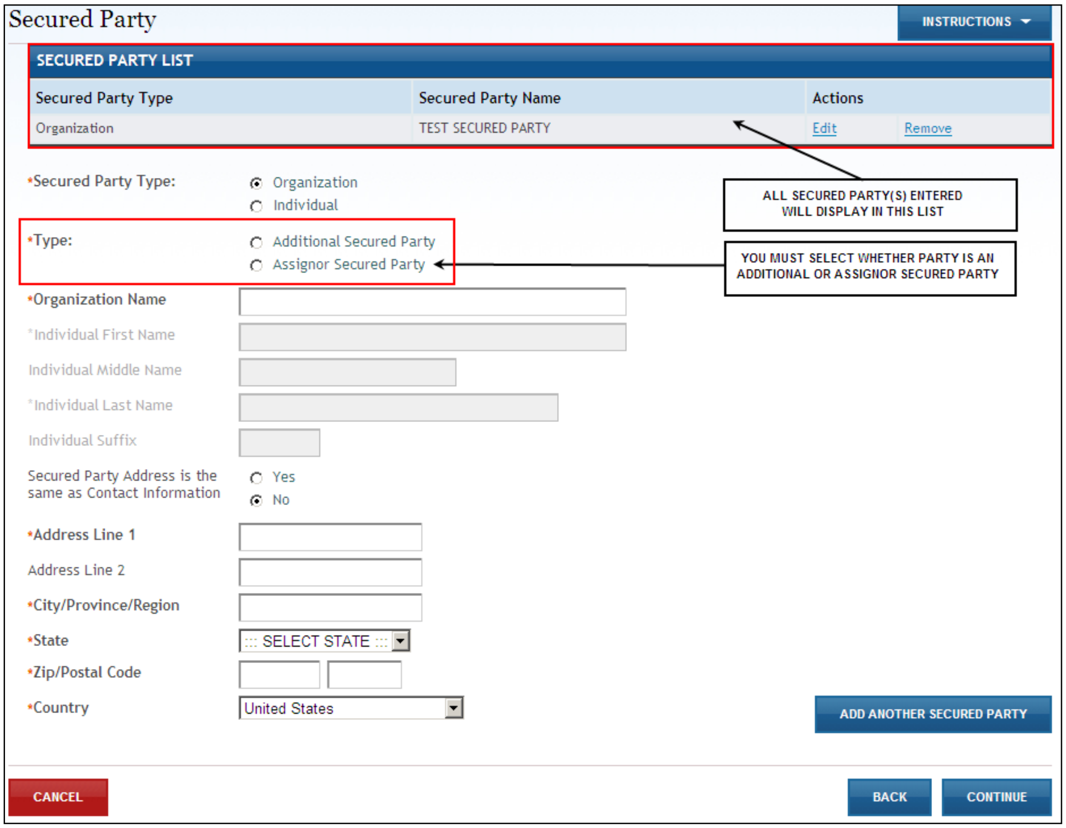
Information provided on this page is the same information provided in Box 3 of the UCC-1 form and Box 12 of the UCC-1Ad form. Enter only one secured party name in the Organization Name or Individual Name fields per page. If you have more than one secured party to provide, select the ADD ANOTHER SECURED PARTY button after you are done providing the information for the current secured party. If you do not have an additional secured party to add or you are done entering additional secured party(s), click the Continue button to move to the next step of the filing process.



If the Secured Party Type is an *individual*, note that **Individual First Name**, **Individual Last Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



If the Secured Party Type is an organization, note that **Organization Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code,** and **Country** are all required fields.



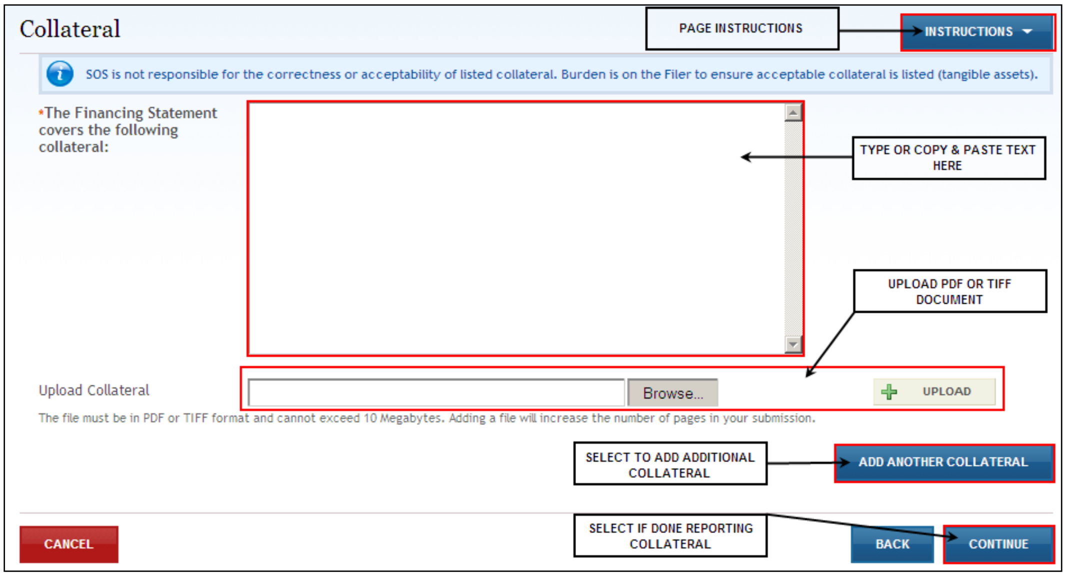
If more than one secured party is entered, each secured party name provided by the user is displayed at the top of the page. If the user determines that information for the secured party is incorrect, the user can easily edit or remove the secured party by selecting the appropriate link.

In order to make online filing as efficient as possible, additional secured parties have an option to allow the user to use the same address as provided on the Contact Information page (see 6.01). By selecting "**Yes**" for "Secured Party Address is the same as Contact Information" Address Line 1, Address Line 2, City/Province/Region, State, Zip/Postal Code and Country will be populated with the same information as provided by the user on the Contact Information page.

Once you have finished entering debtors, click the Continue button to move to the next step of the filing process.

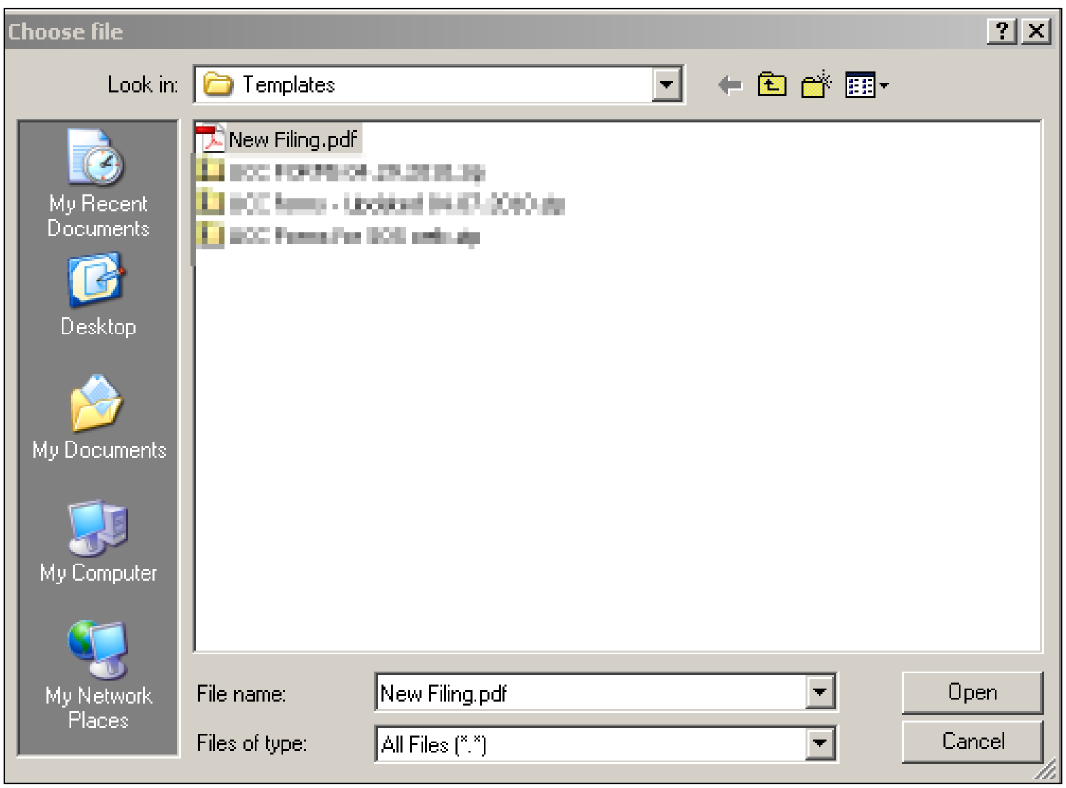
7.04 – Collateral Information

This page allows for the entry or upload of collateral used for security by the secured party(s). The user may type collateral information, paste from text composed in a word processing software (i.e., Word, WordPerfect, Notepad, and WordPad) or upload a file that is in either PDF or TIFF file format.

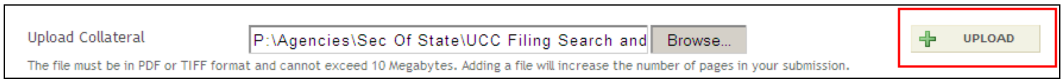


Information provided on this page is the same information provided in Box 4 of the UCC-1 form and Box 16 of the UCC-1Ad form

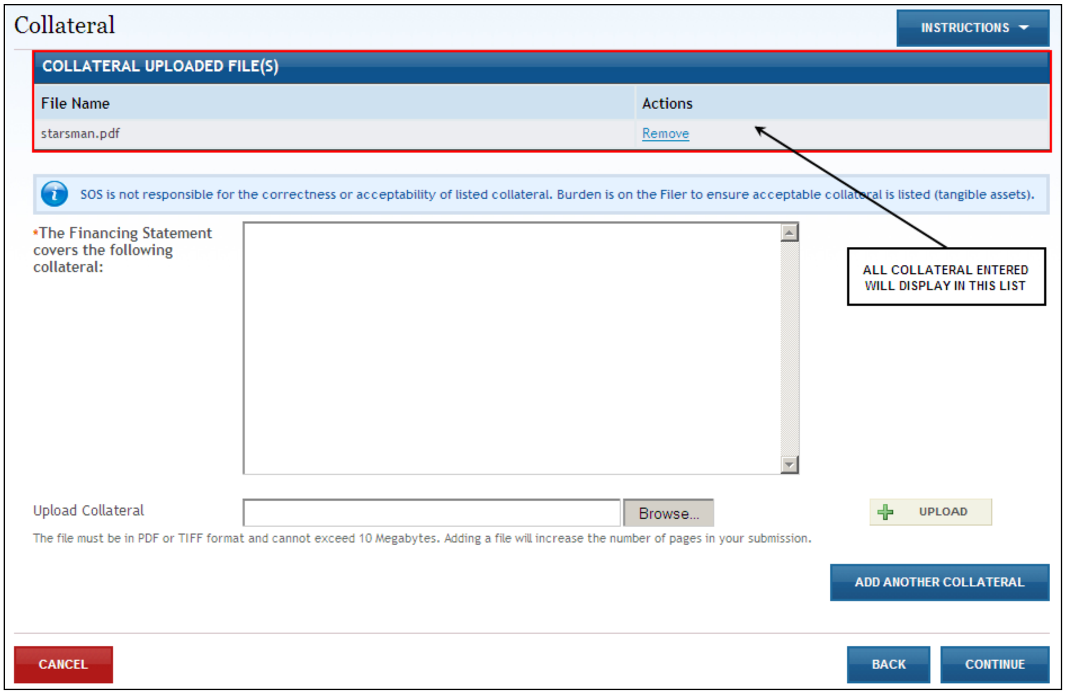
To upload collateral, select the Browse… button and locate the file on your computer you wish to upload and attach to the filing.



Once the file is located, select the file and the click the Open button.



The file you selected will display in the Upload Collateral box. Click the UPLOAD button.



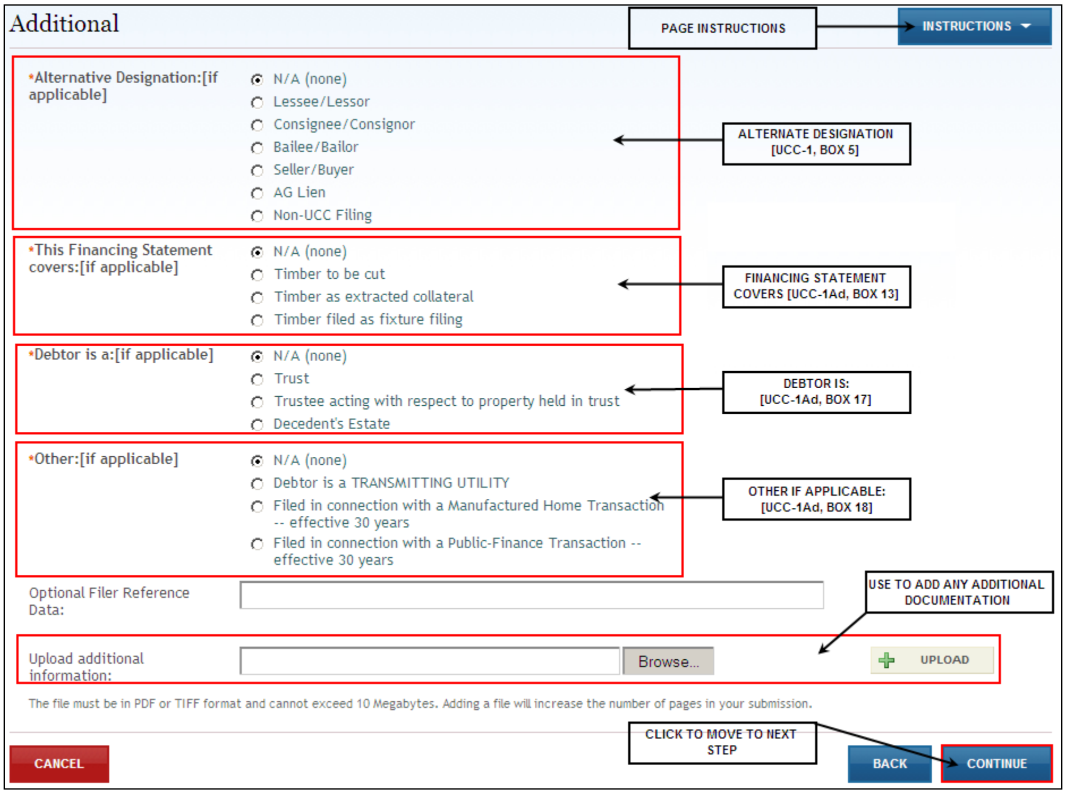
If more than one file is uploaded or typed, each collateral entry provided by the user is displayed at the top of the page. If the user determines that information or file associated with the collateral is incorrect, the user can easily edit or remove the collateral by selecting the appropriate link.

Note: Uploading one or more files will increase the number of pages in your submission.

Once you have finished entering collateral, click the Continue button to move to the next step of the filing process.

7.05 – Additional Information

The Additional Information screen is used capture any Alternative Designation [UCC-1 form, Box 5], This Financing Statement covers [UCC-1Ad form, Box 13], Debtor is a: [UCC-1Ad form, Box 18], Other: [if applicable], Optional Filer Reference Data [UCC-1 form, Box 8], and Upload additional information.



The default value selected for each of these categories is N/A. To change, the user simply clicks the selection that is applicable to the filing.

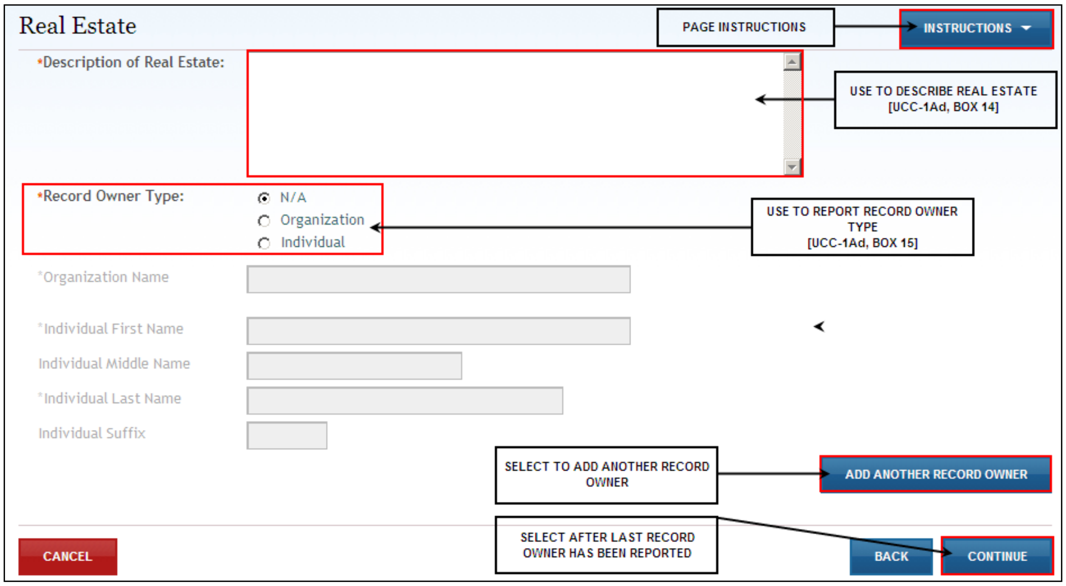
Once you have finished entering additional information, click the Continue button to move to the next step of the filing process.

7.06 – Real Estate Information

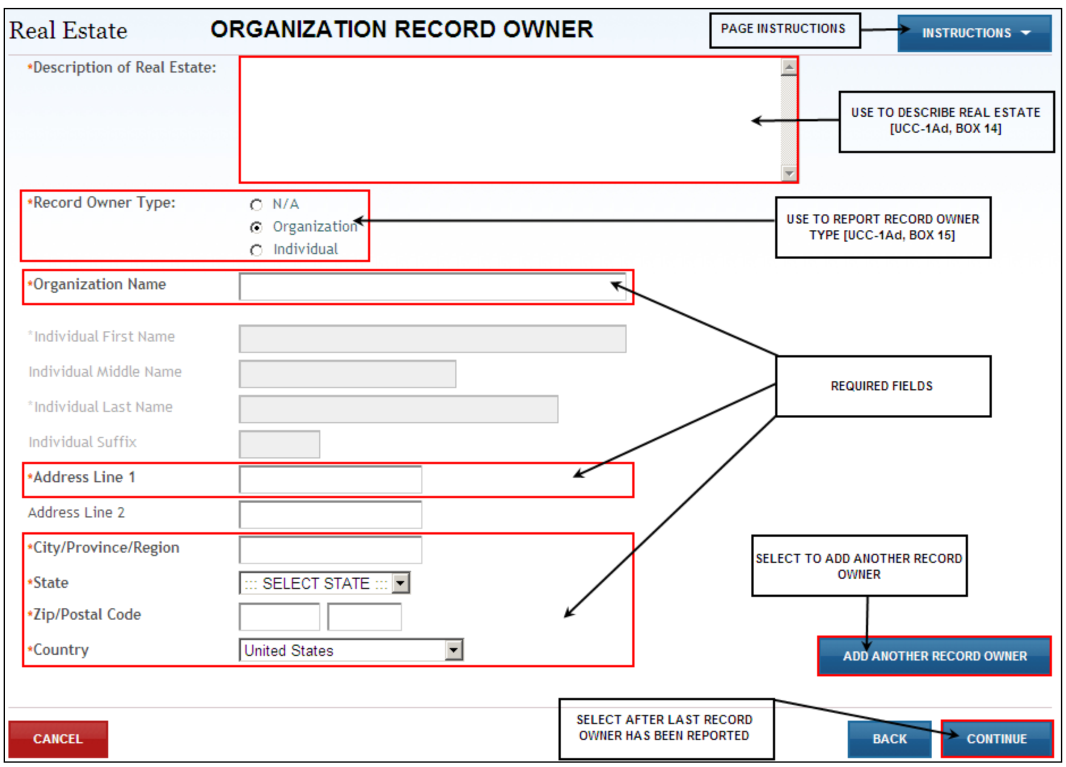
The Real Estate Information screen is used capture the description of the real estate and the name and address of a record owner of the real estate described. This screen can be used to report one or multiple real estate descriptions.

This screen only displays if the user selects an option other than “N/A’ in the “This Financing Statement Covers: [if applicable] display in the previous step (item 6.05).

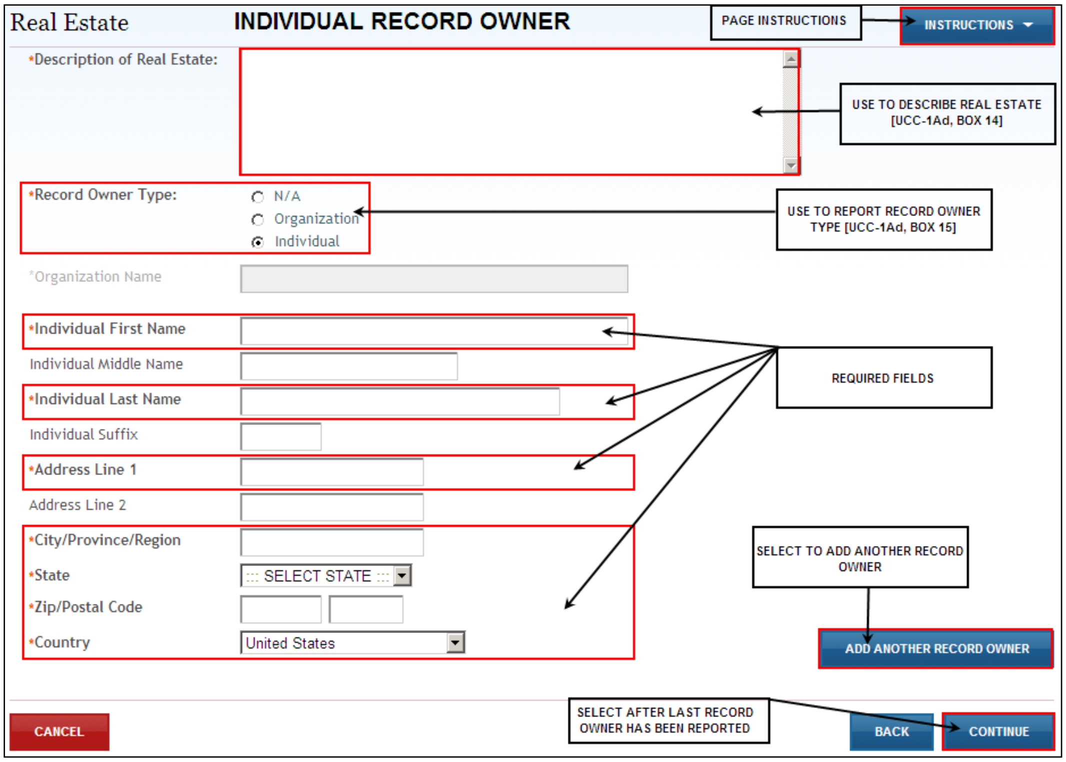
Information provided on this page is the same information provided in Boxes 14 and 15 of the UCC-1Ad form. Enter only one real estate description per page. If you have more than one real estate description to add, select the ADD ANOTHER RECORD OWNER button. If you do not have additional record owners to add or you are done entering additional record owners, click the CONTINUE button to move to the next step of a filing.



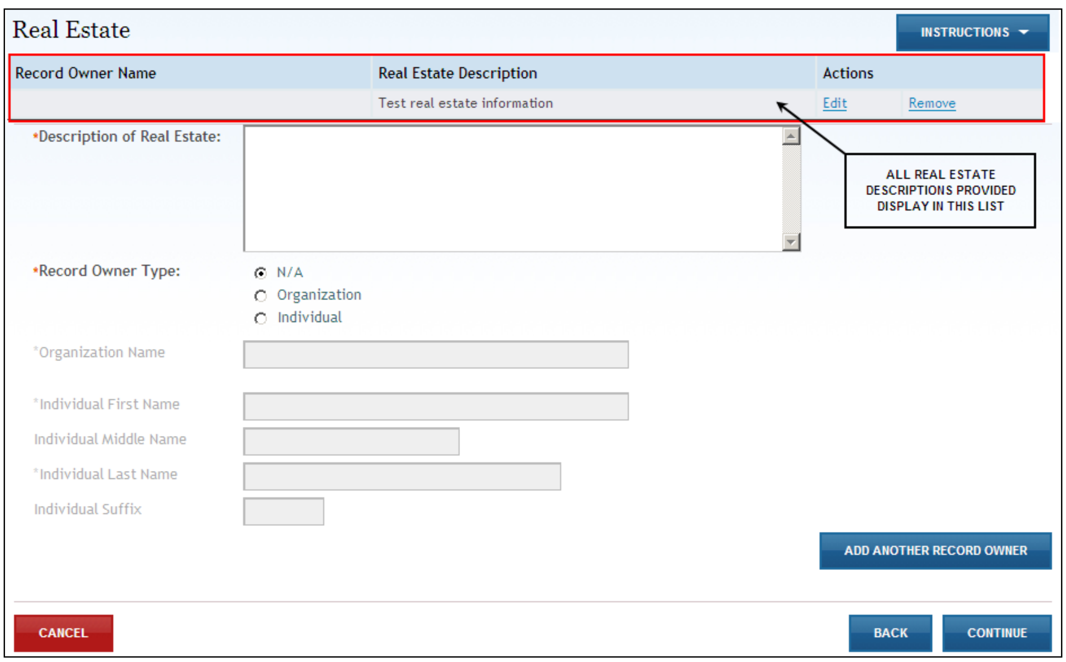
If the Record Owner type is *N/A*, then all of the name and address fields are grayed out and this information is not required.



If the Record Owner type is *organization*, then **Organization Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



If the Record Owner type is *individual*, then **Individual First Name**, **Individual Last Name**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



If more than one real estate description is entered, each real estate description provided by the user is displayed at the top of the page. If the user determines that information provided for the real estate description is incorrect, the user can easily edit or remove the description by selecting the appropriate link.

Once you have finished entering real estate information, click the CONTINUE button to move to the next step of the filing process.

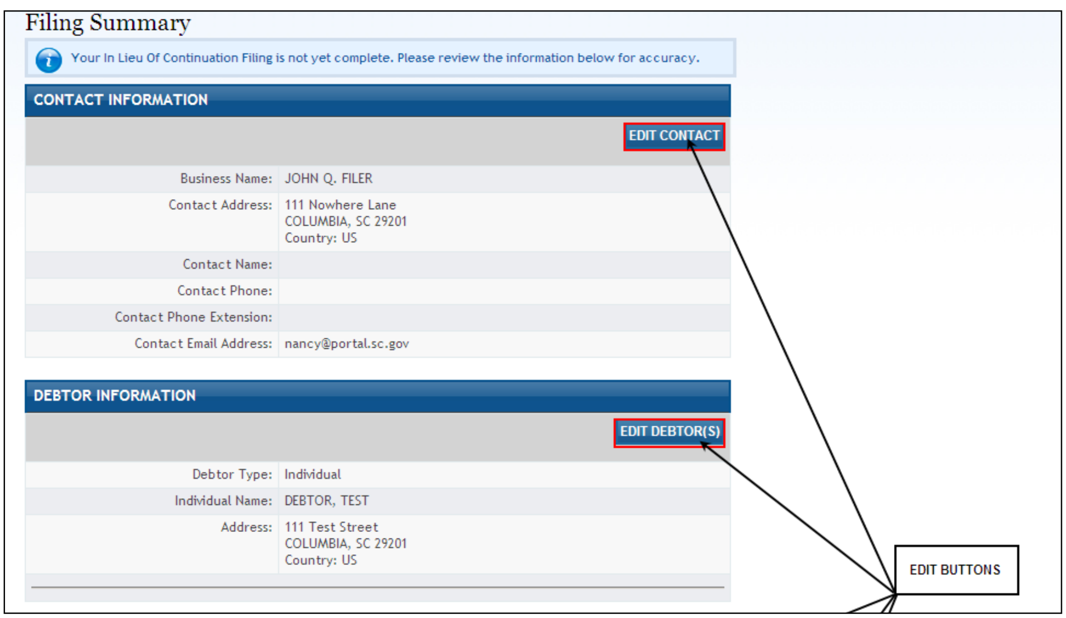
7.07 – In Lieu of Continuation Information

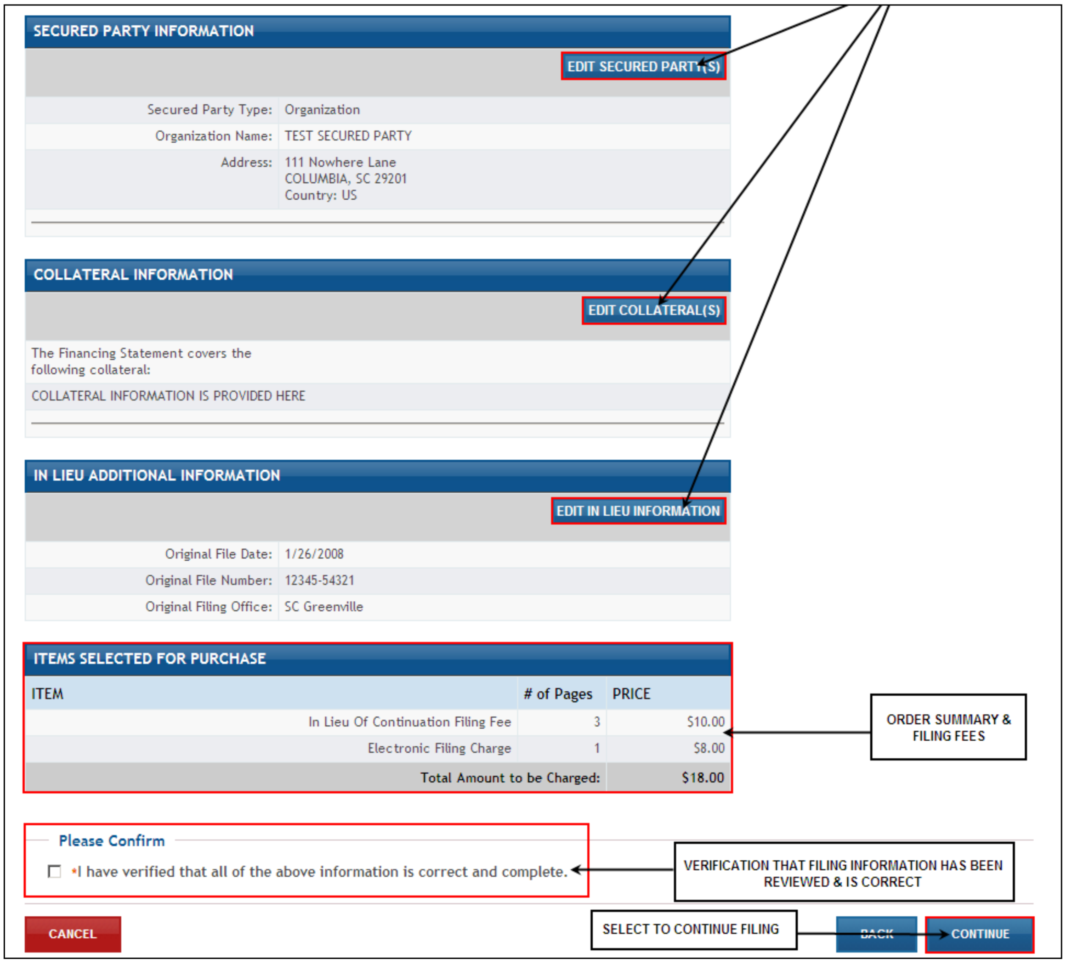
The In Lieu of Continuation screen is used to allow the user to provide information of the original file date, filing office and filing number of a record that was previously filed at a county office.

All fields on this screen are required. Once you have finished entering in the original filing information, click the CONTINUE button to move to the next step of the filing process.

7.08 – Filing Summary

The user has an opportunity to review and check data prior to submitting the filing to the South Carolina Secretary of State office. The user selects the appropriate EDIT button to change information previously entered.



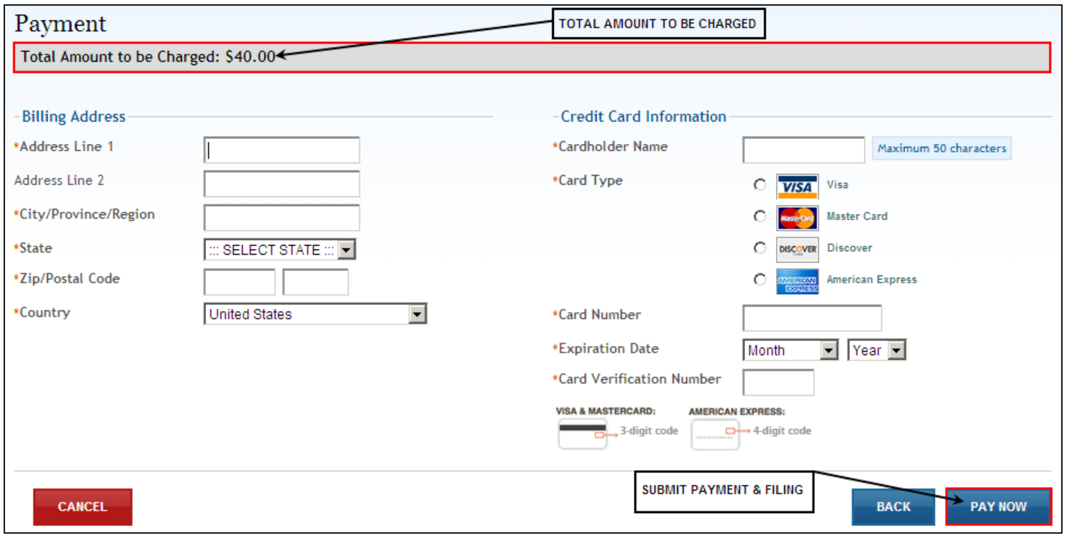


If all of the information in the filing summary is correct, check to confirmation box and then select the CONTINUE button to move to the next step of the filing process.

7.09 – Filing Fees Payment & Subscriber Invoicing

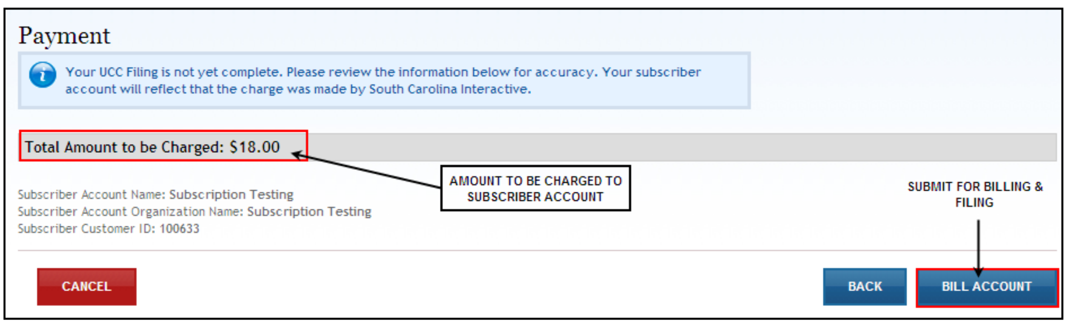
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If you are submitting the filing as a subscriber, you will be taken a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.

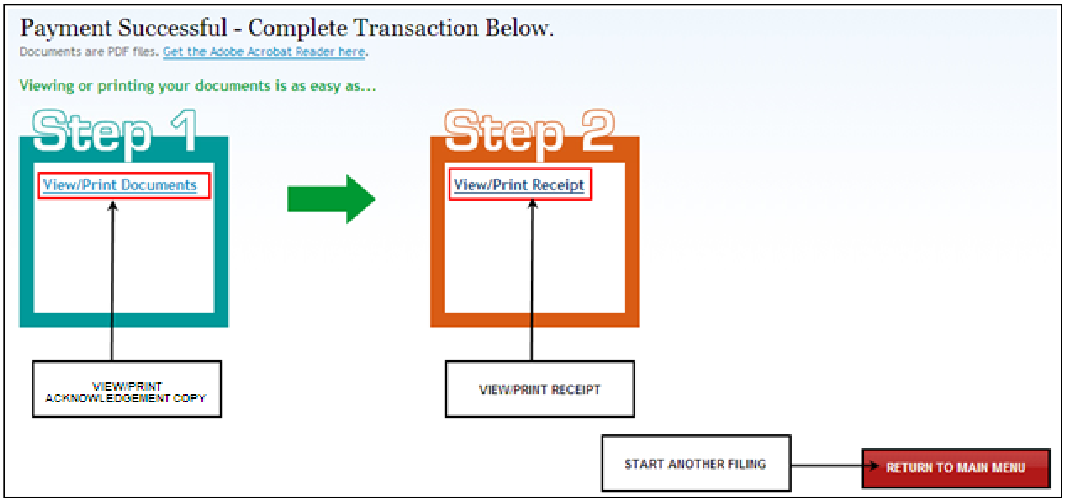


7.10 – Acknowledgement Copy and Receipt

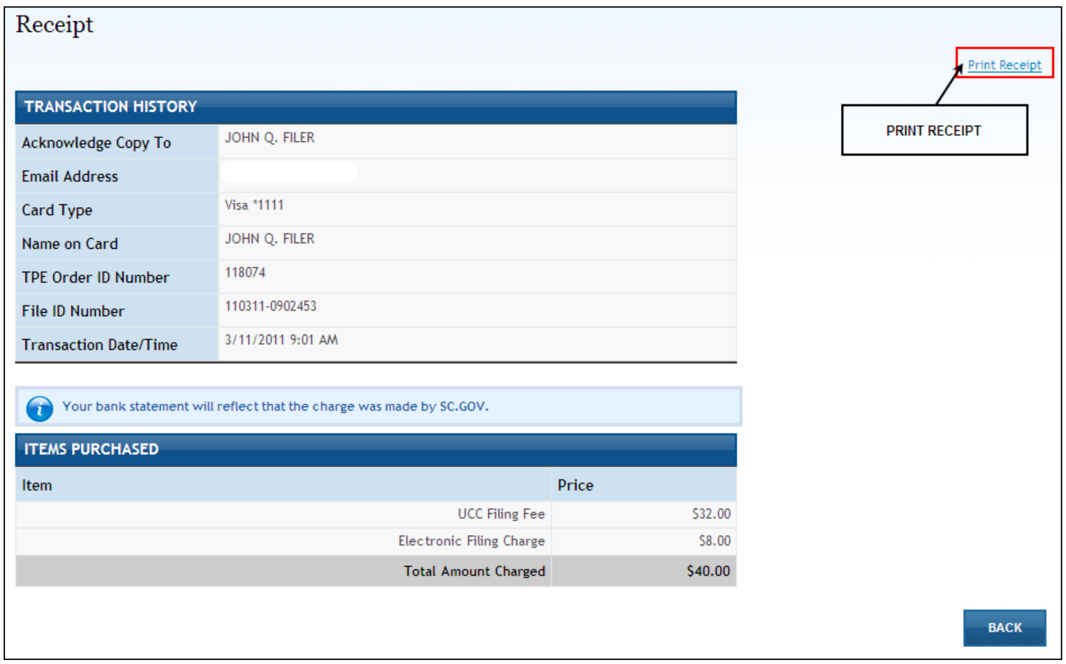
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the acknowledgement copy as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

This is the user's acknowledgement and no printed acknowledgement will be mailed by the Secretary of State's office. The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the acknowledgement copy.



Sample Receipt



SAMPLE ACKNOWLEDGEMENT COPY

IN LIEU OF CONTINUATION

UCC FINANCING STATEMENT

FOLLOW INSTRUCTIONS CAREFULLY

A. NAME & PHONE OF CONTACT AT FILER [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

JOHN Q. FILER
111 Nowhere Lane

COLUMBIA, SC 29201

SOUTH CAROLINA
SEC. OF STATE
110311-1341183 S
Lapse Date: 03/11/201
Date: 3/11/2011
Time: 1:40 PM
Page Count: 3 Pg
Debtor Count: 1
Filing Fees: $10.00
Electronic Filing Access: $8.00
Total: $18.00
Order ID#

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1. DEBTOR'S EXACT FULL LEGAL NAME - insert only one debtor name (1a or 1b) - do not abbreviate or combine names

1a. ORGANIZATION'S NAME

OR

1b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX
DEBTOR	TEST		

1c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY
111 Test Street	COLUMBIA	SC	29201	US

1d. TAX ID# (Organizations)	ADD'L INFO RE ORGANIZATION DEBTOR	1e. TYPE OF ORGANIZATION	1f. JURISDICTION OF ORGANIZATION	1g. ORGANIZATIONAL ID #, if any
DO NOT USE				NONE

2. ADDITIONAL DEBTOR'S EXACT FULL LEGAL NAME - insert only one debtor name (2a or 2b) - do not abbreviate or combine names

2a. ORGANIZATION'S NAME

OR

2b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

2c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY

2d. TAX ID# (Organizations)	ADD'L INFO RE ORGANIZATION DEBTOR	2e. TYPE OF ORGANIZATION	2f. JURISDICTION OF ORGANIZATION	2g. ORGANIZATIONAL ID#, if any
DO NOT USE				NONE

3. SECURED PARTY'S NAME (or NAME of TOTAL ASSIGNEE of ASSIGNOR S/P) - insert only one secured party name (3a or 3b)

3a. ORGANIZATION'S NAME
TEST SECURED PARTY

OR

3b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

3c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY
111 Nowhere Lane	COLUMBIA	SC	29201	US

4. This FINANCING STATEMENT covers the following collateral:

THIS FINANCING STATEMENT IS AN "IN LIEU OF CONTINUATION" FOR THE FOLLOWING STATEMENT OF WHICH SHALL REMAIN EFFECTIVE:

FILE DATE: 1/26/2008

FILE NUMBER: 12345-54321

ORIGINAL FILING OFFICE: SC Greenville

See additional.

5. ALTERNATIVE DESIGNATION [if applicable]: LESSEE/LESSOR | CONSIGNEE/CONSIGNOR | BAILEE/BAILOR | SELLER/BUYER | AG. LIEN | NON-UCC FILING

6. This FINANCING STATEMENT is to be filed [for record] (or recorded) in the REAL ESTATE RECORDS. Attach Addendum [if applicable]

7. REQUEST SEARCH REPORT(S) ON UCC-11 FORM NOT USED

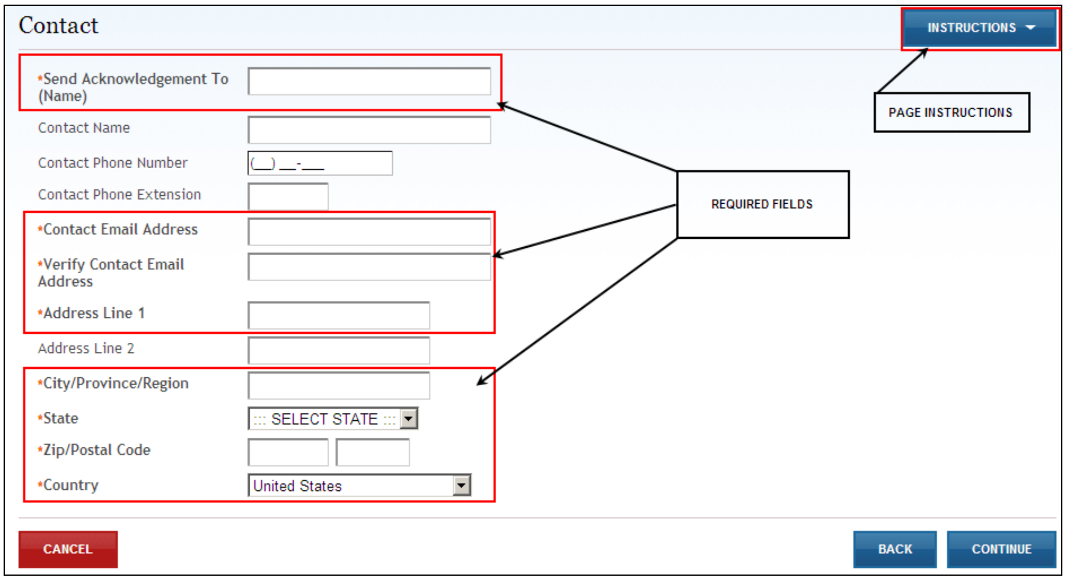
8. OPTIONAL FILER REFERENCE DATA

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (01/01/2011)

8.0 – UCC-3 Amendment

8.01 – Contact Information

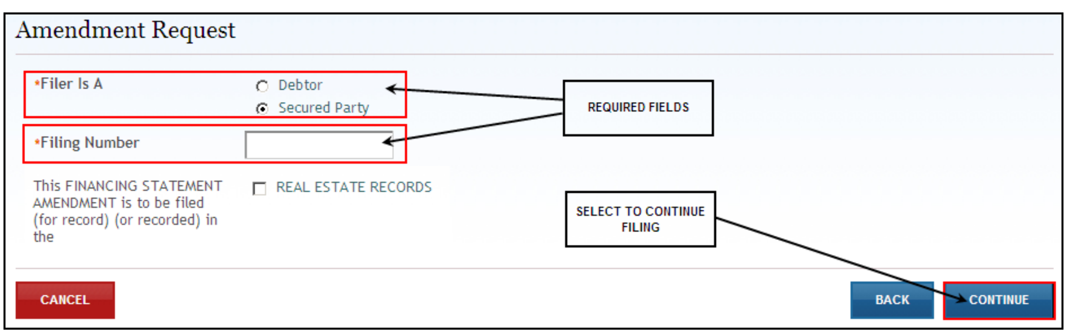
The first screen is used to document the name and address of the individual or organization filing the Financing Statement. This is the information provided in Boxes A & B of the UCC-3 form. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, **Verify Contact Email Address**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



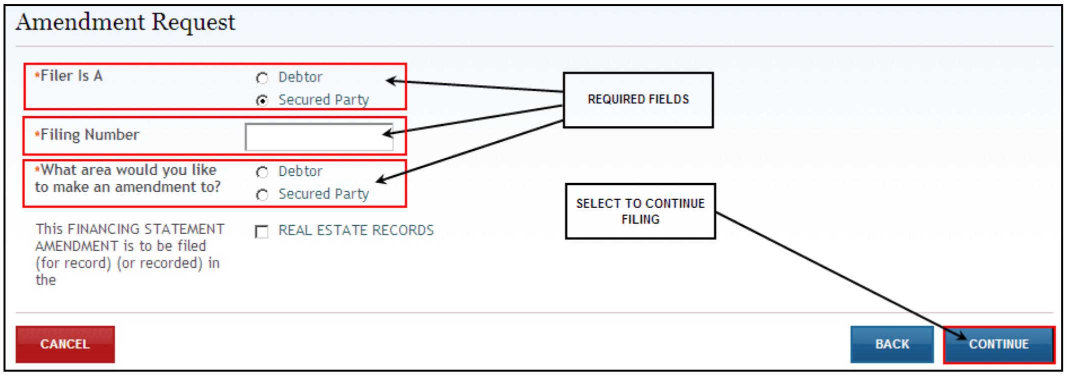
8.02 – Filing Number Lookup

The user must indicate whether they are a debtor or secured party making the filing and enter the Filing Number of the original financing statement. Information provided on this page is the same information provided in Boxes 1a and 1b of the UCC-3 form. Note that **Filer Is A**, and **Filing Number** are required fields.

Filer is a Debtor



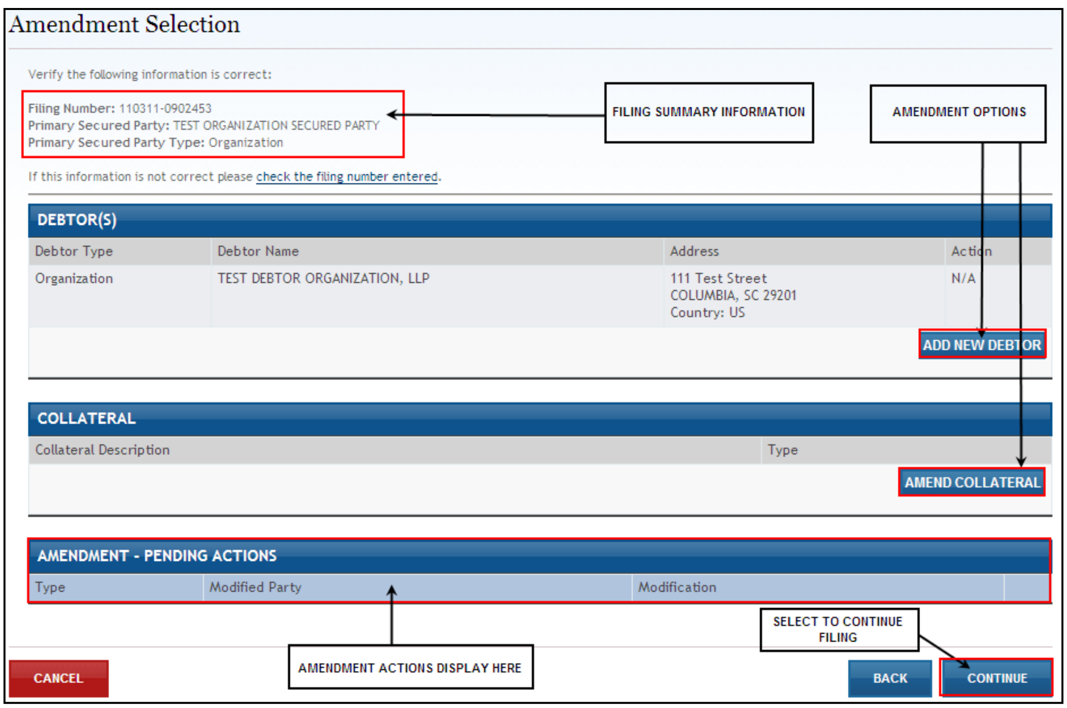
FILER IS A SECURED PARTY



8.03 – AMENDMENT ACTION(S)

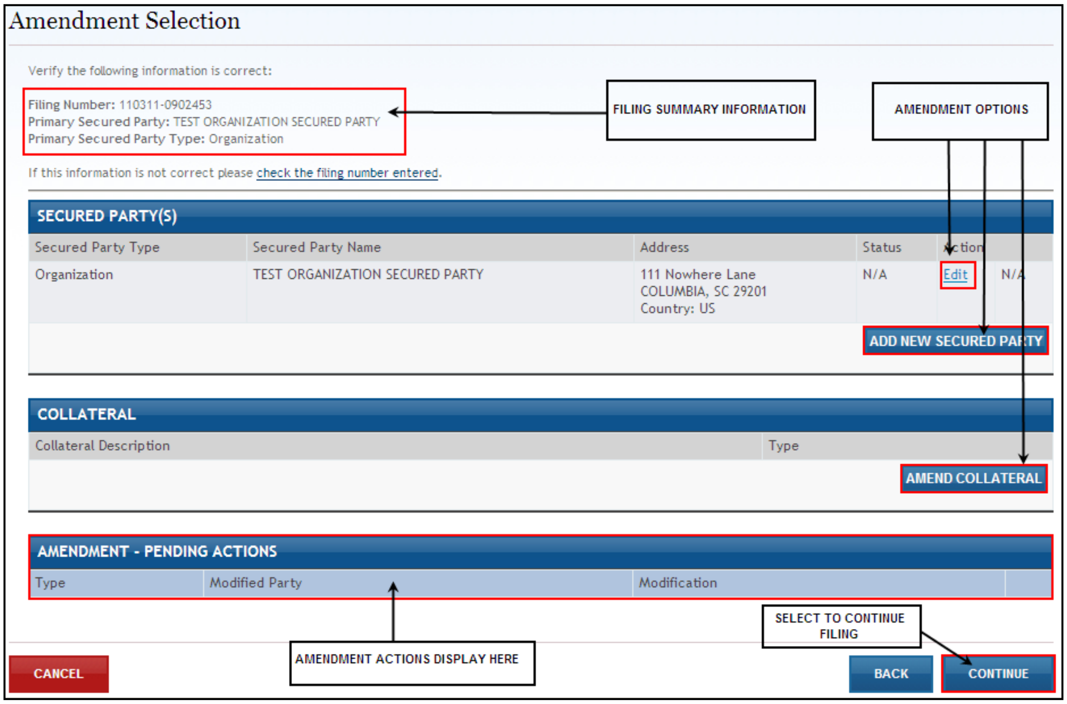
DEBTOR FILER AMENDMENT ACTIONS

Debtor party filers have the option to amend an existing debtor party(s), add new debtor party(s), and/or amend collateral.



SECURED PARTY FILER AMENDMENT ACTIONS

Secured party filers have the option to amend an existing party(s), add new party(s), delete existing party(s) and/or amend collateral.

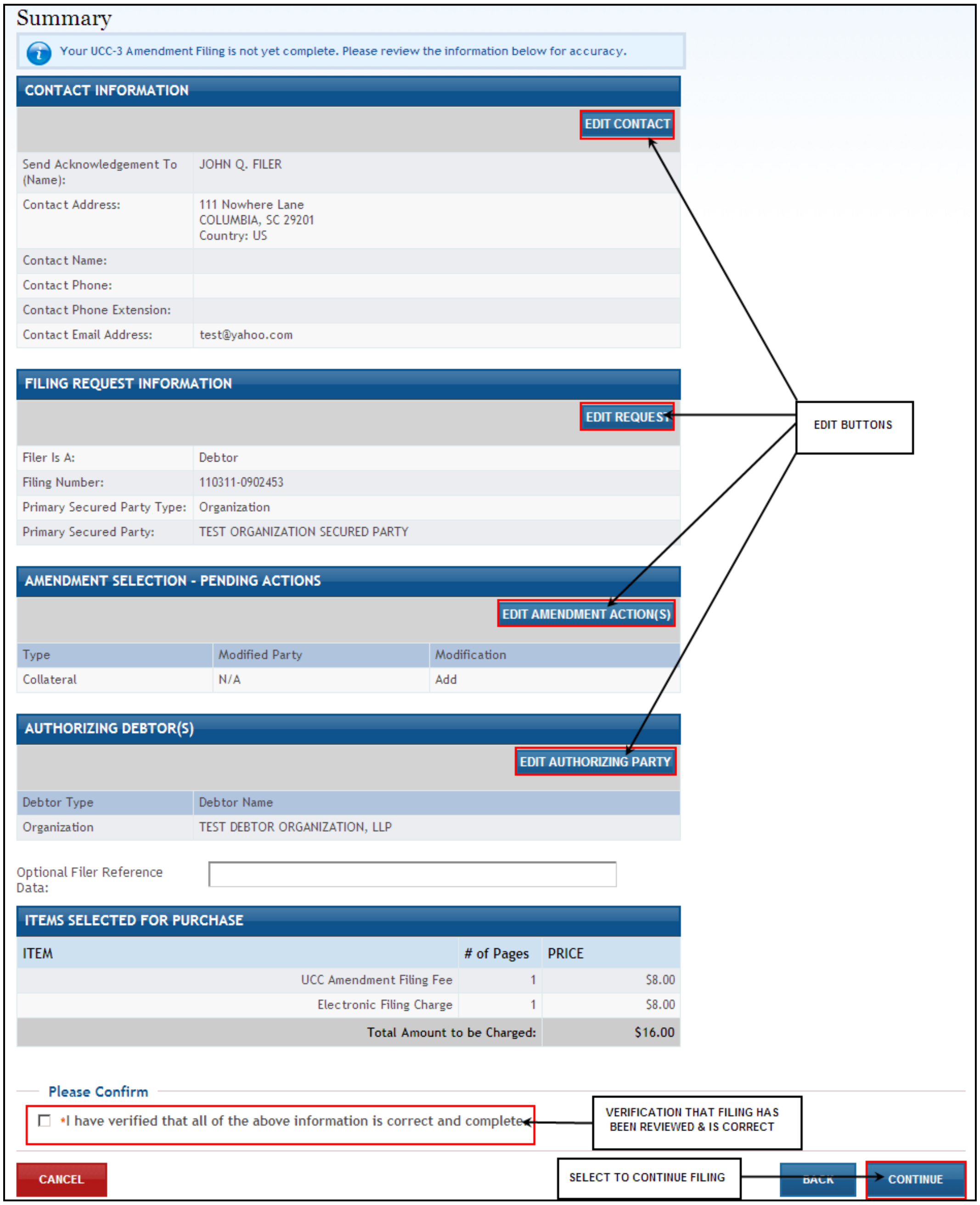


8.04 – Authorizing Party

Amendments must be authorized by a secured party or debtor. The Authorizing Party page provides checkbox options to mark one or more parties as the authorizing party. This is the information provided in Box 9 of the UCC-3 form.

8.05 – Filing Summary

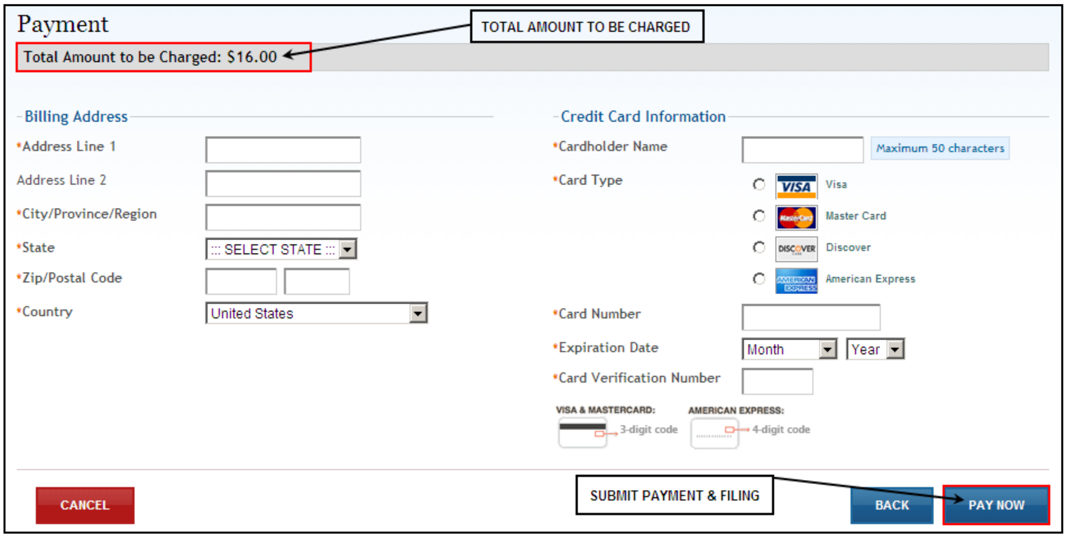
The user has an opportunity to review and check data prior to submitting the filing to the South Carolina Secretary of State office. The user selects the appropriate EDIT button to change information previously entered.



8.06 – Filing Fees Payment & Subscriber Invoicing

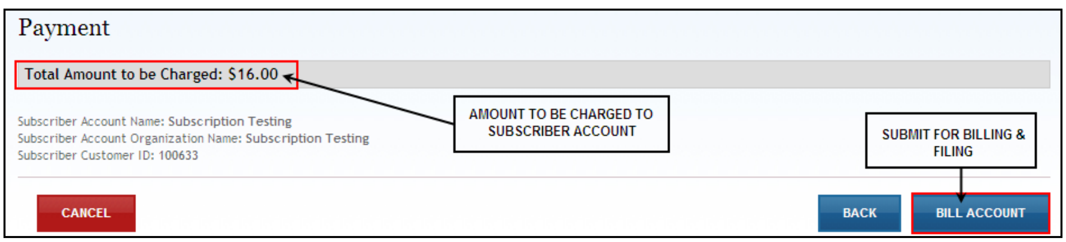
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

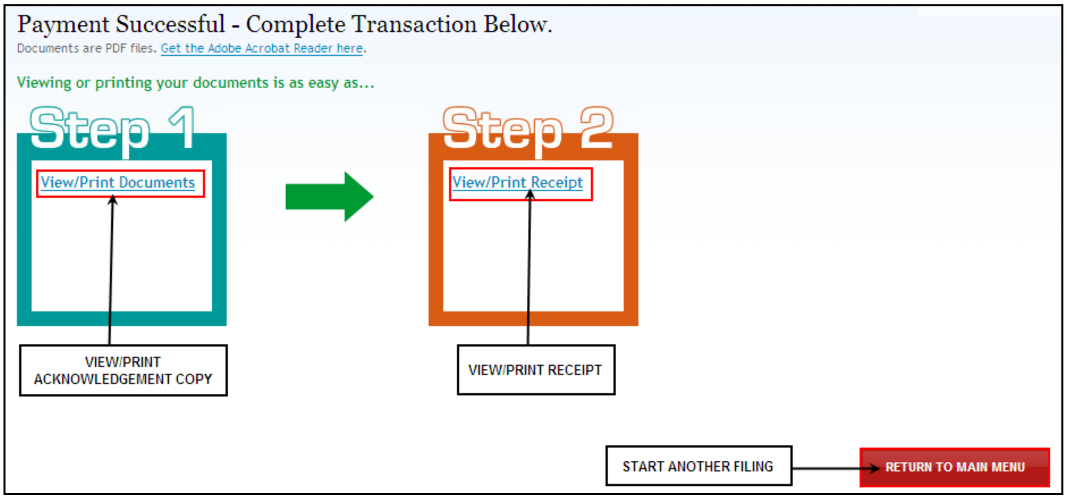


8.07 – Acknowledgement Copy and Receipt

After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the acknowledgement copy as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

This is the user's acknowledgement and no printed acknowledgement will be mailed by the Secretary of State's office. The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the acknowledgement copy.



Sample Receipt

Sample Acknowledgment Copy

[redacted]

UCC FINANCING STATEMENT AMENDMENT (UCC-3)

FOLLOW INSTRUCTIONS CAREFULLY

A. NAME & PHONE OF CONTACT AT FILER [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

JOHN Q. FILER
111 Nowhere Lane

COLUMBIA, SC 29201

SOUTH CAROLINA
SEC. OF STATE
110330-1249183 NS
Date: 3/30/2011
Time: 12:49 PM
Page Count: 1 Pg
Debtor Count:
Filing Fees: $8.00
Electronic Filing Access: $8.00
Total: $16.00
Order ID# 126232

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1a. INITIAL FINANCING STATEMENT FILE #
110311-0902453

1b. ☐ This FINANCING STATEMENT AMENDMENT is to be filed [for record] (or recorded) in the REAL ESTATE RECORDS.

2. ☐ TERMINATION: Effectiveness of the Financing Statement identified above is terminated with respect to security interest(s) of the Secured Party authorizing this Termination Statement.

3. ☐ CONTINUATION: Effectiveness of the Financing Statement identified above with respect to security interest(s) of the Secured Party authorizing this Continuation Statement is continued for the additional period provided by applicable law.

4. ☐ ASSIGNMENT (full or partial): Give name of assignee in item 7a or 7b and address of assignee in item 7c; and also give name of assignor in item 9.

5. AMENDMENT (PARTY INFORMATION): This Amendment affects ☐ Debtor or ☐ Secured Party of record. Check only one of these two boxes.
Also check one of the following three boxes and provide appropriate information in items 6 and/or 7.
☐ CHANGE name and/or address: Give current record name in item 6a or 6b; also give new name (if name change) in item 7a or 7b and/or new address (if address change) in item 7c. ☐ DELETE name: Give record name to be deleted in item 6a or 6b. ☐ ADD name: Complete item 7a or 7b, and also item 7c; also complete items 7d-7g (if applicable).

6. CURRENT RECORD INFORMATION:
6a. ORGANIZATION'S NAME
OR 6b. INDIVIDUAL'S LAST NAME | FIRST NAME | MIDDLE NAME | SUFFIX

7. CHANGED (NEW) OR ADDED INFORMATION:
7a. ORGANIZATION'S NAME
OR 7b. INDIVIDUAL'S LAST NAME | FIRST NAME | MIDDLE NAME | SUFFIX
7c. MAILING ADDRESS | CITY | STATE | POSTAL CODE | COUNTRY
7d. TAX ID# (Organizations) DO NOT PROVIDE | ADD'L INFO RE ORGANIZATION DEBTOR | 7e. TYPE OF ORGANIZATION | 7f. JURISDICTION OF ORGANIZATION | 7g. ORGANIZATIONAL ID #, if any ☐ NONE

8. AMENDMENT (COLLATERAL CHANGE): check only one box.
Describe collateral ☐ deleted or ☒ added, or give entire ☐ restated collateral description, or describe collateral ☐ assigned.
AMENDED COLLATERAL TEXT

9. NAME OF SECURED PARTY OF RECORD AUTHORIZING THIS AMENDMENT (name of assignor, if this is an Assignment). If this is an Amendment authorized by a Debtor which adds collateral or adds the authorizing Debtor, or if this is a Termination authorized by a Debtor, check here ☒ and enter name of DEBTOR authorizing this Amendment.
9a. ORGANIZATION'S NAME
TEST DEBTOR ORGANIZATION, LLP
OR 9b. INDIVIDUAL'S LAST NAME | FIRST NAME | MIDDLE NAME | SUFFIX

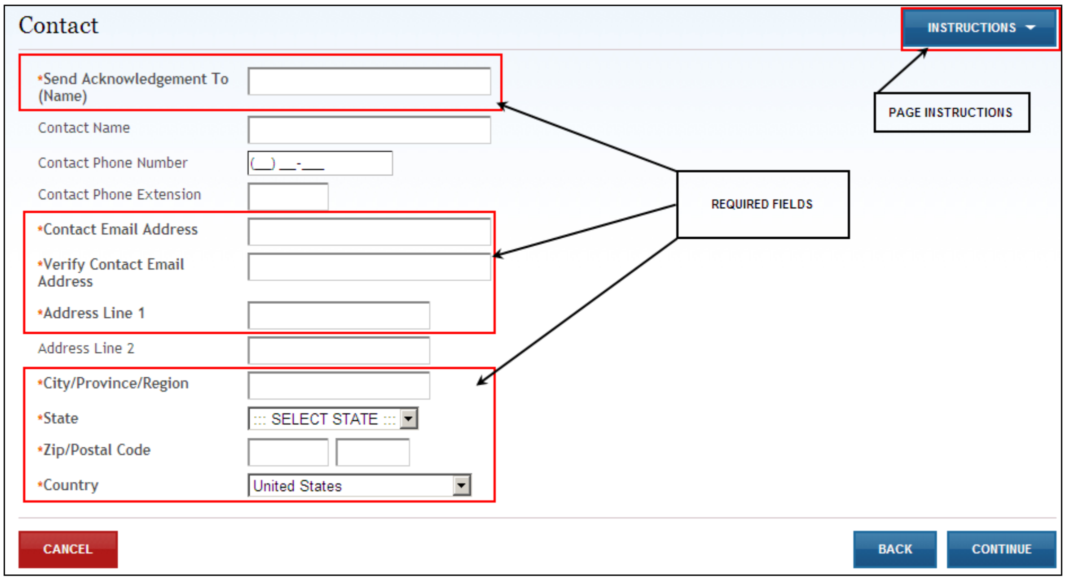
10. OPTIONAL FILER REFERENCE DATA

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (03/01/2011)

9.0 – UCC-3 Assignment

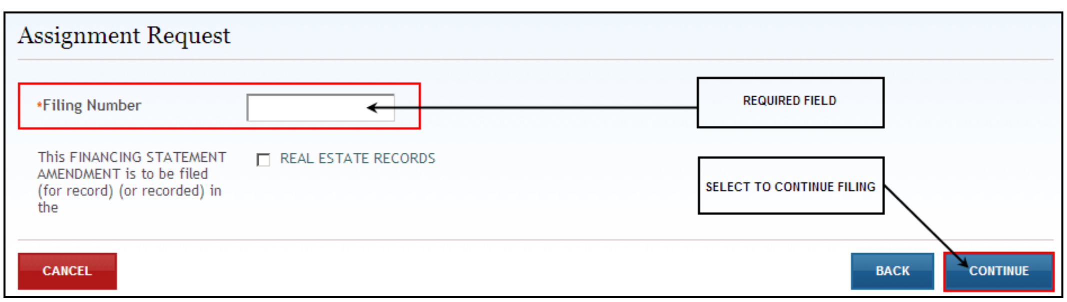
9.01 – Contact Information

The first screen is used to document the name and address of the individual or organization filing the Financing Statement. This is the information provided in Boxes A & B of the UCC-3 form. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, **Verify Contact Email Address**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



9.02 – Filing Number Lookup

The user must indicate enter the Filing Number of the original financing statement. Information provided on this page is the same information provided in Boxes 1a and 1b of the UCC-3 form. Note that **Filing Number** is a required field.

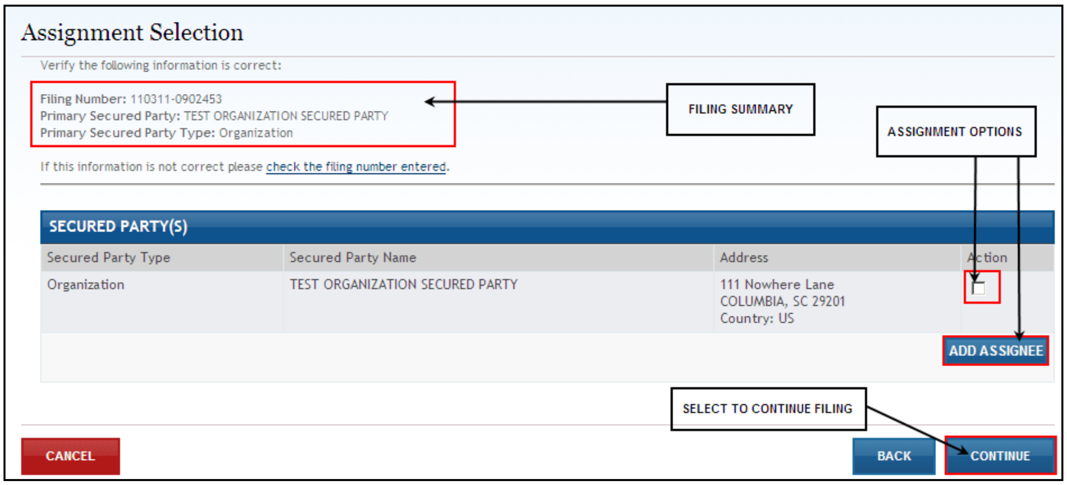


Cannot Locate Filing Number

If the filing number entered cannot be located, the user will be provided a message that the filing number could not be located.

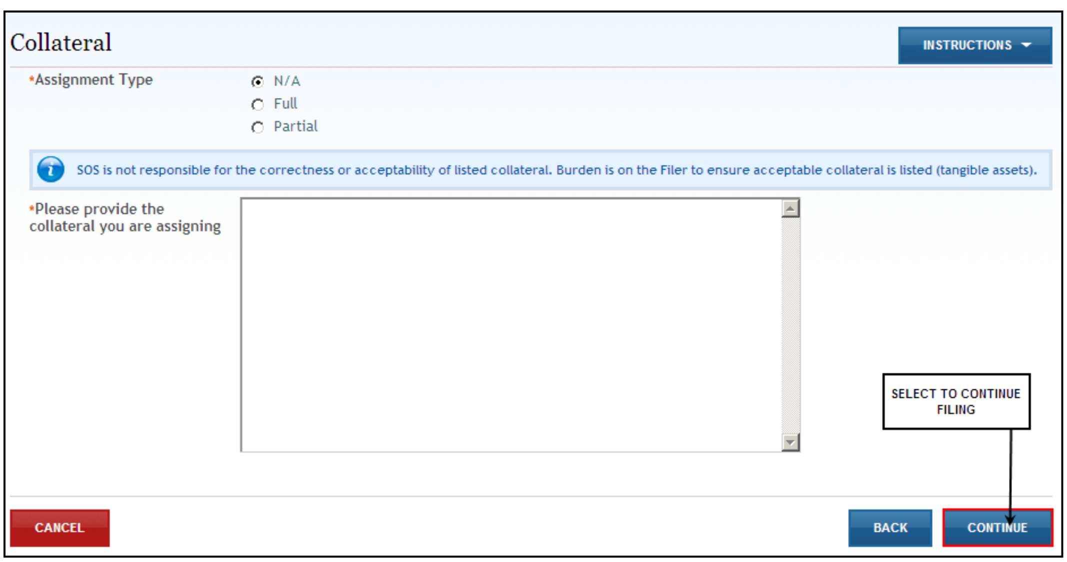
9.03 – Assignment Action(s)

Filers have the option to select an existing party to assign collateral, add new debtor(s) to assign collateral or amend the collateral statement.



9.04 – Collateral Assignment

This page allows for the entry of a collateral assignment. The user selects the assignment type and provides the collateral that is being assigned. Information provided on this page is the same information provided in Boxes 8 of the UCC-3 form and Box 13 of the UCC-3Ad form. Note that **Assignment Type** and **Please Provide the collateral you are assigning** are required fields.

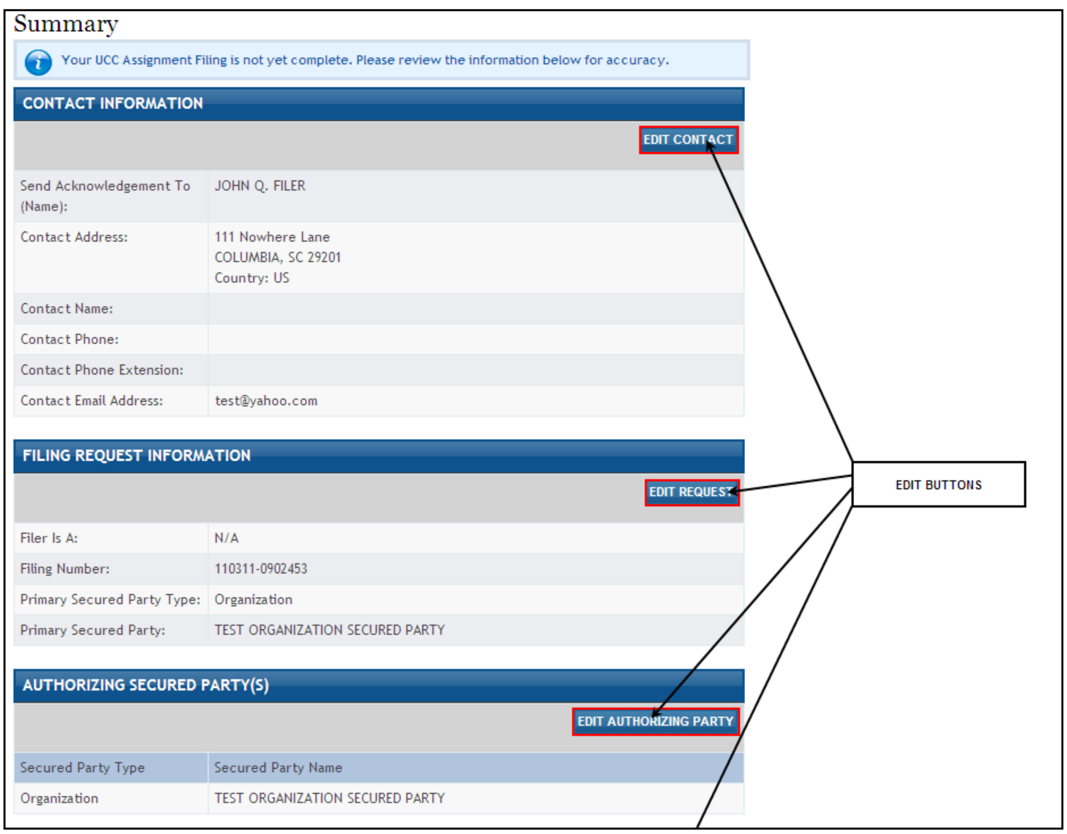


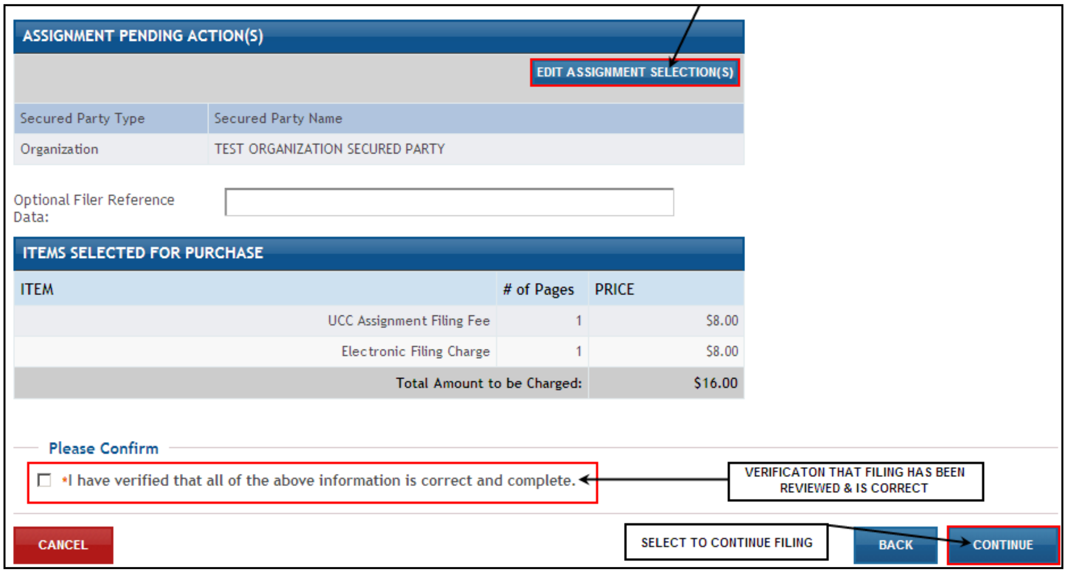
9.05 – Authorizing Party

Amendments must be authorized by a secured party or debtor. The Authorizing Party page provides checkbox options to mark one or more parties as the authorizing party. This is the information provided in Box 9 of the UCC-3 form.

9.06 – Filing Summary

The user has an opportunity to review and check data prior to submitting the filing to the South Carolina Secretary of State office. The user selects the appropriate EDIT button to change information previously entered.

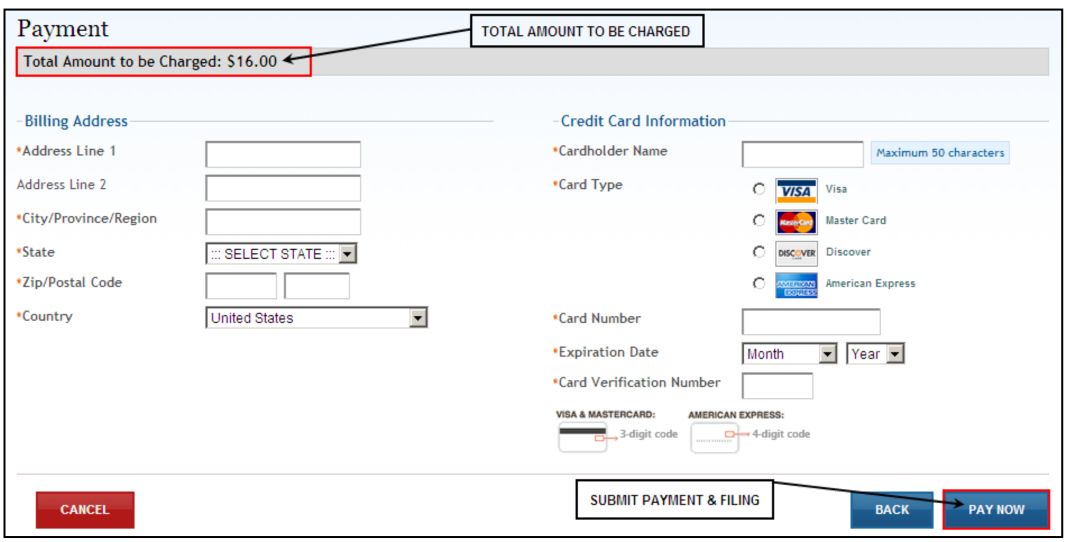




9.07 – Filing Fees Payment & Subscriber Invoicing

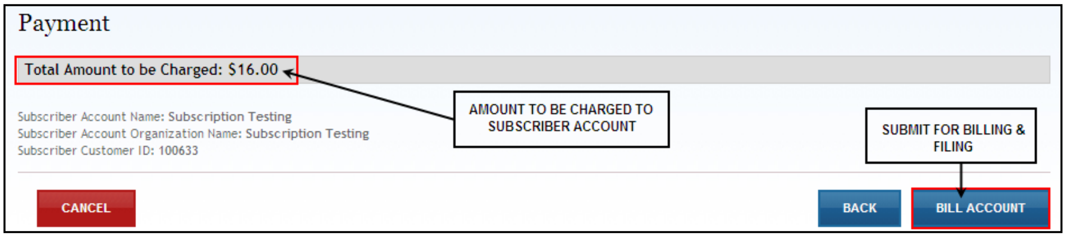
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

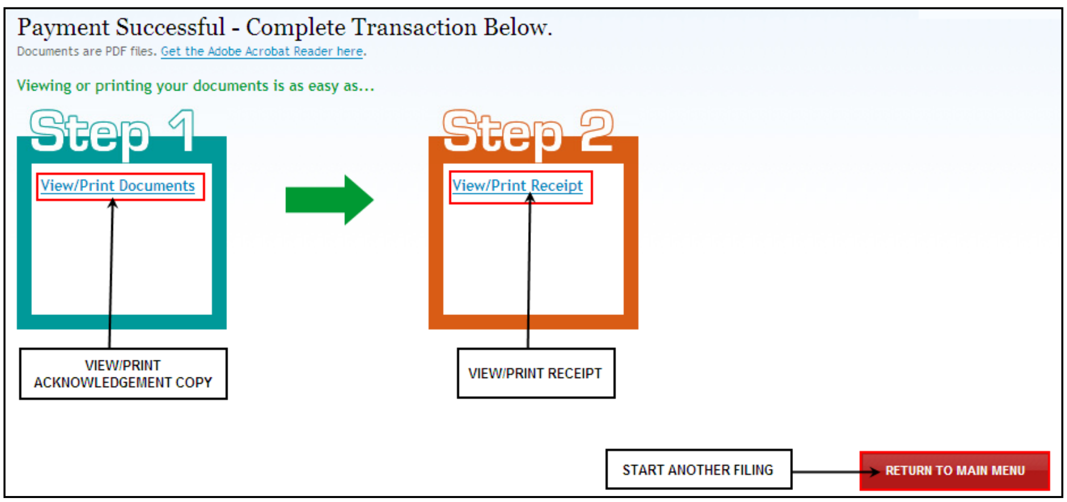


9.08 – Acknowledgement Copy and Receipt

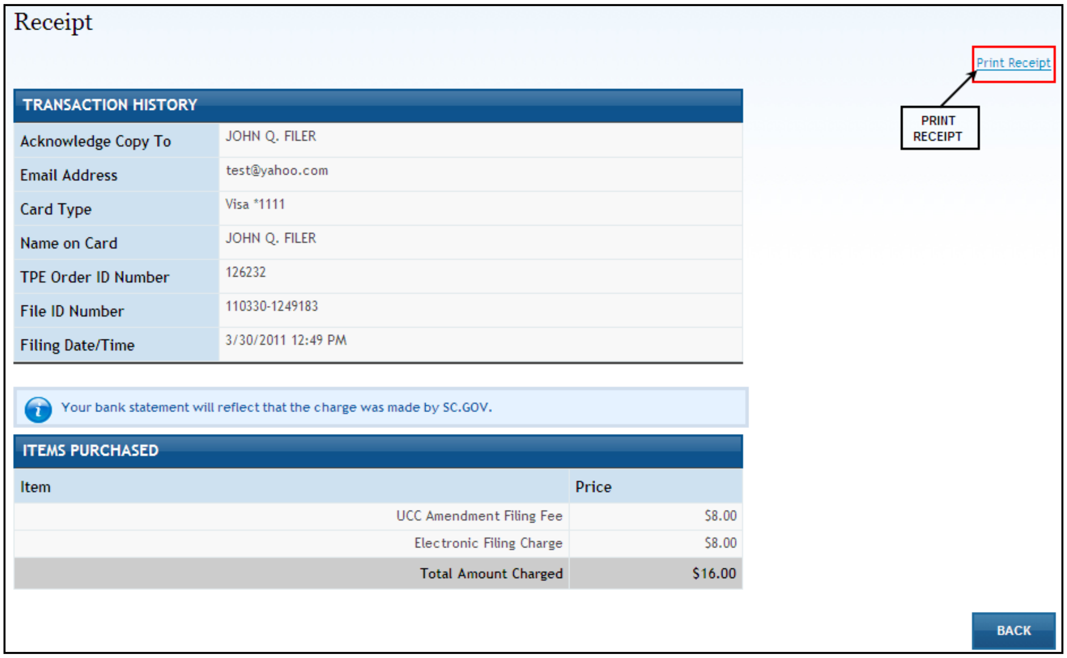
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the acknowledgement copy as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

This is the user's acknowledgement and no printed acknowledgement will be mailed by the Secretary of State's office. The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the acknowledgement copy.



SAMPLE RECEIPT


Receipt

Print Receipt

PRINT RECEIPT

TRANSACTION HISTORY	
Acknowledge Copy To	JOHN Q. FILER
Email Address	test@yahoo.com
Card Type	Visa *1111
Name on Card	JOHN Q. FILER
TPE Order ID Number	126232
File ID Number	110330-1249183
Filing Date/Time	3/30/2011 12:49 PM

Your bank statement will reflect that the charge was made by SC.GOV.

ITEMS PURCHASED

Item	Price
UCC Amendment Filing Fee	$8.00
Electronic Filing Charge	$8.00
Total Amount Charged	$16.00

BACK

Sample Acknowledgment Copy

[redacted]

UCC FINANCING STATEMENT AMENDMENT (UCC-3)

FOLLOW INSTRUCTIONS CAREFULLY

A. NAME & PHONE OF CONTACT AT FILER [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

JOHN Q. FILER
111 Nowhere Lane

COLUMBIA, SC 29201

SOUTH CAROLINA
SEC. OF STATE
110401-0842404 NS

Date: 4/1/2011
Time: 8:42 AM
Page Count: 1 Pg
Debtor Count: 0
Filing Fees: $8.00
Electronic Filing Access: $8.00
Total: $16.00
Order ID# 126875

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1a. INITIAL FINANCING STATEMENT FILE #
110311-0902453

1b. ☐ This FINANCING STATEMENT AMENDMENT is to be filed [for record] (or recorded) in the REAL ESTATE RECORDS.

2. ☐ TERMINATION: Effectiveness of the Financing Statement identified above is terminated with respect to security interest(s) of the Secured Party authorizing this Termination Statement.

3. ☐ CONTINUATION: Effectiveness of the Financing Statement identified above with respect to security interest(s) of the Secured Party authorizing this Continuation Statement is continued for the additional period provided by applicable law.

4. ☒ ASSIGNMENT (full or partial): Give name of assignee in item 7a or 7b and address of assignee in item 7c; and also give name of assignor in item 9.

5. AMENDMENT (PARTY INFORMATION): This Amendment affects ☐ Debtor or ☐ Secured Party of record. Check only one of these two boxes.
Also check one of the following three boxes and provide appropriate information in items 6 and/or 7.
☐ CHANGE name and/or address: Give current record name in item 6a or 6b; also give new name (if name change) in item 7a or 7b and/or new address (if address change) in item 7c.
☐ DELETE name: Give record name to be deleted in item 6a or 6b.
☐ ADD name: Complete item 7a or 7b, and also item 7c; also complete items 7d-7g (if applicable).

6. CURRENT RECORD INFORMATION:

6a. ORGANIZATION'S NAME

OR

6b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

7. CHANGED (NEW) OR ADDED INFORMATION:

7a. ORGANIZATION'S NAME
TEST ORGANIZATION SECURED PARTY

OR

7b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

7c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY

7d. TAX ID# (Organizations)	ADD'L INFO RE ORGANIZATION DEBTOR	7e. TYPE OF ORGANIZATION	7f. JURISDICTION OF ORGANIZATION	7g. ORGANIZATIONAL ID #, if any
DO NOT PROVIDE				☐ NONE

8. AMENDMENT (COLLATERAL CHANGE): check only one box.
Describe collateral ☐ deleted or ☐ added, or give entire ☐ restated collateral description, or describe collateral ☒ assigned.

COLLATERAL ASSIGNMENT ENTERED HERE

9. NAME OF SECURED PARTY OF RECORD AUTHORIZING THIS AMENDMENT (name of assignor, if this is an Assignment). If this is an Amendment authorized by a Debtor which adds collateral or adds the authorizing Debtor, or if this is a Termination authorized by a Debtor, check here ☐ and enter name of DEBTOR authorizing this Amendment.

9a. ORGANIZATION'S NAME
TEST ORGANIZATION SECURED PARTY

OR

9b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

10. OPTIONAL FILER REFERENCE DATA

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (03/01/2011)

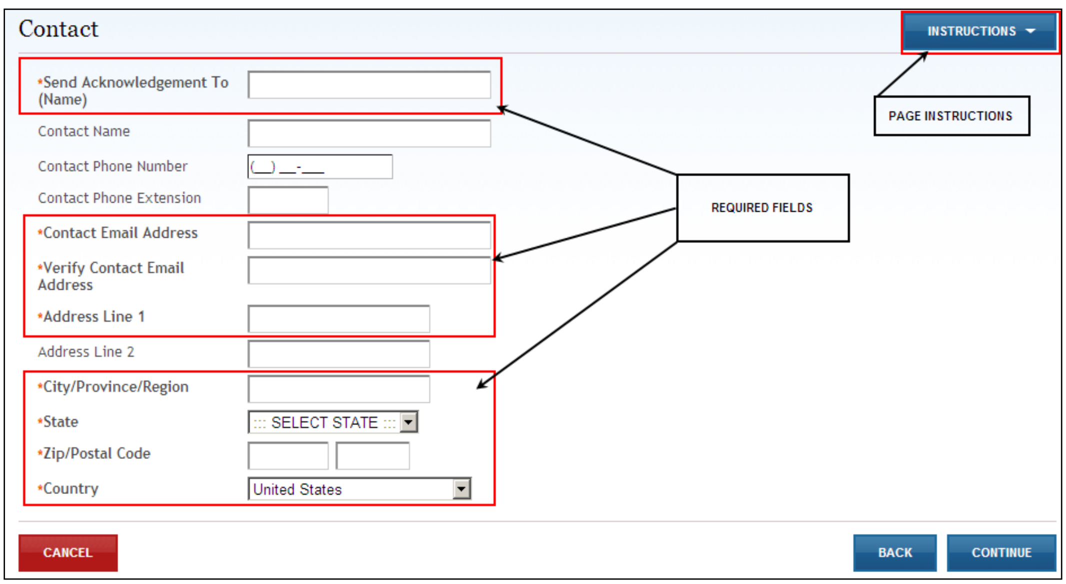
10.0 – UCC-3 CONTINUATION

This option is used to file a continuation to extend the lapse period for the filing. The UCC-3 can be filed within six months before the expiration of the five-year period. If a UCC-3 is not filed before the end of the five-year period, the financing statement lapses and the security interest becomes unperfected. A UCC-3 cannot be filed after the lapse date.

The UCC-3 Continuation filing is divided into several web pages. Each page allows for the entry of a specific type of information. Please do not place your social security number on a UCC filing or other documents you submit to the Secretary of State. Although we attempt to prevent disclosure of social security numbers, due to the large number of documents filed, we cannot guarantee that a social security number placed on a document will not be disclosed. It is the responsibility of the filer to ensure that a social security number is not contained on the filing. Please note that all information entered on the following screens will be displayed on copies of the filing. Filings may be viewed by the public and requested copies may also be made available.

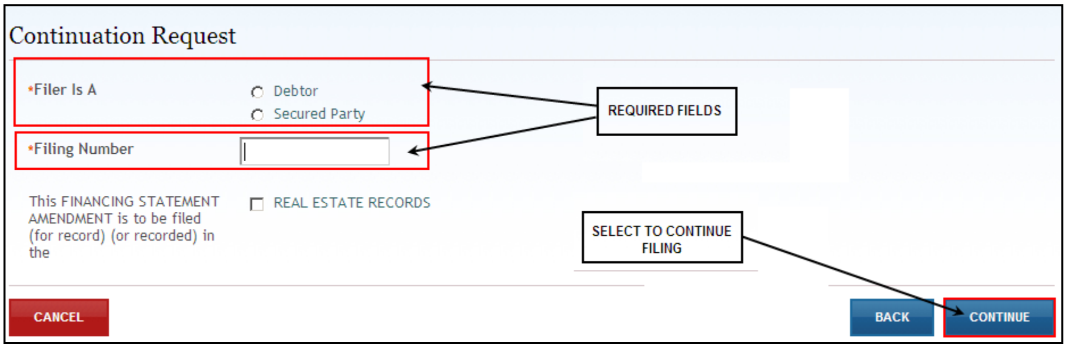
10.01 – CONTACT INFORMATION

The first screen is used to document the name and address of the individual or organization filing the Financing Statement. This is the information provided in Boxes A & B of the UCC-3 form. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, **Verify Contact Email Address**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



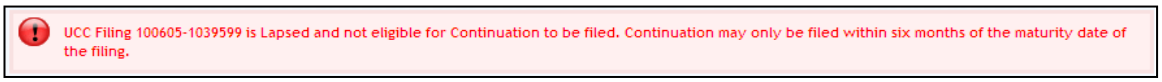
10.02 – FILING NUMBER LOOKUP

The user must indicate whether they are a debtor or secured party making the filing and enter the Filing Number of the original financing statement. Information provided on this page is the same information provided in Boxes 1a and 1b of the UCC-3 form. Note that **Filer Is** A and **Filing Number** are required fields.



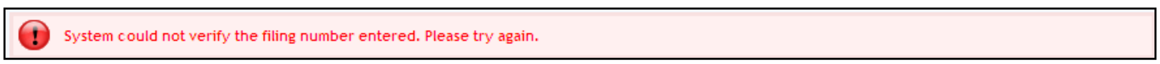
Ineligible for Continuation

If the filing number entered is ineligible for continuation because the original filing has lapsed or is not in the 6-month window of the filing lapsing, the user will be provided a message that the filing is not eligible to be continued.



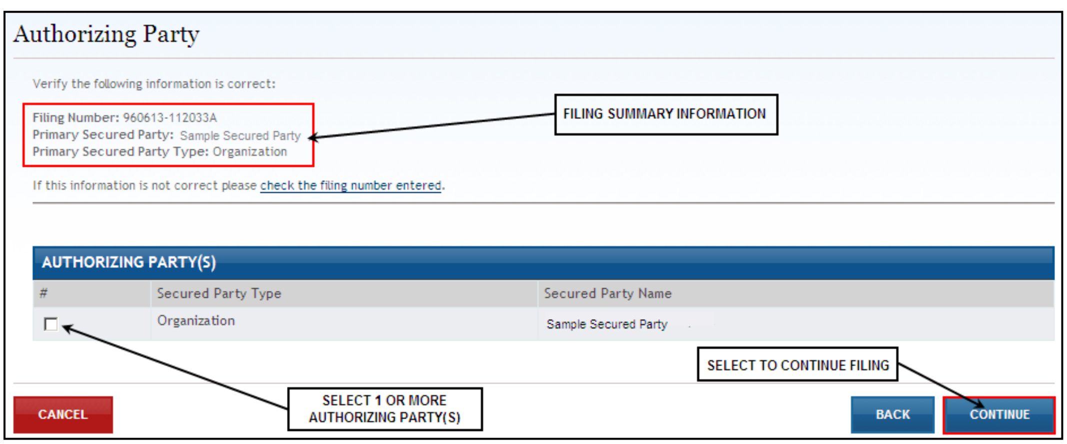
Cannot Locate Filing Number

If the filing number entered cannot be located, the user will be provided a message that the filing number could not be located.



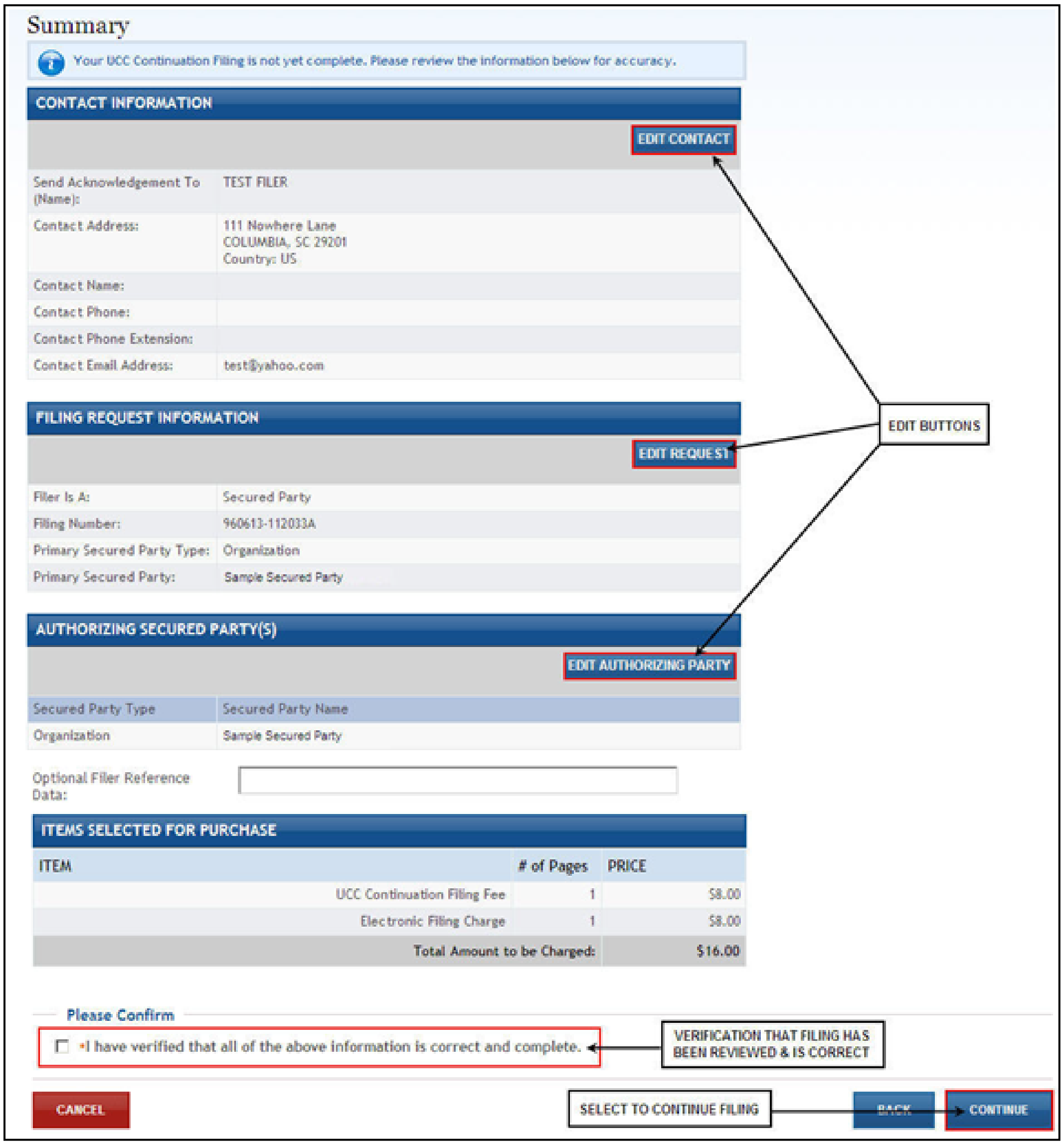
10.03 – Authorizing Party

Continuations must be authorized by a secured party or debtor. The Authorizing Party page provides checkbox options to mark one or more parties as the authorizing party. This is the information provided in Box 9 of the UCC-3 form.



10.04 – Filing Summary

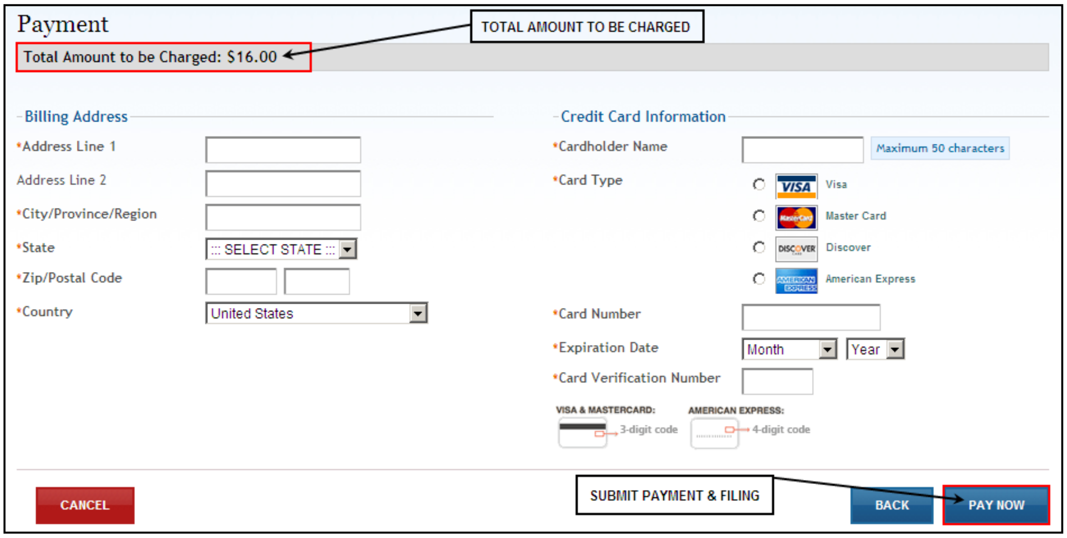
The user has an opportunity to review and check data prior to submitting the filing to the South Carolina Secretary of State office. The user selects the appropriate EDIT button to change information previously entered.



10.05 – Filing Fees Payment & Subscriber Invoicing

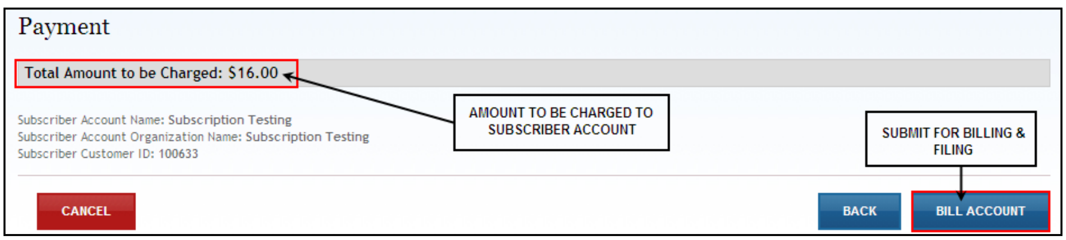
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

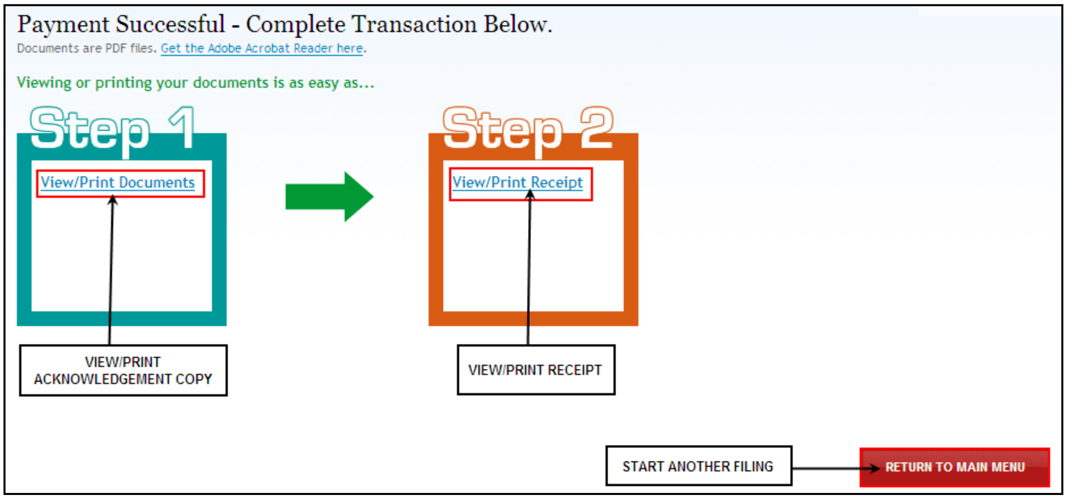


10.06 – Acknowledgement Copy and Receipt

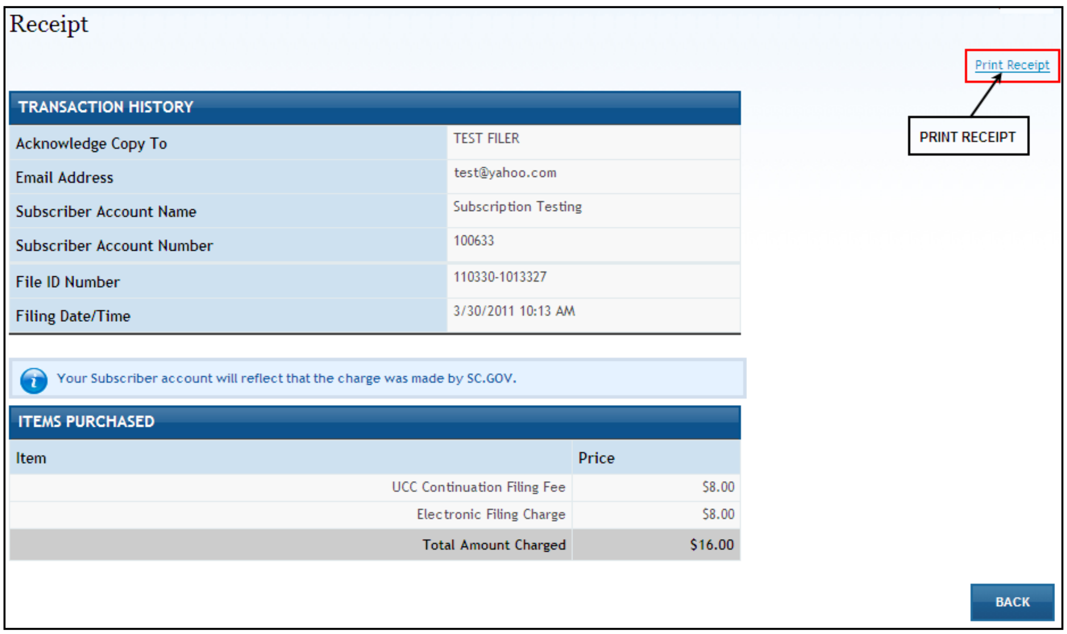
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the acknowledgement copy as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

This is the user's acknowledgement and no printed acknowledgement will be mailed by the Secretary of State's office. The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the acknowledgement copy.



Sample Receipt



Sample Acknowledgment Copy

[redacted]

UCC FINANCING STATEMENT AMENDMENT (UCC-3)

SOUTH CAROLINA
SEC. OF STATE
110330-1013327 S
Lapse Date: 06/13/201
Date: 3/30/2011
Time: 10:13 AM
Page Count: 1 Pg
Debtor Count: 0
Filing Fees: $8.00
Electronic Filing Access: $8.00
Total: $16.00
Order ID#

FOLLOW INSTRUCTIONS CAREFULLY

A. NAME & PHONE OF CONTACT AT FILER [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

TEST FILER
111 Nowhere Lane

COLUMBIA, SC 29201

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1a. INITIAL FINANCING STATEMENT FILE #
960613-112033A

1b. [ ] This FINANCING STATEMENT AMENDMENT is to be filed [for record] (or recorded) in the REAL ESTATE RECORDS.

2. [ ] TERMINATION: Effectiveness of the Financing Statement identified above is terminated with respect to security interest(s) of the Secured Party authorizing this Termination Statement.

3. [X] CONTINUATION: Effectiveness of the Financing Statement identified above with respect to security interest(s) of the Secured Party authorizing this Continuation Statement is continued for the additional period provided by applicable law.

4. [ ] ASSIGNMENT (full or partial): Give name of assignee in item 7a or 7b and address of assignee in item 7c; and also give name of assignor in item 9.

5. AMENDMENT (PARTY INFORMATION): This Amendment affects [ ] Debtor or [ ] Secured Party of record. Check only one of these two boxes.
Also check one of the following three boxes and provide appropriate information in items 6 and/or 7.
[ ] CHANGE name and/or address: Give current record name in item 6a or 6b; also give new name (if name change) in item 7a or 7b and/or new address (if address change) in item 7c. [ ] DELETE name: Give record name to be deleted in item 6a or 6b. [ ] ADD name: Complete item 7a or 7b, and also item 7c; also complete items 7d-7g (if applicable).

6. CURRENT RECORD INFORMATION:
6a. ORGANIZATION'S NAME
OR
6b. INDIVIDUAL'S LAST NAME | FIRST NAME | MIDDLE NAME | SUFFIX

7. CHANGED (NEW) OR ADDED INFORMATION:
7a. ORGANIZATION'S NAME
OR
7b. INDIVIDUAL'S LAST NAME | FIRST NAME | MIDDLE NAME | SUFFIX
7c. MAILING ADDRESS | CITY | STATE | POSTAL CODE | COUNTRY
7d. TAX ID# (Organizations): DO NOT PROVIDE | ADD'L INFO RE ORGANIZATION DEBTOR | 7e. TYPE OF ORGANIZATION | 7f. JURISDICTION OF ORGANIZATION | 7g. ORGANIZATIONAL ID #, if any [ ] NONE

8. AMENDMENT (COLLATERAL CHANGE): check only one box.
Describe collateral [ ] deleted or [ ] added, or give entire [ ] restated collateral description, or describe collateral [ ] assigned.

9. NAME OF SECURED PARTY OF RECORD AUTHORIZING THIS AMENDMENT (name of assignor, if this is an Assignment). If this is an Amendment authorized by a Debtor which adds collateral or adds the authorizing Debtor, or if this is a Termination authorized by a Debtor, check here [ ] and enter name of DEBTOR authorizing this Amendment.
9a. ORGANIZATION'S NAME
SAMPLE SECURED PARTY
OR
9b. INDIVIDUAL'S LAST NAME | FIRST NAME | MIDDLE NAME | SUFFIX

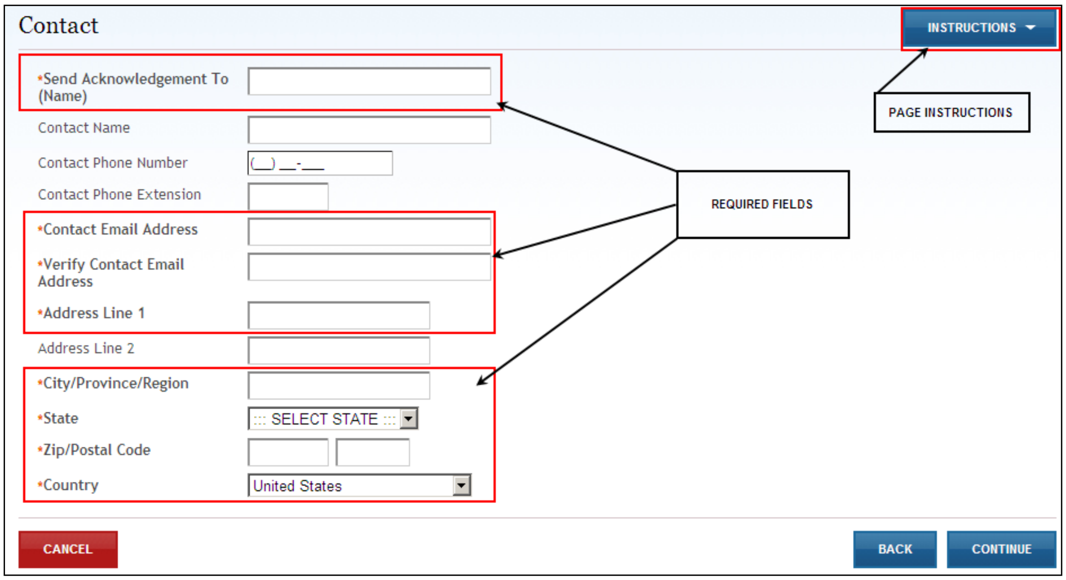
10. OPTIONAL FILER REFERENCE DATA

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (03/01/2011)

11.0 – UCC-3 TERMINATION

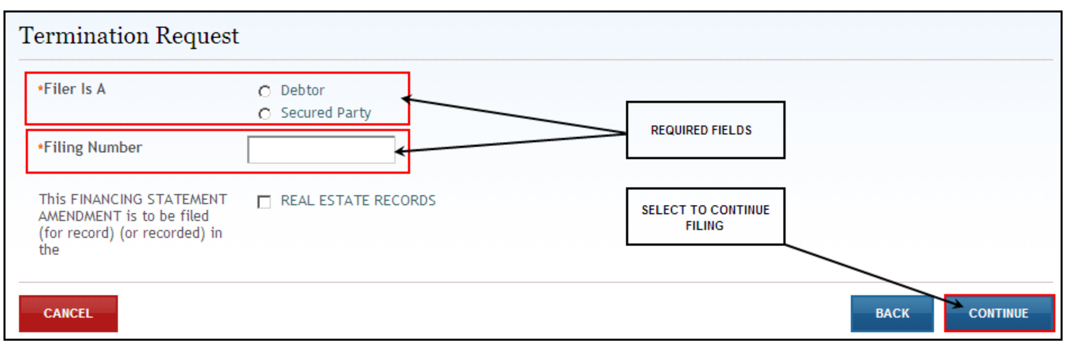
11.01 – CONTACT INFORMATION

The first screen is used to document the name and address of the individual or organization filing the Financing Statement. This is the information provided in Boxes A & B of the UCC-3 form. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, **Verify Contact Email Address**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



11.02 – FILING NUMBER LOOKUP

The user must indicate whether they are a debtor or secured party making the filing and enter the Filing Number of the original financing statement. Information provided on this page is the same information provided in Boxes 1a and 1b of the UCC-3 form. Note that **Filer Is** A and **Filing Number** are required fields.

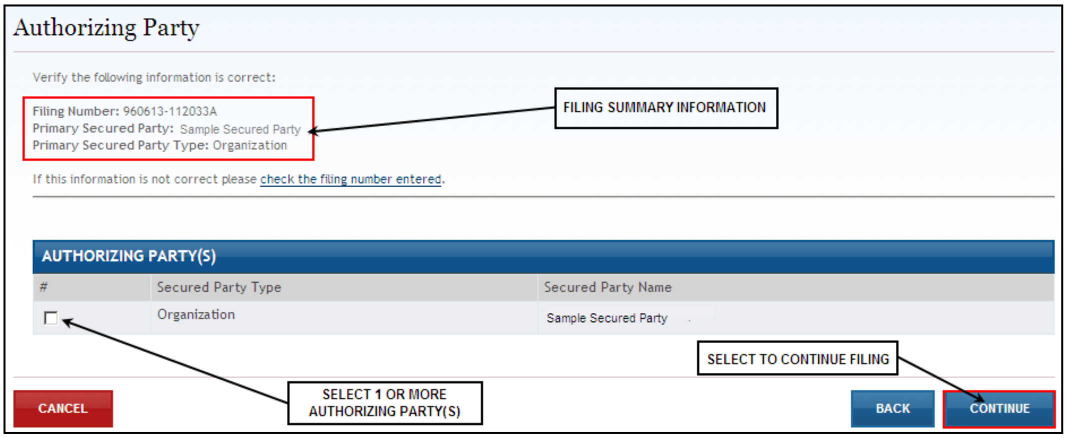


CANNOT LOCATE FILING NUMBER

If the filing number entered cannot be located, the user will be provided a message that the filing number could not be located.

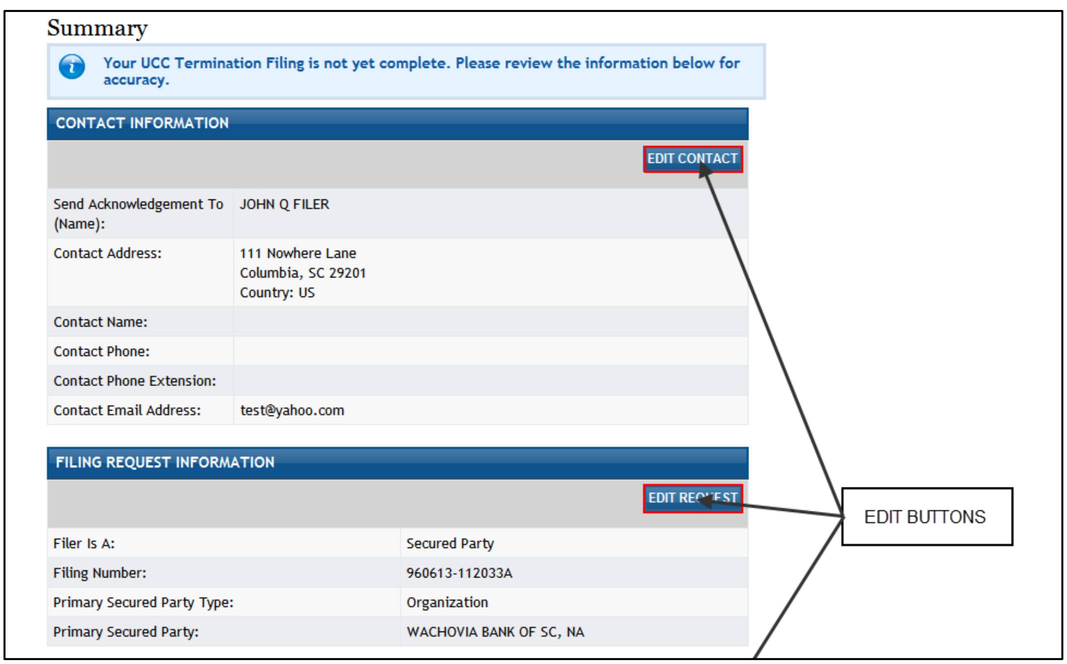
11.03 – Authorizing Party

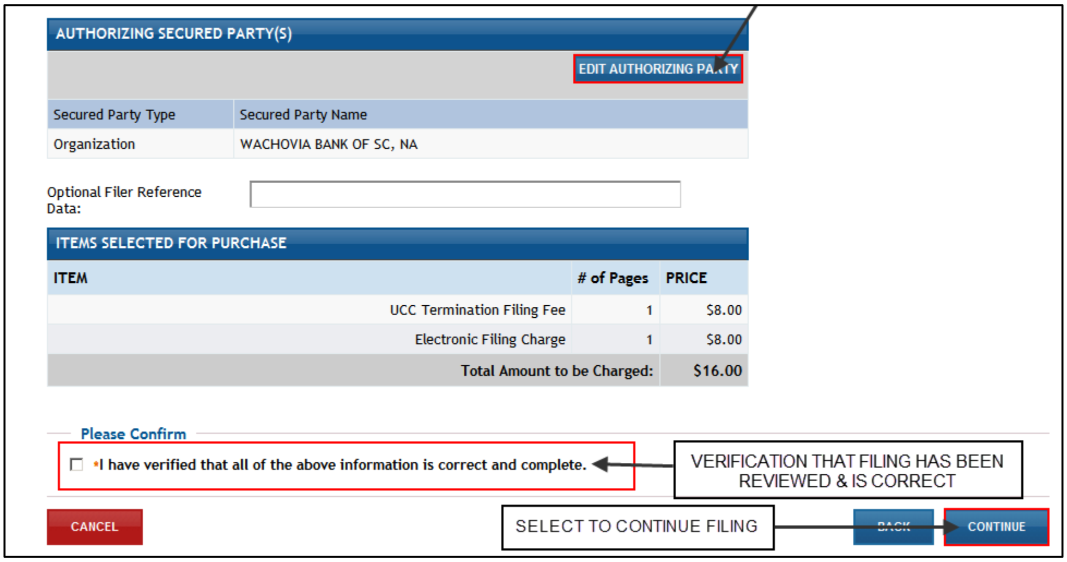
Continuations must be authorized by a secured party or debtor. The Authorizing Party page provides checkbox options to mark one or more parties as the authorizing party. This is the information provided in Box 9 of the UCC-3 form.



11.04 – Filing Summary

The user has an opportunity to review and check data prior to submitting the filing to the South Carolina Secretary of State office. The user selects the appropriate EDIT button to change information previously entered.

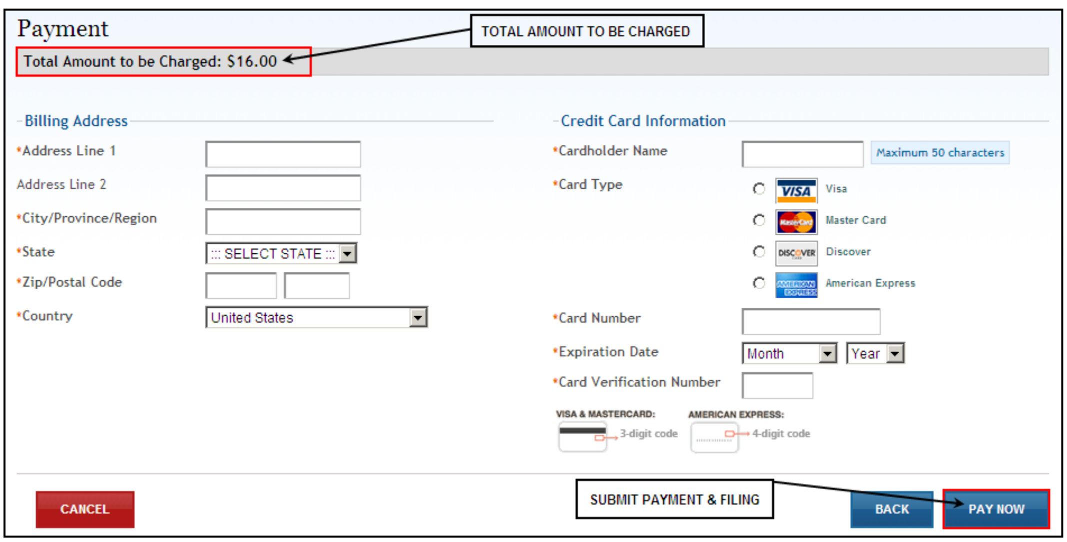




11.05 – Filing Fees Payment & Subscriber Invoicing

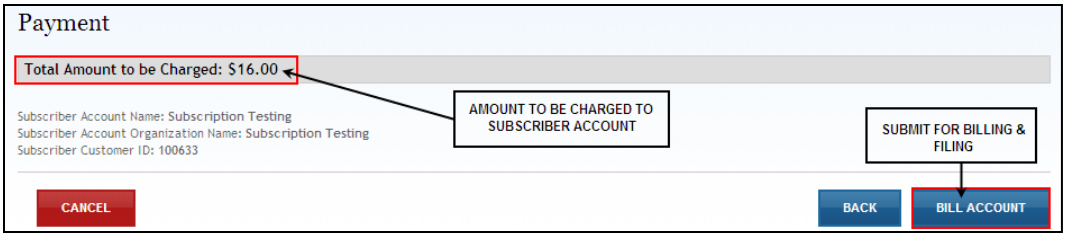
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

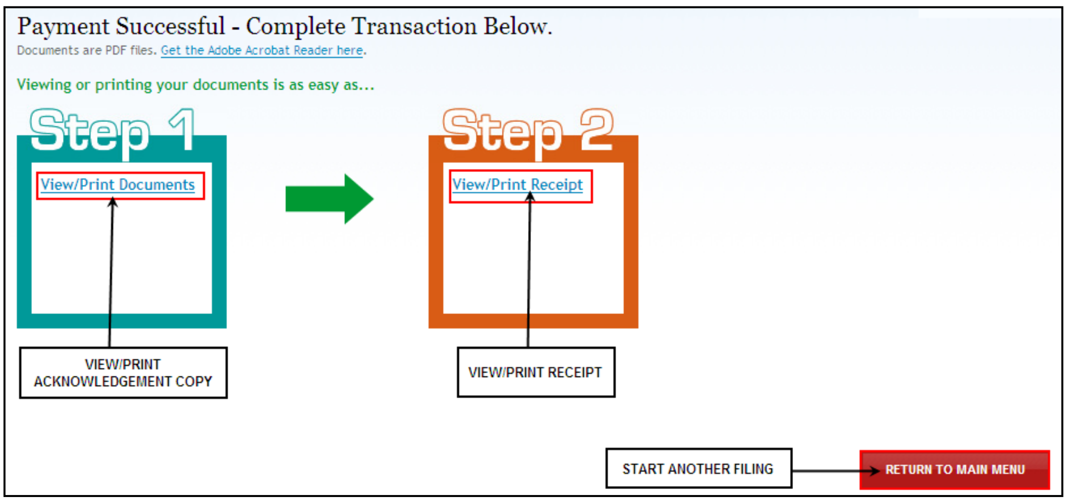


11.06 – Acknowledgement Copy and Receipt

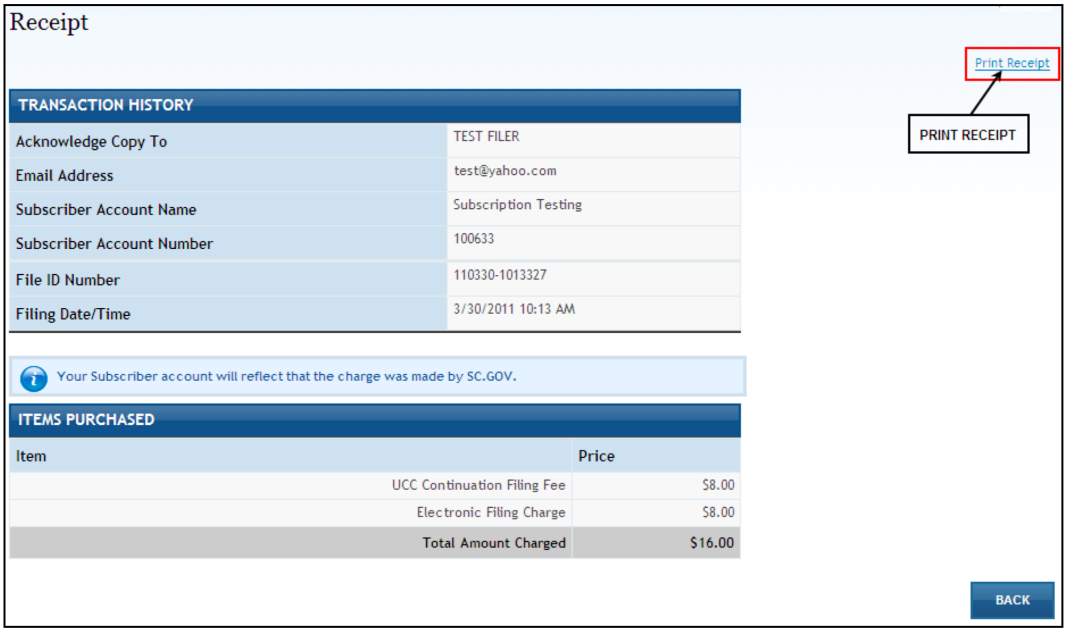
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the acknowledgement copy as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

This is the user's acknowledgement and no printed acknowledgement will be mailed by the Secretary of State's office. The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the acknowledgement copy.



SAMPLE RECEIPT



Sample Acknowledgment Copy

UCC FINANCING STATEMENT AMENDMENT (UCC-3)

FOLLOW INSTRUCTIONS CAREFULLY

A. NAME & PHONE OF CONTACT AT FILER (optional)

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

JOHN Q. FILER
111 Nowhere Lane

COLUMBIA, SC 29201

SOUTH CAROLINA
SEC. OF STATE
110407-0918092 MS

Date: 4/7/2011
Time: 9:18 AM
Page Count: 1 Pg
Debtor Count: 0
Filing Fees: 68.00
Electronic Filing Access: 68.00

Total: 616.00
Order ID# 128230

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1a. INITIAL FINANCING STATEMENT FILE #
110311-0902453

1b. This FINANCING STATEMENT AMENDMENT is to be filed [for record] (or recorded) in the REAL ESTATE RECORDS. ☐

2. ☒ TERMINATION. Effectiveness of the Financing Statement identified above is terminated with respect to security interest(s) of the Secured Party authorizing this Termination Statement.

3. ☐ CONTINUATION. Effectiveness of the Financing Statement identified above with respect to security interest(s) of the Secured Party authorizing this Continuation Statement is continued for the additional period provided by applicable law.

4. ☐ ASSIGNMENT (full or partial): Give name of assignee in item 7a or 7b and address of assignee in item 7c; and also give name of assignor in item 9.

5. AMENDMENT (PARTY INFORMATION). This Amendment affects ☐ Debtor or ☐ Secured Party of record. Check only one of these two boxes.
Also check one of the following three boxes and provide appropriate information in items 6 and/or 7.
☐ CHANGE name and/or address: Give current record name in item 6a or 6b; also give new name (if name change) in item 7a or 7b and/or new address (if address change) in item 7c.
☐ DELETE name: Give record name to be deleted in item 6a or 6b.
☐ ADD name: Complete item 7a or 7b, and also item 7c; also complete items 7d-7g (if applicable).

6. CURRENT RECORD INFORMATION:

6a. ORGANIZATION'S NAME			
OR 6b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

7. CHANGED (NEW) OR ADDED INFORMATION:

7a. ORGANIZATION'S NAME					
OR 7b. INDIVIDUAL'S LAST NAME		FIRST NAME	MIDDLE NAME		SUFFIX
7c. MAILING ADDRESS		CITY	STATE	POSTAL CODE	COUNTRY
7d. TAX ID# (Organizations) DO NOT PROVIDE	ADD'L INFO RE: ORGANIZATION DEBTOR / 7e. TYPE OF ORGANIZATION	7f. JURISDICTION OF ORGANIZATION	7g. ORGANIZATIONAL ID #, if any		☐ NONE

8. AMENDMENT (COLLATERAL CHANGE): check only one box.
Describe collateral ☐ deleted or ☐ added, or give entire ☐ restated collateral description, or describe collateral ☐ assigned.

9. NAME OF SECURED PARTY OF RECORD AUTHORIZING THIS AMENDMENT (name of assignor, if this is an Assignment). If this is an Amendment authorized by a Debtor which adds collateral or adds the authorizing Debtor, or if this is a Termination authorized by a Debtor, check here ☐ and enter name of DEBTOR authorizing this Amendment.

9a. ORGANIZATION'S NAME TEST ORGANIZATION SECURED PARTY			
OR 9b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

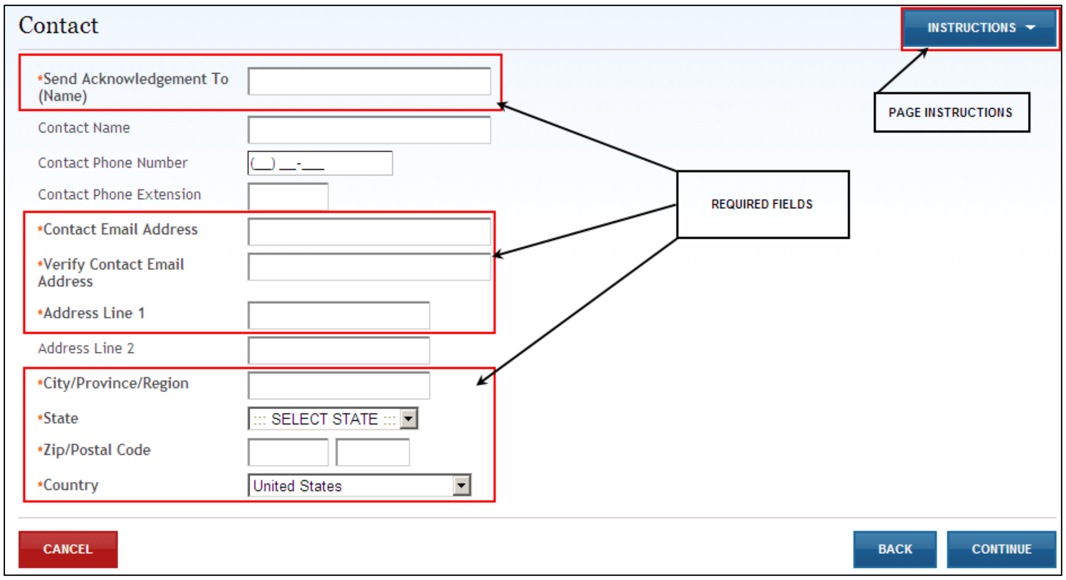
10. OPTIONAL FILER REFERENCE DATA

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (03/01/2011)

12.0 – UCC-5, Statement of Claim

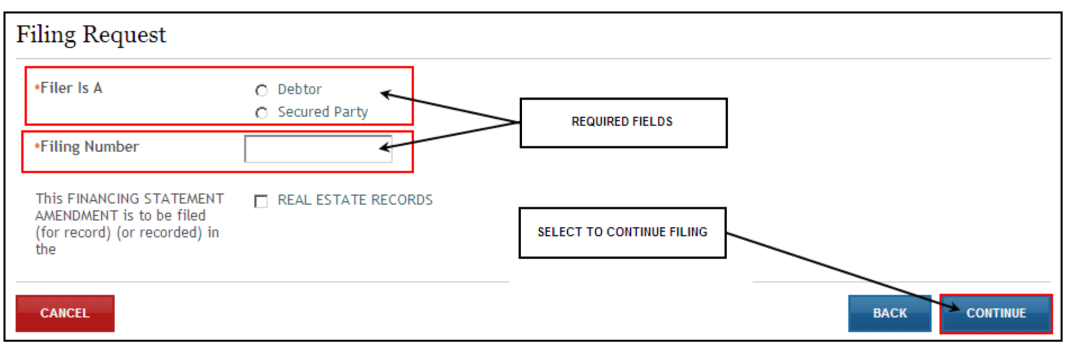
12.01 – Contact Information

The first screen is used to document the name and address of the individual or organization filing the Financing Statement. This is the information provided in Boxes A & B of the UCC-1 form. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, **Verify Contact Email Address**, **Address Line 1**, **City/Province/Region**, **State**, **Zip/Postal Code** and **Country** are all required fields.



12.02 – Filing Number Lookup

The user must indicate whether they are a debtor or secured party making the filing and enter the Filing Number of the original financing statement. Information provided on this page is the same information provided in Boxes 1a and 1b of the UCC-3 form. Note that **Filer Is A** and **Filing Number** are required fields.

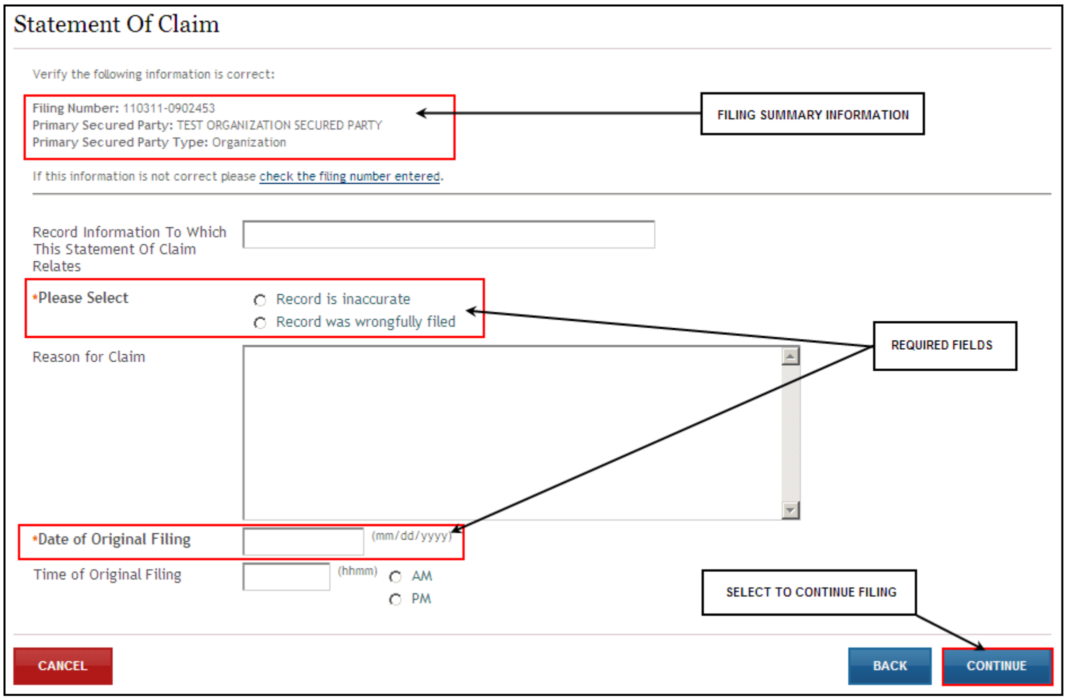


Cannot Locate Filing Number

If the filing number entered cannot be located, the user will be provided a message that the filing number could not be located.

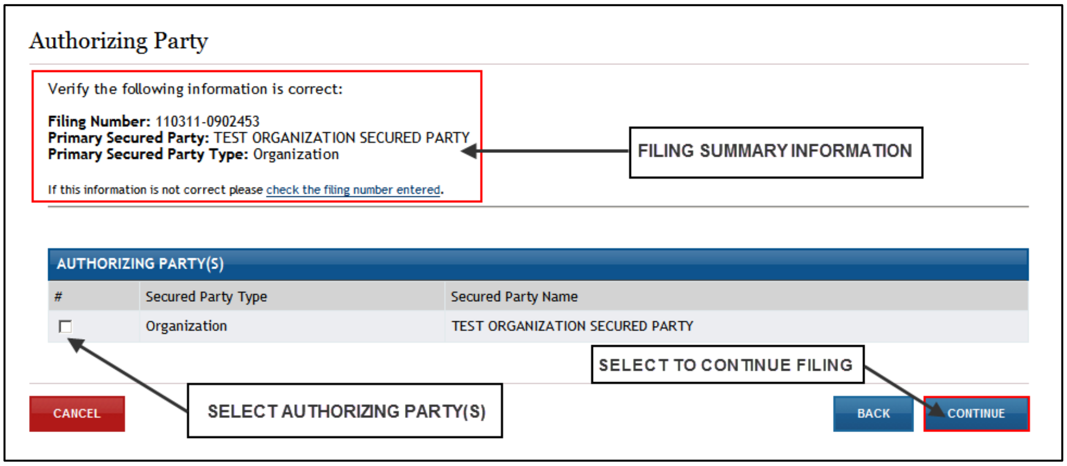
12.03 – Statement of Claim

The user indicates on this page whether they believe the filing to be inaccurate or wrongly filed. Information provided on this page is the same information provided in Boxes 1b, 2 and 3 of the UCC-5 form. Note that **Please Select** and **Date of Original Filing** are required fields.



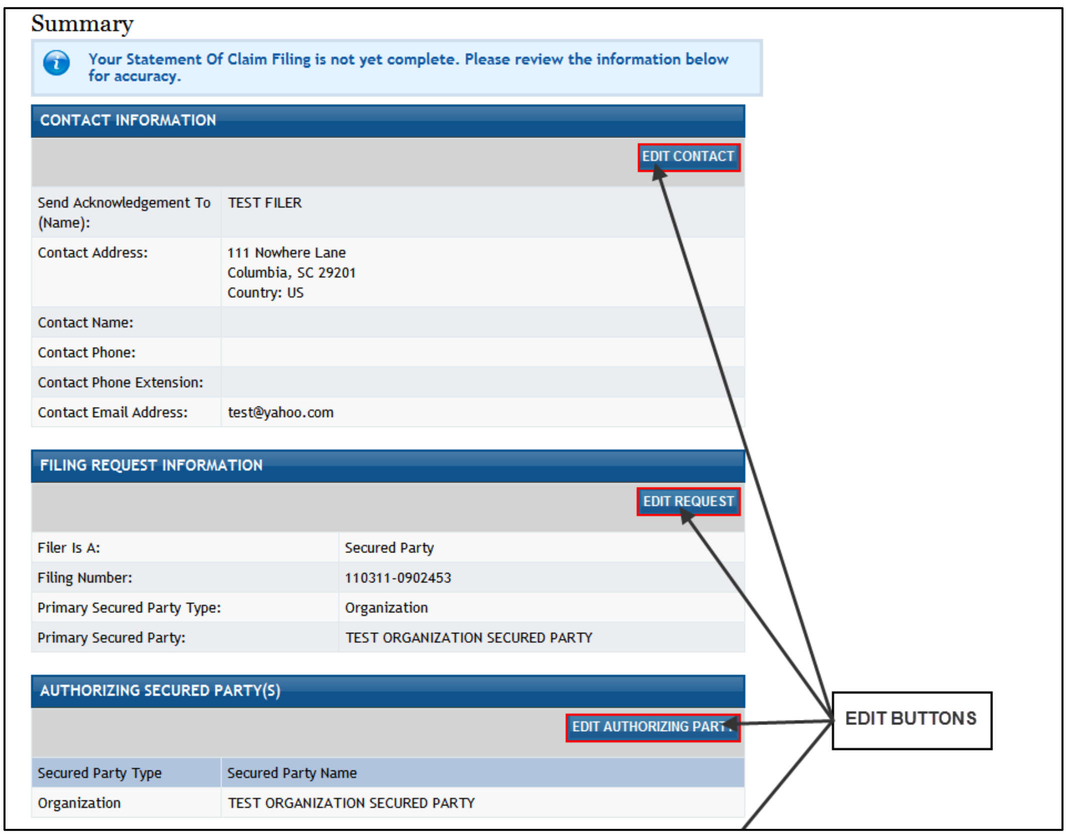
12.04 – Authorizing Party

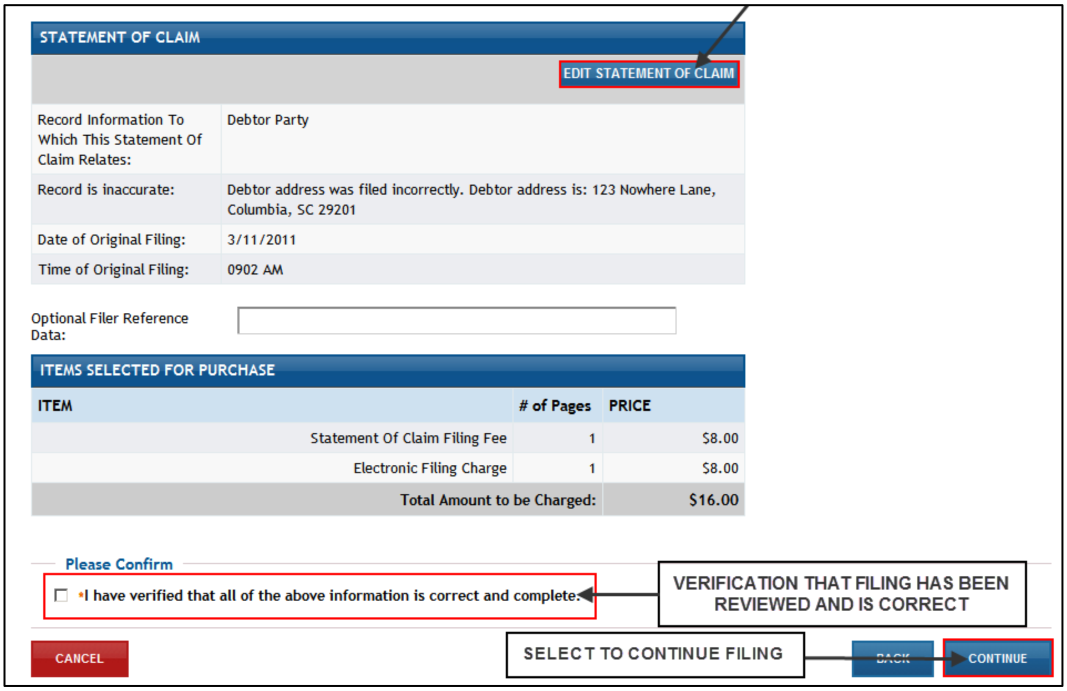
Statements of Claim must be authorized by a party of record. The Authorizing Party page provides checkbox options to mark one or more parties as the authorizing party. This is the information provided in Box 4 of the UCC-5 form.



12.05 – Filing Summary

The user has an opportunity to review and check data prior to submitting the filing to the South Carolina Secretary of State office. The user selects the EDIT button to change information previously entered.

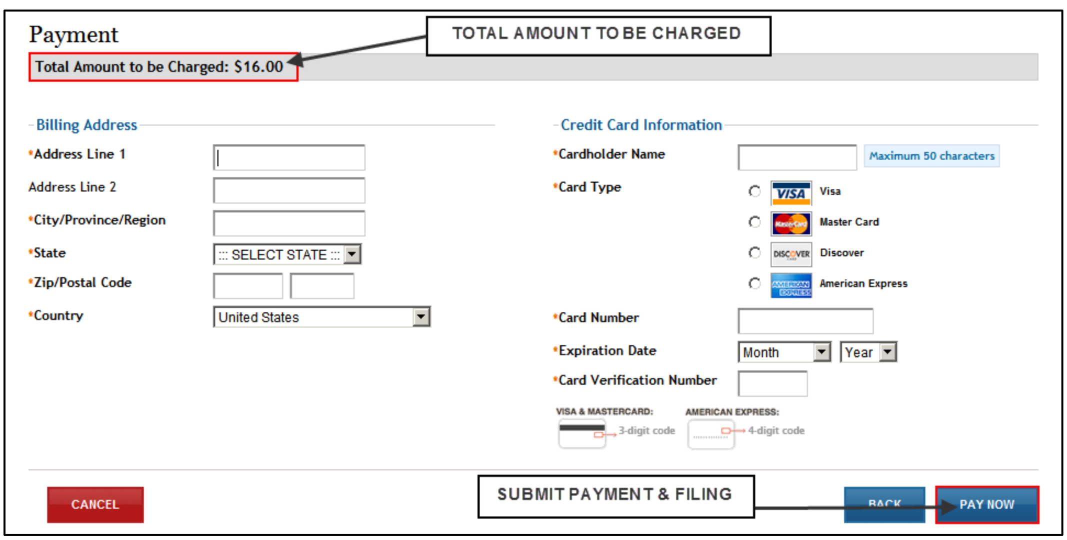




12.06 – Filing Fees Payment & Subscriber Invoicing

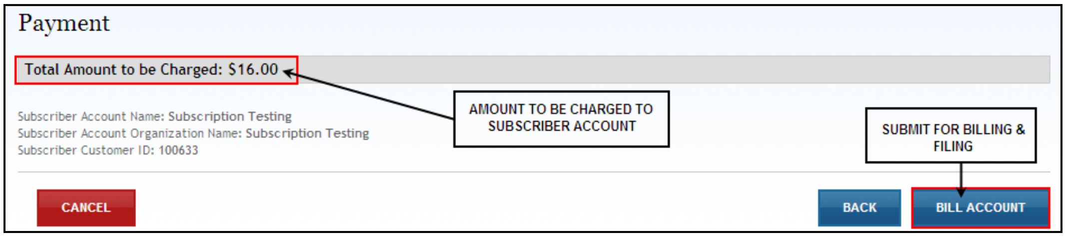
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken to a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken to a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

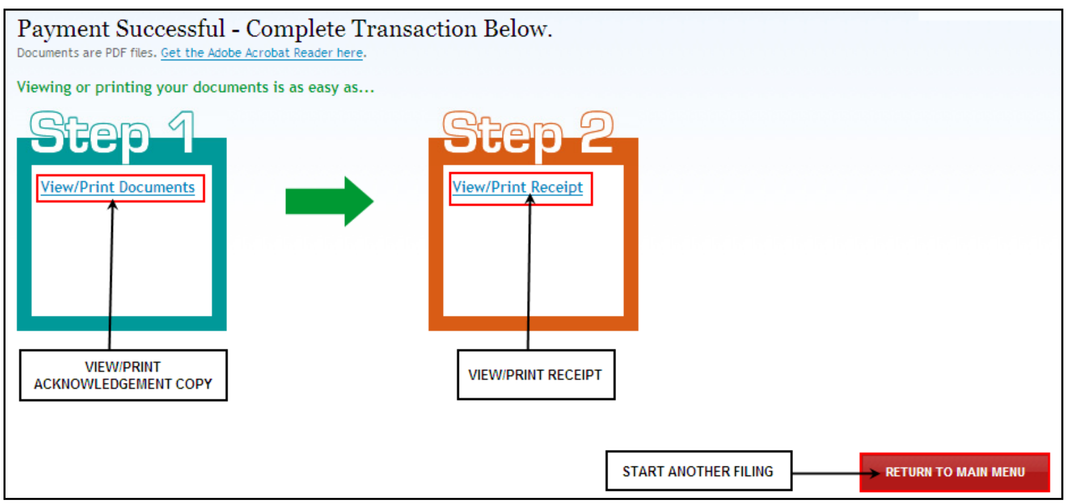


12.07 – Acknowledgement Copy and Receipt

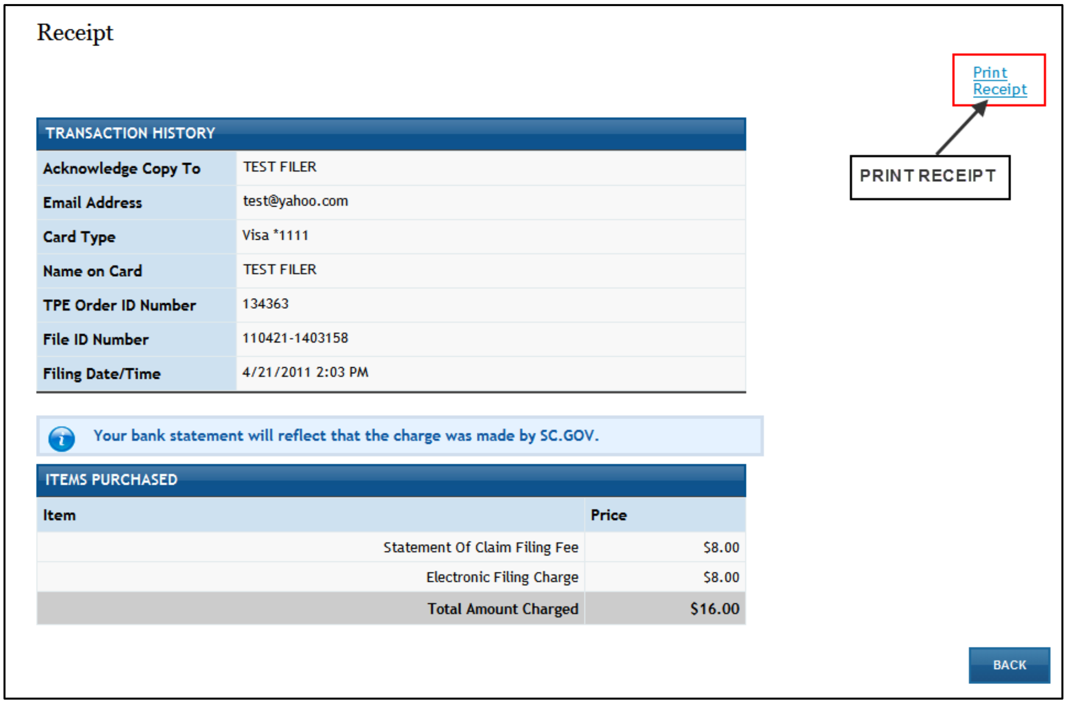
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the acknowledgement copy as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

This is the user's acknowledgement and no printed acknowledgement will be mailed by the Secretary of State's office. The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the acknowledgement copy.



Sample Receipt



Receipt

Print Receipt

PRINT RECEIPT

TRANSACTION HISTORY	
Acknowledge Copy To	TEST FILER
Email Address	test@yahoo.com
Card Type	Visa *1111
Name on Card	TEST FILER
TPE Order ID Number	134363
File ID Number	110421-1403158
Filing Date/Time	4/21/2011 2:03 PM

Your bank statement will reflect that the charge was made by SC.GOV.

ITEMS PURCHASED

Item	Price
Statement Of Claim Filing Fee	$8.00
Electronic Filing Charge	$8.00
Total Amount Charged	$16.00

BACK

Sample Acknowledgement Copy

[redacted]

STATEMENT OF CLAIM (UCC-5)

The filing of this statement of claim does not affect the effectiveness of an initial financing statement or other filed record.

SOUTH CAROLINA
SEC. OF STATE
110421-1403158 NS

Date: 4/21/2011
Time: 2:03 PM
Page Count: 1 Pg
Debtor Count: 0
Filing Fees: $8.00
Electronic Filing Access: $8.00
Total: $16.00
Order ID# 134363

FOLLOW INSTRUCTIONS (front and back) CAREFULLY

A. NAME & PHONE OF PERSON FILING THIS STATEMENT [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

TEST FILER
111 Nowhere Lane

Columbia, SC 29201

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1. Identification of the RECORD to which the STATEMENT OF CLAIM relates.

1a. INITIAL FINANCING STATEMENT FILE NUMBER	1b. RECORD INFORMATION TO WHICH THIS STATEMENT OF CLAIM RELATES
110311-0902453	Debtor Party

2a. [X] RECORD is inaccurate.
Provide the basis for the belief of the person identified in item 4 that the RECORD identified in item 1 is inaccurate and indicate the manner in which the person believes the RECORD should be amended to cure the inaccuracy.

Debtor address was filed incorrectly. Debtor address is: 123 Nowhere Lane, Columbia, SC 29201

2b. [ ] RECORD was wrongfully filed.
Provide the basis for the belief of the person identified in item 4 that the RECORD identified in item 1 was wrongfully filed.

3. If this STATEMENT OF CLAIM relates to a RECORD filed (or recorded) in a filing office described in Section 9-501(a)(1) and this STATEMENT OF CLAIM is filed in such a filing office, provide the date (and time) on which the INITIAL FINANCING STATEMENT identified in item 1a above was filed (or recorded).

3a. DATE	3b. TIME
3/11/2011	0902 AM

4. NAME OF PERSON AUTHORIZING THE FILING OF THIS STATEMENT OF CLAIM — the RECORD identified in item 1 must be indexed under this name.

4a. ORGANIZATION'S NAME			
TEST ORGANIZATION SECURED PARTY			
OR 4b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME	SUFFIX

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (03/01/2011)

13.0 – UCC-11, Search By Name

Searches are used to find initial financing statements, amendments, correction statements and lien statements for debtors. One of the key components to keep in mind while searching is the "through date". The through date and time is "real time" – your search results will contain data meeting the criteria up to the date and time the search is submitted. The search results you receive will clearly display the through date.

Search Logic

Search results are created by applying search rules to the name presented for searching.

- There is no limit to the number of matches that may be returned in response to the search criteria.
- No distinction is made between upper and lower case letters.
- Punctuation marks and accents are disregarded.
- All spaces are disregarded.
- Searches for individuals should be entered as Last Name First Name Middle Name or Initial (i.e., Doe John)
- If, first name is provided, a match will be found on that name and also return results with any middle name
- If only an initial is provided, a match will be found on any first name starting with the same letter.
- If a middle name is provided, a match will be found on the middle name.
- If only an initial is given, a match will be found on any middle name starting with the same letter.

Examples are as follows:

A search for **Bank of America** will retrieve:

- Bank of America Home Loans
- Bank of America Corporate Center
- Bank of America N.A.

A search request for **Smith John A.** will retrieve:

- John A. Smith
- John Alexander Smith
- John Adam Smith

A search request for **Smith John** will retrieve:

- John Smith
- John A. Smith
- Johnnie Smith
- John Robert Smith

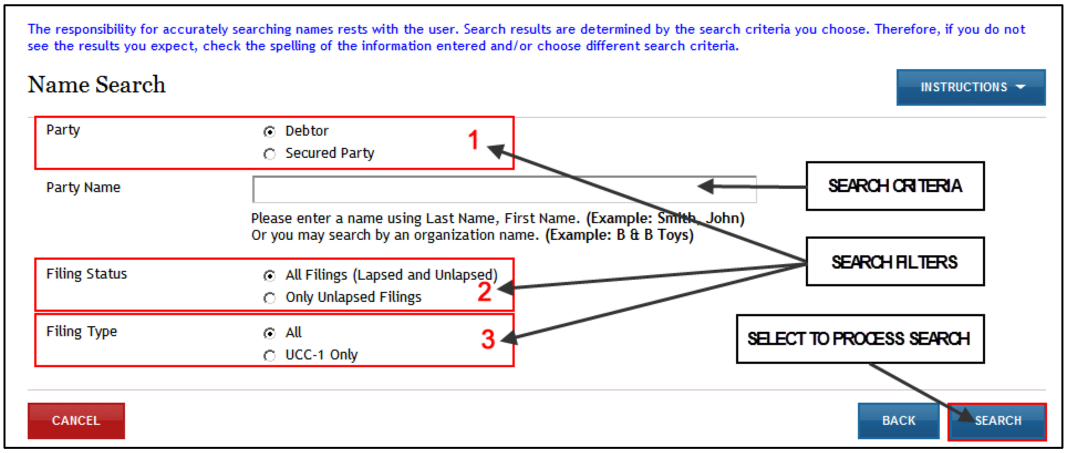
A search request for **Smith J M** will retrieve:

- John M. Smith
- John Michael Smith
- Johnnie Smith

- John Matthew Smith

13.01 – Search Criteria

The Search by Name option allows the user to look up and view information by debtor or secured party name.



Party Search Filter (1)

This option is used to allow the user to indicate if the party name being searched is a debtor or secured party. The debtor is selected by default.

Party Name

The user provides the party name they wish to search.

When searching for an individual, the user should enter the last name and then a first name or initial and optionally a middle name or initial. (Examples: Adams, John Q. or Adams, J Q or Adams, John Quincy)

When searching for an organization, the user should enter the name of the organization. (Examples: B & B Toys or B and B Toys)

Filing Status Filter (2)

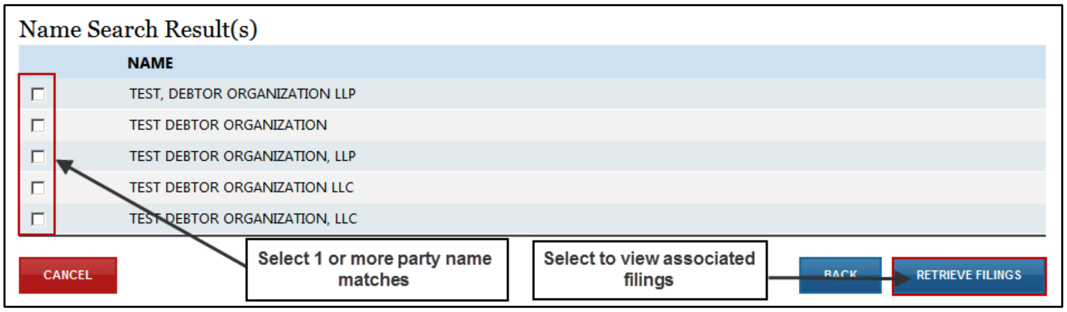
This option is used to allow the user to indicate if the search results should contain both active and lapsed filings or only active filings which are unlapsed. All Filings (Lapsed and Unlapsed) is selected by default.

Filing Type (3)

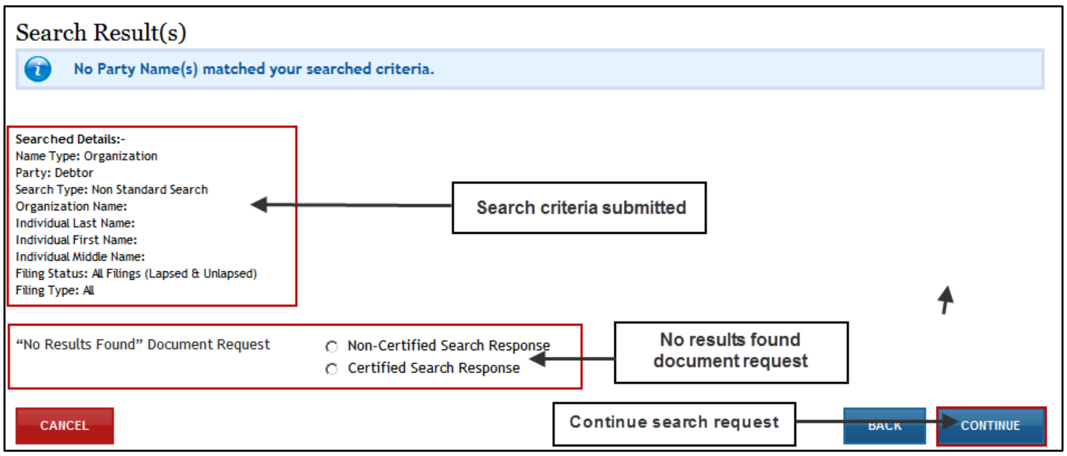
This option is used to allow the user to indicate if the search results should contain only Initial Financing Statements (UCC-1) on record for the party name or all filings on record for the party name. All filing records is selected by default.

13.02 – Search Results

If the search result include one or matches, the application will display all matching party names on file for the search. The user has the option to select one or more matching names from the returned results.



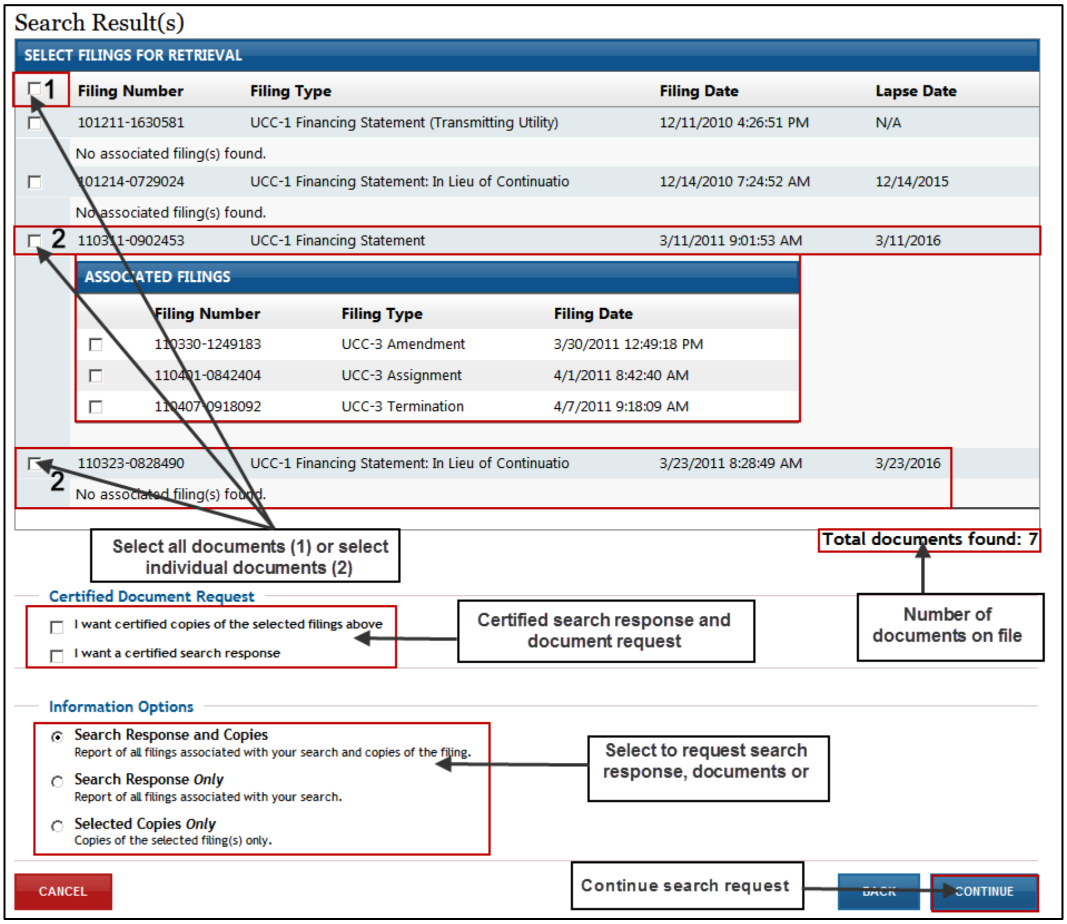
If no matches are located, the user will be informed that no documents are on file that meets the search criteria.



13.03 – Select Filings for Retrieval

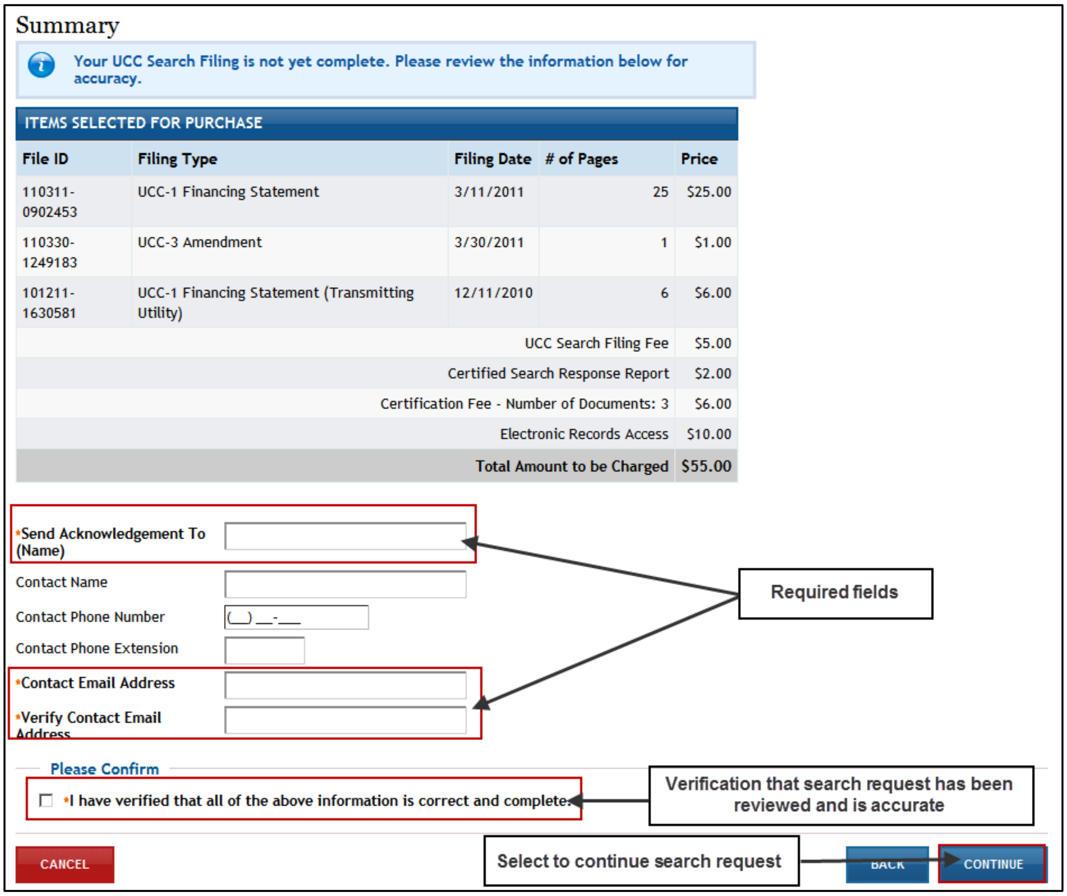
If the search results included a debtor match, the user will be provided with records on file that match the search criteria used.

All UCC-1 filings and, if applicable, their UCC-3 and/or UCC-5 associated filings will display. The user has the option to request a search response only, copies of one or more documents only or both a search response and document(s).



13.04 – Order Summary and Contact Information

The user has an opportunity to review and check the search request before submitting the request to the South Carolina Secretary of State office. The user must also provide their contact information and verify that the request information is correct. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, and **Verify Contact Email Address** are all required fields.


Summary

Your UCC Search Filing is not yet complete. Please review the information below for accuracy.

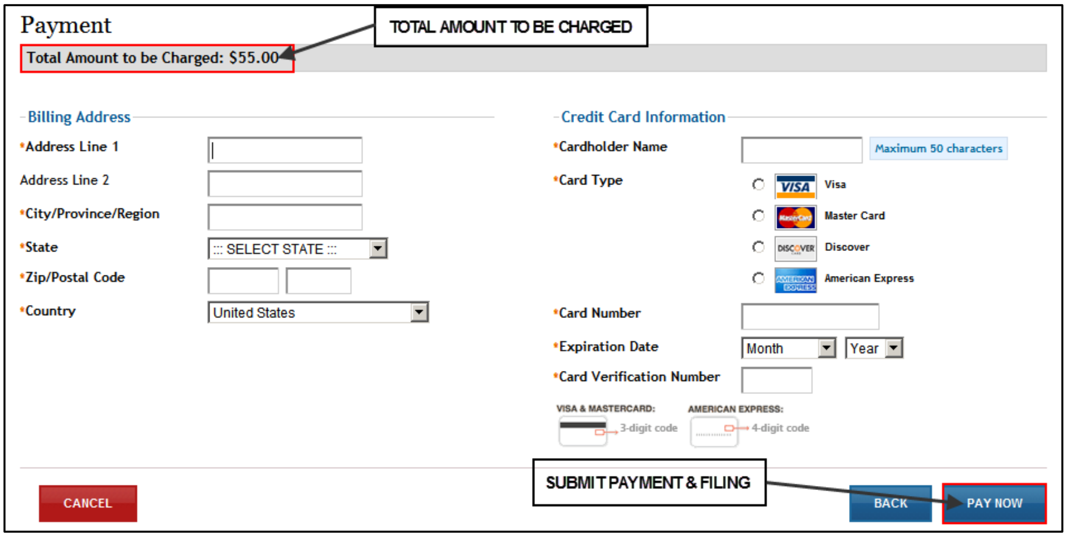
ITEMS SELECTED FOR PURCHASE

File ID	Filing Type	Filing Date	# of Pages	Price
110311-0902453	UCC-1 Financing Statement	3/11/2011	25	$25.00
110330-1249183	UCC-3 Amendment	3/30/2011	1	$1.00
101211-1630581	UCC-1 Financing Statement (Transmitting Utility)	12/11/2010	6	$6.00
			UCC Search Filing Fee	$5.00
			Certified Search Response Report	$2.00
			Certification Fee - Number of Documents: 3	$6.00
			Electronic Records Access	$10.00
			Total Amount to be Charged	**$55.00**

13.05 – Filing Fees Payment & Subscriber Invoicing

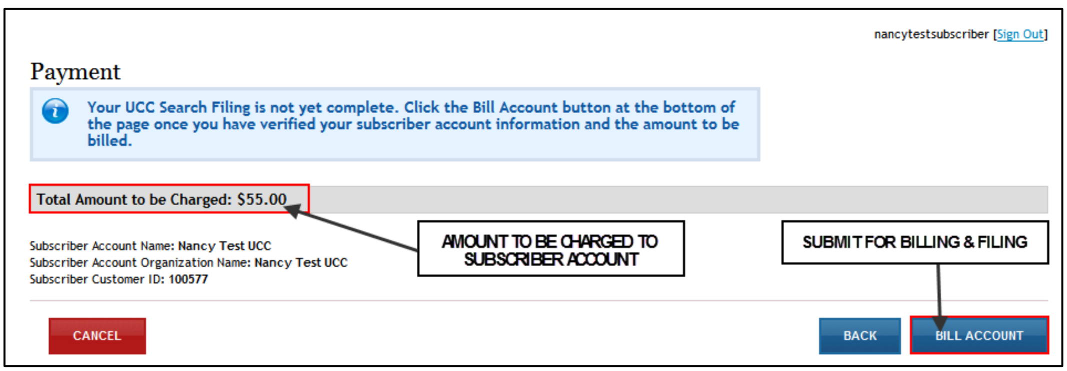
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken to a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken to a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

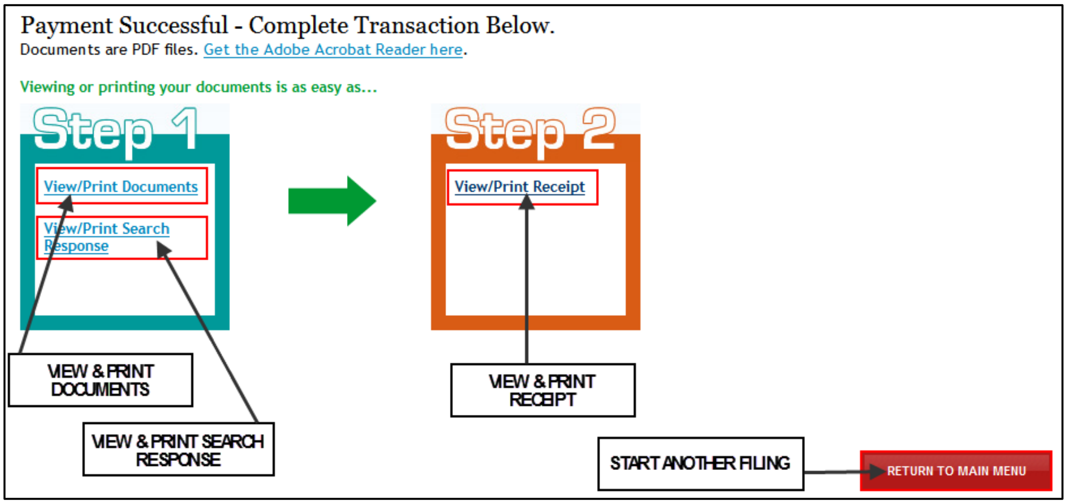


13.06 – Acknowledgement Copy and Receipt

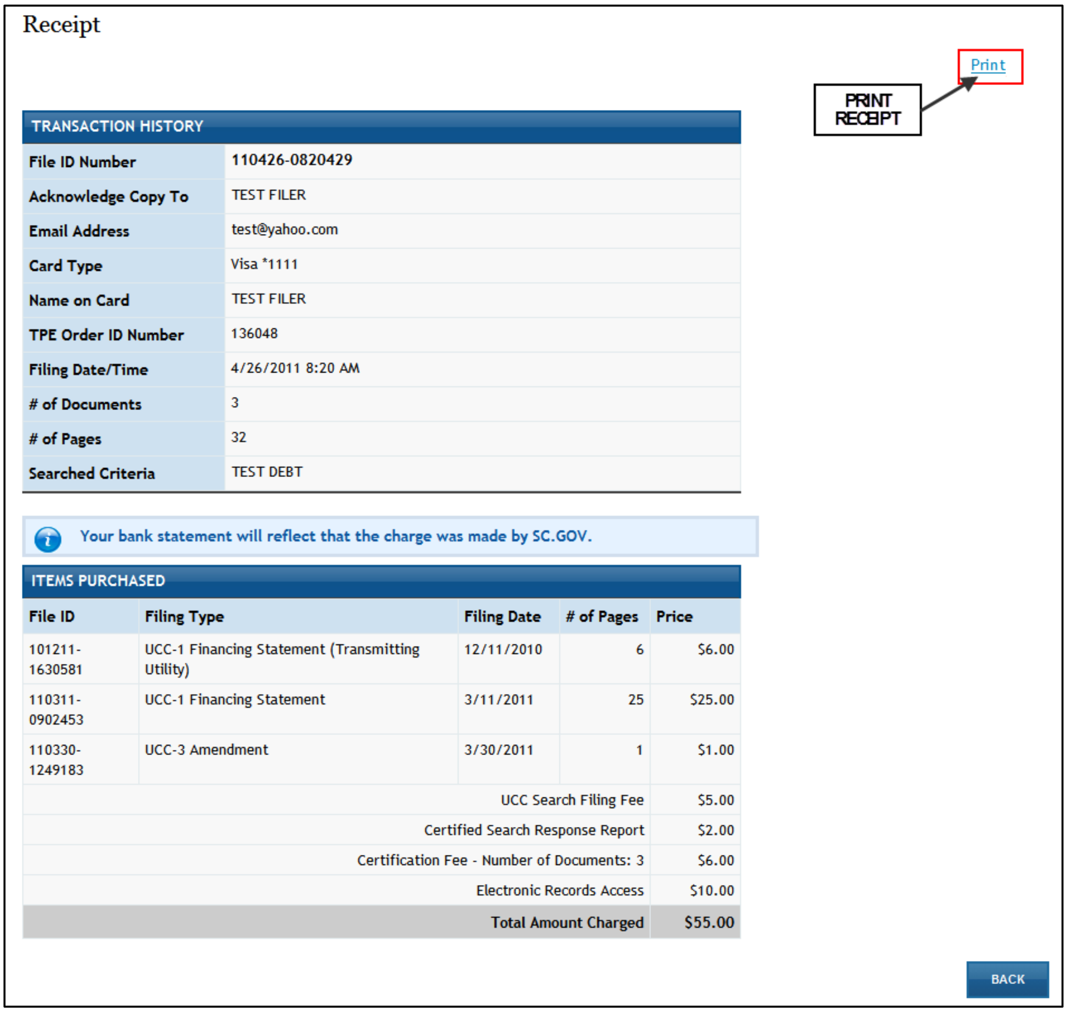
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the search response and any requested document(s) as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the search response and document(s).



Sample Receipt



Receipt

TRANSACTION HISTORY	
File ID Number	110426-0820429
Acknowledge Copy To	TEST FILER
Email Address	test@yahoo.com
Card Type	Visa *1111
Name on Card	TEST FILER
TPE Order ID Number	136048
Filing Date/Time	4/26/2011 8:20 AM
# of Documents	3
# of Pages	32
Searched Criteria	TEST DEBT

Your bank statement will reflect that the charge was made by SC.GOV.

ITEMS PURCHASED

File ID	Filing Type	Filing Date	# of Pages	Price
101211-1630581	UCC-1 Financing Statement (Transmitting Utility)	12/11/2010	6	$6.00
110311-0902453	UCC-1 Financing Statement	3/11/2011	25	$25.00
110330-1249183	UCC-3 Amendment	3/30/2011	1	$1.00
			UCC Search Filing Fee	$5.00
			Certified Search Response Report	$2.00
			Certification Fee - Number of Documents: 3	$6.00
			Electronic Records Access	$10.00
			Total Amount Charged	**$55.00**

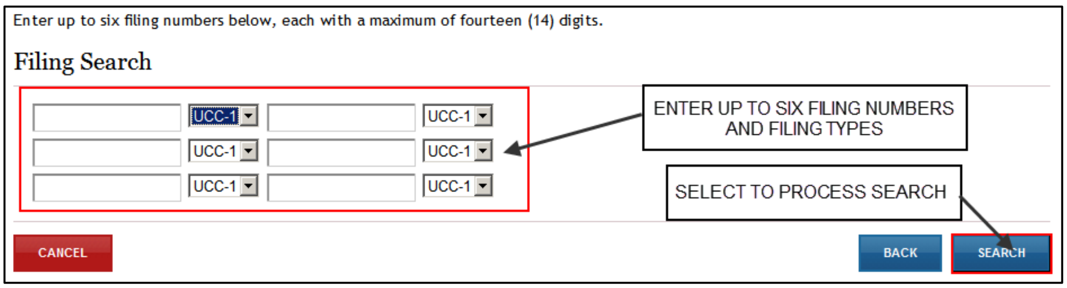
BACK

14.0 – UCC-11, Search By Number

Each filing related to the Uniform Commercial Code or a lien of record is given a filing number to be indexed and searchable. Filing numbers have evolved through various formats over the years. Revised Article 9, effective July 1, 2001, changes the formats of filing numbers to be consistent nationwide. However, the existing filing numbers are not updated to this format, so searchers need to be aware that filing numbers in older formats will exist as long as they remain on the system.

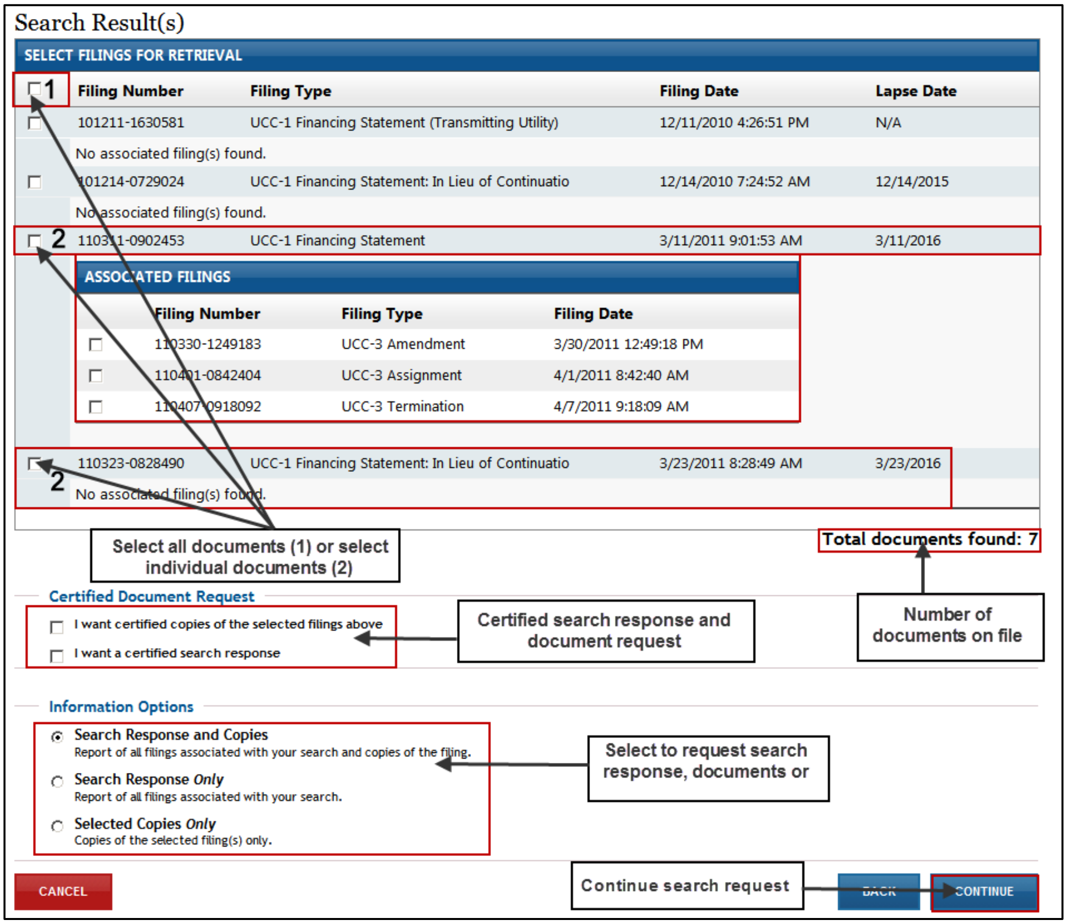
14.01 – Search Criteria

The Search by Number option allows the user to look up and view information by any UCC-1 or UCC-3 filing number. A search for a UCC-1 filing will also display any child records. A search for a UCC-3 filing will display the parent UCC-1 record and any additional UCC-3 or UCC-5 filings.

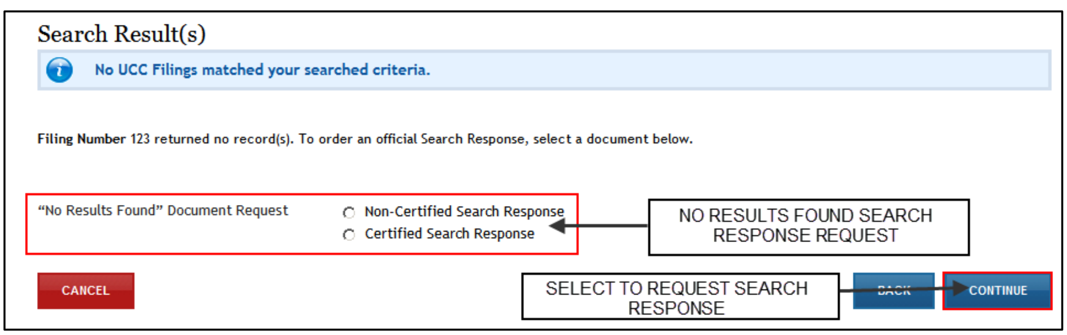


14.02 – Search Results & Select Filings for Retrieval

If the search result includes at least one match, the application will display all matching documents on file for the search. The user has the option to select one or more matching names from the returned results. All UCC-1 filings and, if applicable, their UCC-3 and/or UCC-5 associated filings will display. The user has the option to request a search response only, copies of one or more documents only or both a search response and document(s).

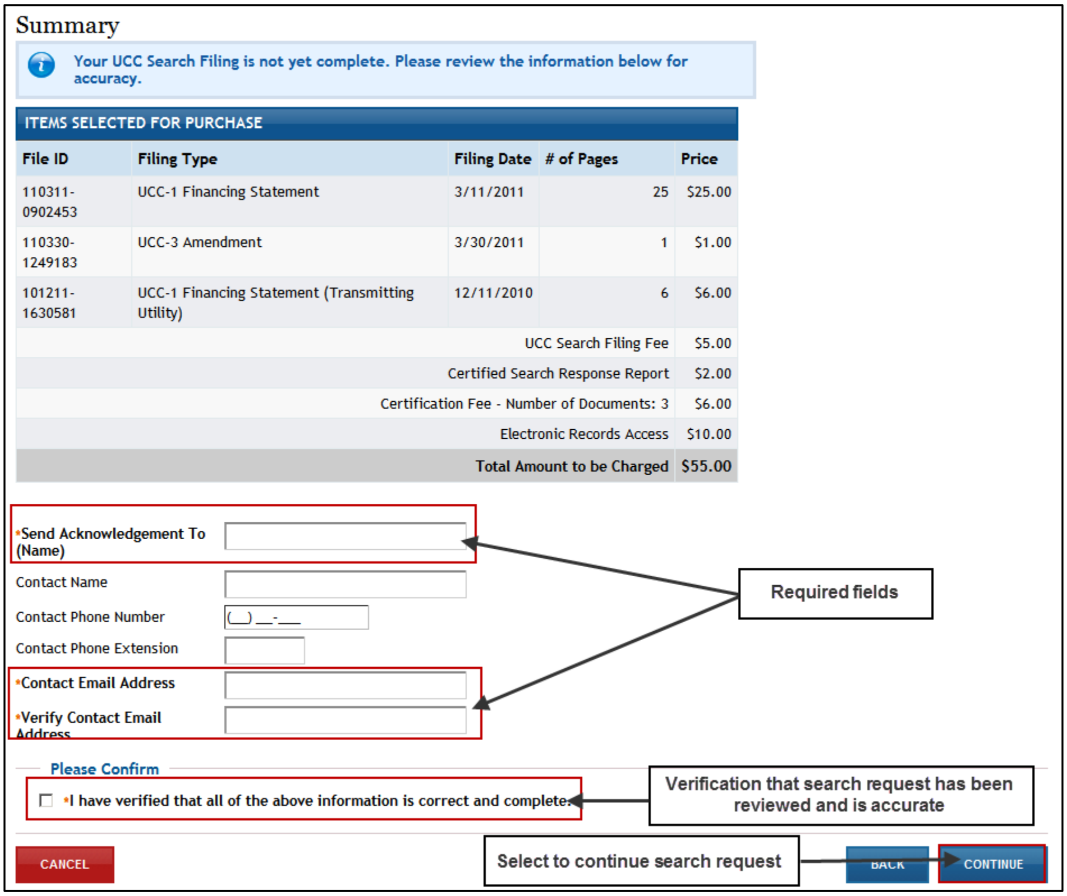


If no matches are located, the user will be informed that no documents are on file that meets the search criteria.



14.03 – Order Summary and Contact Information

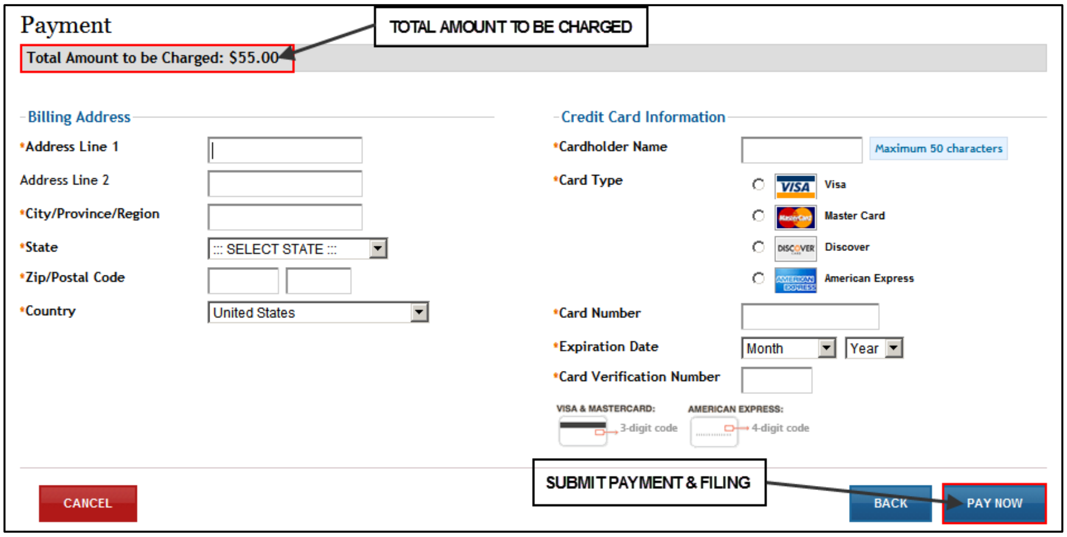
The user has an opportunity to review and check the search request before submitting the request to the South Carolina Secretary of State office. The user must also provide their contact information and verify that the request information is correct. Note that **Send Acknowledgement To (Name)**, **Contact Email Address**, and **Verify Contact Email Address** are all required fields.



14.04 – Filing Fees Payment & Subscriber Invoicing

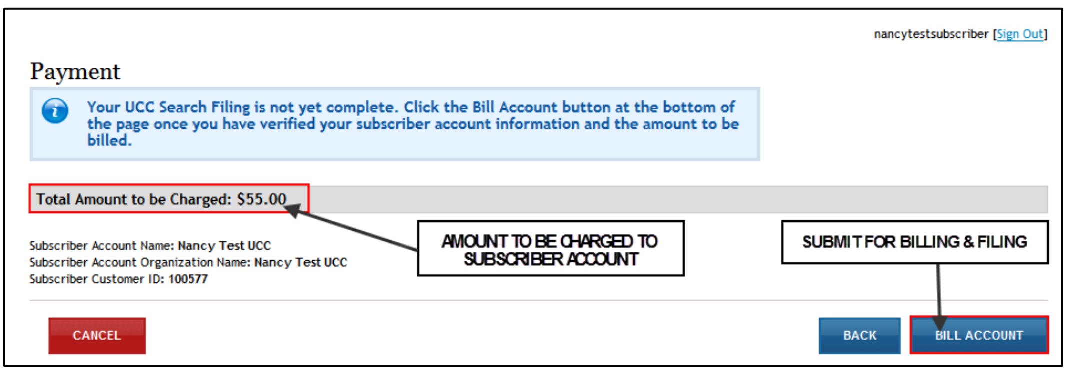
Non-Subscriber Payment

If you are submitting the filing as a non-subscriber, you will be taken to a payment screen. Payment may be made by using any American Express, Visa, MasterCard or Discover debit or credit card.



Subscriber Payment

If the user is submitting the filing as a subscriber, the user will be taken to a billing verification screen. Here the user can review the amount to be charged to the subscription account. Once the user is satisfied with the billing information, the user selects the BILL ACCOUNT button.

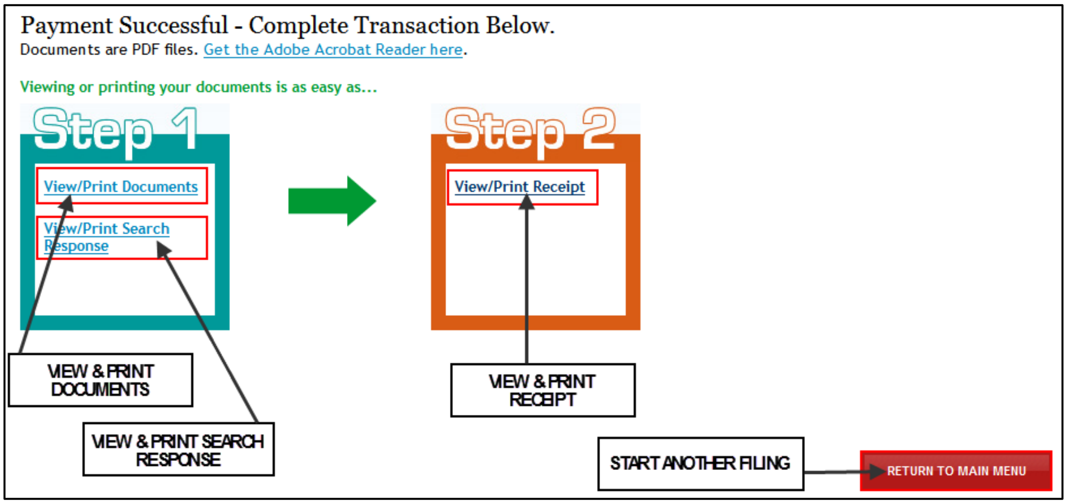


14.05 – Acknowledgement Copy and Receipt

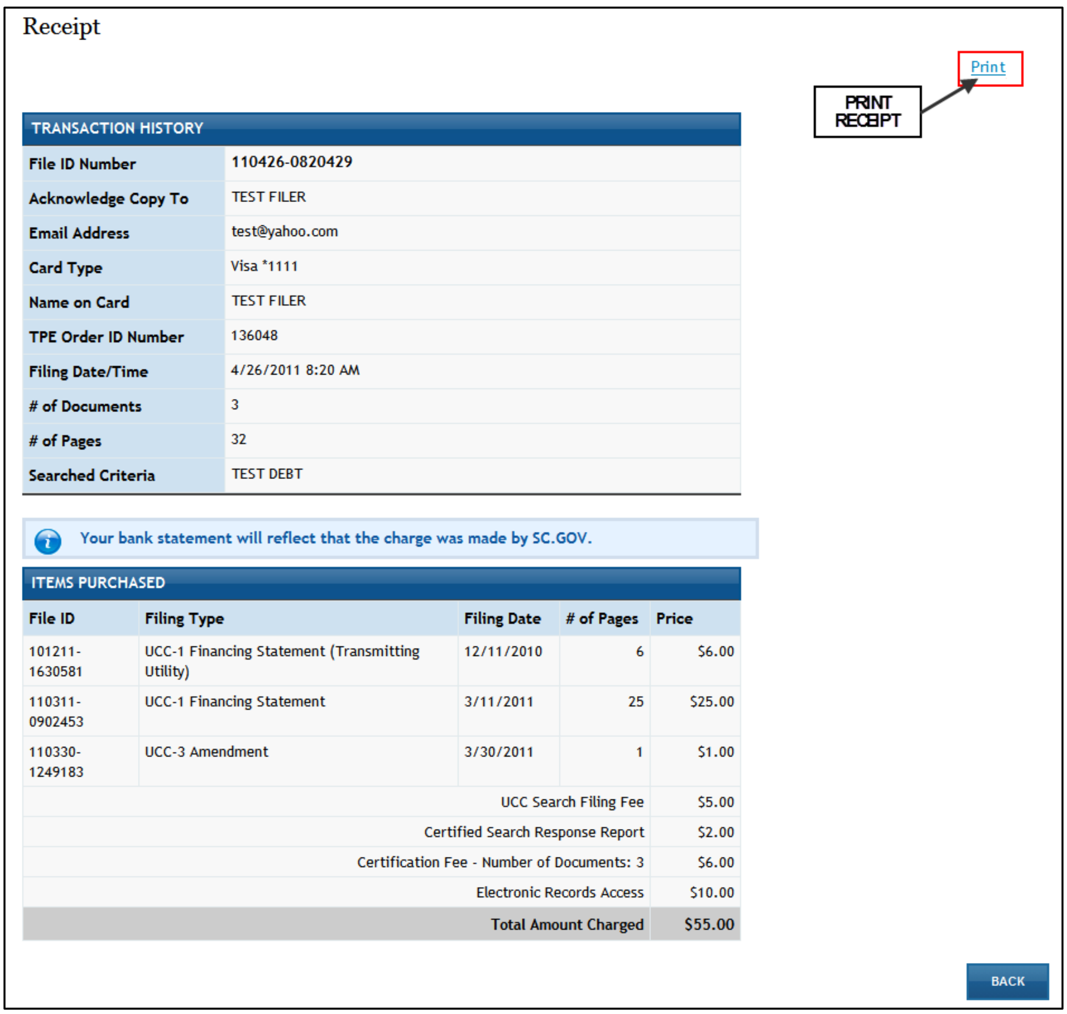
After the filing is submitted and processed, the user sees a PAYMENT SUCCESSFUL screen. The user will be able to view/print/save the search response and any requested document(s) as well as the receipt by selecting the appropriate link on this page.

Note: You must have Adobe Reader installed on your PC to view these documents.

The user will also receive an email confirmation and receipt of the filing. This email will also contain the link to the search response and document(s).



Sample Receipt



Receipt

Print

PRINT RECEIPT

TRANSACTION HISTORY	
File ID Number	110426-0820429
Acknowledge Copy To	TEST FILER
Email Address	test@yahoo.com
Card Type	Visa *1111
Name on Card	TEST FILER
TPE Order ID Number	136048
Filing Date/Time	4/26/2011 8:20 AM
# of Documents	3
# of Pages	32
Searched Criteria	TEST DEBT

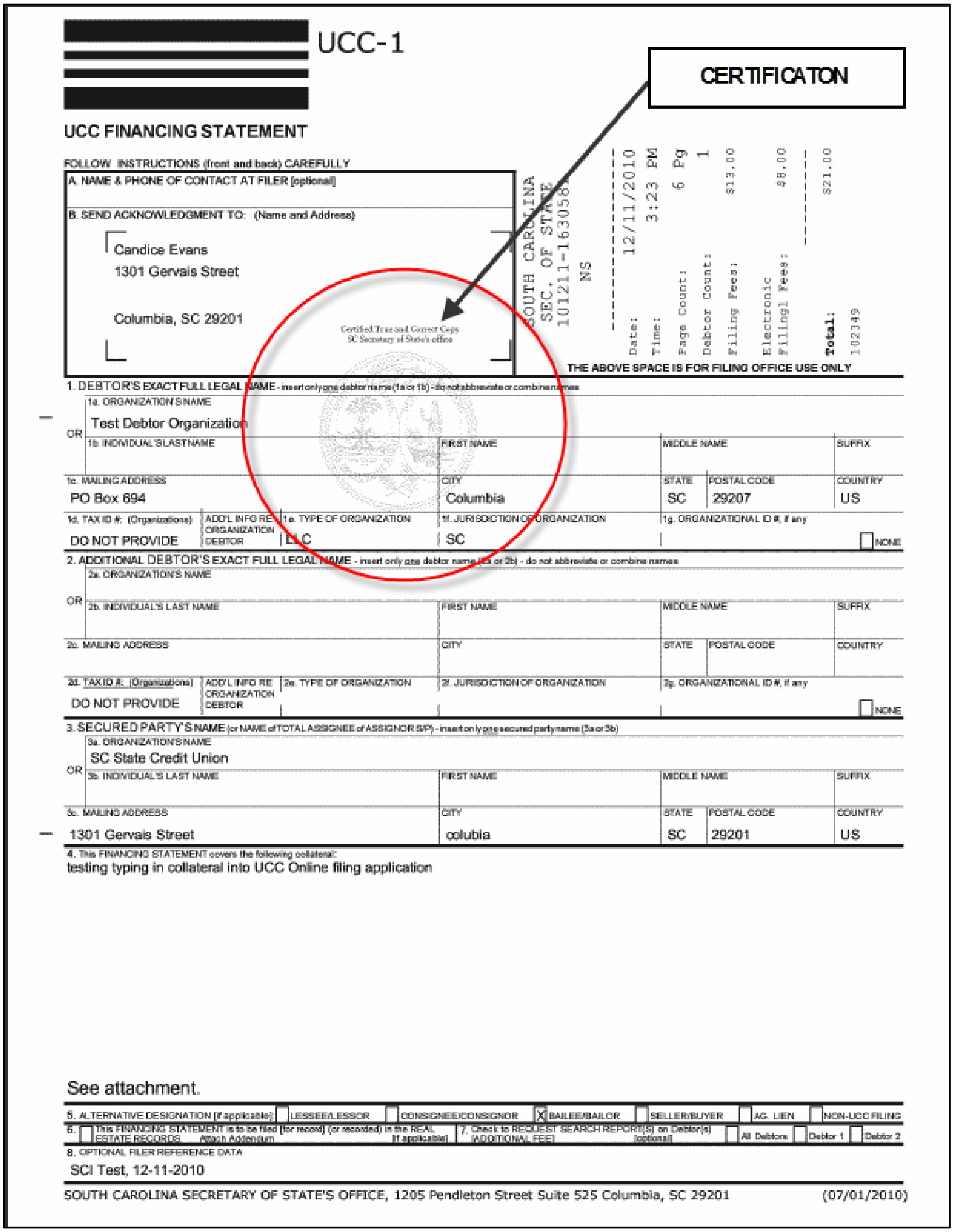
Your bank statement will reflect that the charge was made by SC.GOV.

ITEMS PURCHASED

File ID	Filing Type	Filing Date	# of Pages	Price
101211-1630581	UCC-1 Financing Statement (Transmitting Utility)	12/11/2010	6	$6.00
110311-0902453	UCC-1 Financing Statement	3/11/2011	25	$25.00
110330-1249183	UCC-3 Amendment	3/30/2011	1	$1.00
			UCC Search Filing Fee	$5.00
			Certified Search Response Report	$2.00
			Certification Fee - Number of Documents: 3	$6.00
			Electronic Records Access	$10.00
			Total Amount Charged	$55.00

BACK

Sample Certified Document



UCC-1

CERTIFICATON

UCC FINANCING STATEMENT

FOLLOW INSTRUCTIONS (front and back) CAREFULLY

A. NAME & PHONE OF CONTACT AT FILER [optional]

B. SEND ACKNOWLEDGMENT TO: (Name and Address)

Candice Evans
1301 Gervais Street
Columbia, SC 29201

Certified True and Correct Copy
SC Secretary of State's office

SOUTH CAROLINA
SEC. OF STATE
101211-1630581
NS

Date: 12/11/2010
Time: 3:23 PM
Page Count: 6 Pg
Debtor Count: 1
Filing Fees: $13.00
Electronic Filingl Fees: $8.00
Total: $21.00
102349

THE ABOVE SPACE IS FOR FILING OFFICE USE ONLY

1. DEBTOR'S EXACT FULL LEGAL NAME - insert only one debtor name (1a or 1b) - do not abbreviate or combine names

1a. ORGANIZATION'S NAME: Test Debtor Organization				
OR 1b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME		SUFFIX
1c. MAILING ADDRESS: PO Box 694	CITY: Columbia	STATE: SC	POSTAL CODE: 29207	COUNTRY: US
1d. TAX ID #: (Organizations) DO NOT PROVIDE / ADD'L INFO RE ORGANIZATION DEBTOR / 1e. TYPE OF ORGANIZATION: LLC	1f. JURISDICTION OF ORGANIZATION: SC	1g. ORGANIZATIONAL ID #, if any		NONE

2. ADDITIONAL DEBTOR'S EXACT FULL LEGAL NAME - insert only one debtor name (2a or 2b) - do not abbreviate or combine names

2a. ORGANIZATION'S NAME				
OR 2b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME		SUFFIX
2c. MAILING ADDRESS	CITY	STATE	POSTAL CODE	COUNTRY
2d. TAX ID #: (Organizations) DO NOT PROVIDE / ADD'L INFO RE ORGANIZATION DEBTOR / 2e. TYPE OF ORGANIZATION	2f. JURISDICTION OF ORGANIZATION	2g. ORGANIZATIONAL ID #, if any		NONE

3. SECURED PARTY'S NAME (or NAME of TOTAL ASSIGNEE of ASSIGNOR S/P) - insert only one secured party name (3a or 3b)

3a. ORGANIZATION'S NAME: SC State Credit Union				
OR 3b. INDIVIDUAL'S LAST NAME	FIRST NAME	MIDDLE NAME		SUFFIX
3c. MAILING ADDRESS: 1301 Gervais Street	CITY: colubia	STATE: SC	POSTAL CODE: 29201	COUNTRY: US

4. This FINANCING STATEMENT covers the following collateral:
testing typing in collateral into UCC Online filing application

See attachment.

5. ALTERNATIVE DESIGNATION [if applicable]: LESSEE/LESSOR | CONSIGNEE/CONSIGNOR | X BAILEE/BAILOR | SELLER/BUYER | AG. LIEN | NON-UCC FILING

6. This FINANCING STATEMENT is to be filed [for record] (or recorded) in the REAL ESTATE RECORDS. Attach Addendum [if applicable] | 7. Check to REQUEST SEARCH REPORT(S) on Debtor(s) [ADDITIONAL FEE] [optional] | All Debtors | Debtor 1 | Debtor 2

8. OPTIONAL FILER REFERENCE DATA
SCI Test, 12-11-2010

SOUTH CAROLINA SECRETARY OF STATE'S OFFICE, 1205 Pendleton Street Suite 525 Columbia, SC 29201 (07/01/2010)

SAMPLE SEARCH RESPONSE

South Carolina Secretary of State's Office

Mark Hammond

Search Response

Dated: 4/26/2011 9:40 AM

Search Criteria Entered:

Name Search
Party Name: TEST DEBT
Party: Debtor
Filing Status: Lapsed And UnLapsed Filings
Filing Type: All

Name	Selected
TEST DEBTOR ORGANIZATION	Yes
TEST, DEBTOR ORGANIZATION LLP	Yes
TEST, TEST DEBTOR	Yes

Filing Number	Filing Type	Filing Date	Lapse Date	Electronic Image Available
101211-1630581	UCC-1 Financing Statement (Transmitting Utility)	12/11/2010 4:26 PM	N/A	Yes
101214-0729024	UCC-1 Financing Statement: In Lieu of Continuatio	12/14/2010 7:24 AM	12/14/2015	Yes
110311-0902453	UCC-1 Financing Statement	3/11/2011 9:01 AM	3/11/2016	Yes
110330-1249183	UCC-3 Amendment	3/30/2011 12:49 PM	N/A	Yes
110401-0842404	UCC-3 Assignment	4/1/2011 8:42 AM	N/A	Yes
110407-0918092	UCC-3 Termination	4/7/2011 9:18 AM	N/A	Yes
110421-1403158	UCC-5 Correction Statement	4/21/2011 2:03 PM	N/A	Yes
110323-0828490	UCC-1 Financing Statement: In Lieu of Continuatio	3/23/2011 8:28 AM	3/23/2016	Yes
110425-1921193	UCC-1 Financing Statement	4/25/2011 7:21 PM	4/25/2016	Yes

APPENDIX A – INFORMATION YOU SHOULD KNOW

PDF Files: Acknowledgment copies, search responses and documents will be presented to the user as hyperlinks. The hyperlinks will open a PDF file. The user then has the opportunity to print and/or save the file. When saving the file, be sure to include the ".pdf" extension on the file name.

"Back" Button on Brower: We suggest that the user utilize the "Back"button provided within the application rather than the back button on the web browser.

Entering Data: Data entry is case sensitive. Therefore, the format the user keys information into the application is how the information will be stored.

Collateral Field: If a long collateral description is desired, the user should type that description in a word processing software (i.e., Word or WordPerfect) or a text editor (i.e., Notepad or Wordpad). That description can then be copied and pasted into the collateral field.

Browser Auto Complete: Many web browsers have a feature called "Auto Complete" which is turned on by default. Auto Complete remembers information you have previously entered and stores it and will provide you with a drop-down box from which you can select an item. If you wish to have this feature turned off, consult with your IT help desk.

Navigating through the Screens: All of the screens have a tab order set within them so the user can simply "Tab" through each field. The user can also use the mouse to click into specific fields.

Radio Buttons: The radio buttons displayed in the application are part of the tab order for that screen. To change a selection from one radio button to another, use the arrow keys on the keyboard.

Check Boxes: To place a check mark in a check box on any given screen, the user simply needs to tab into that field and hit the spacebar on the keyboard.

UCC Online Filing Fees:

UCC-1, UCC-3, UCC-5 and In Lieu of Continuation Fees

Pages 1 and 2 together	$ 8.00
Page 3	$ 2.00
Pages 4 and beyond (per page)	$ 1.00
3rd Debtor and beyond (per debtor)	$ 2.00
Manufactured Home Transaction	$20.00
Public Finance Transaction	$20.00

UCC-11 Search Fees

Search Request	$ 5.00
Document Request (per page)	$ 1.00
Certification Fee (per document)	$ 2.00

Electronic Records Access

*Each Filing	$ 8.00
*Each Search	$10.00

* Transactions over $100, increasing by $2.25 for each additional $100 or fraction thereof.